

# RYWC September Kick Off

September 25, 2024

2 Huckleberry Hill Road, Brookfield, CT 06804

Held under sanction of USA Swimming and Connecticut Swimming, Inc. #S24-2. In granting this sanction it is understood and agreed that USA Swimming and Connecticut Swimming, Inc. shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.

|                             | Name            | Email                   | Phone        |
|-----------------------------|-----------------|-------------------------|--------------|
| <b>Meet Director:</b>       | Lucy Suter      | lsuter@regionalmca.org  | 203-775-1077 |
| <b>Meet Referee:</b>        | Leon Istambouli | Istambouli@gmail.com    |              |
| <b>Lead Admin Official:</b> | Sarah Basile    | sbasile@regionalmca.org | 203-775-1077 |
| <b>Entry Chair:</b>         | Lucy Suter      | lsuter@regionalmca.org  | 203-775-1077 |
| <b>Safety Chair:</b>        | Lucy Suter      | lsuter@regionalmca.org  | 203-775-1077 |
| <b>Officials Contact:</b>   | Leon Istambouli | Istambouli@gmail.com    |              |
| <b>Disability Contact:</b>  | Lucy Suter      | lsuter@regionalmca.org  | 203-775-1077 |

**MEET HOST:** RYWC.

**WEBSITE:** [www.makoswim.org](http://www.makoswim.org)

**POOL EMERGENCY NUMBER:** 203-775-1077

**COURSE:** SCY

**SESSION TIMES:**

Warm-Up: 5:00pm

Start: 5:45pm

**DEADLINES:** deadline is **09/20/24**. Email pdf of hardcopy and CL2 or SD3 file to the entry chairperson: Lucy Suter at: lsuter@regionalmca.org.

Payment or a copy of a check request must be received on 09/20/24 as well. All entries must be legible and must use full names and registration numbers from USA Swimming registration. The time date stamp on the email containing the electronic entry file will determine the order in which entries are received. **Teams are financially responsible for their initial entry, unless they are asked to reduce the size of the entry due to oversubscription.**

**PAYMENT INSTRUCTIONS:** Please make checks payable to **Regional YMCA of Western CT.**

Mail to:

Lucy Suter

2 Huckleberry Hill Road

Brookfield, CT 06804

Payment must be received by 09/25/24.

**ENTRY FEES:** Electronic entries: \$12.00 for individual events, \$20.00 for relays. **Deck Entries will only be accepted from athletes already in the meet at double the electronic entry price.** No refunds will be given for entries that are accepted, or for entries that are rejected due to improper entry.

**REGISTRATION REPORTING:** The Meet or Entry Director MUST run a meet verification report and give said report to the Meet Referee. This is to ensure that no swimmer without their APT credentials or unregistered swimmers participate in a sanction USA/CT Swimming meet.

**SANCTIONED OR APPROVED:** Sanctioned

**MEET DURATION:** Mini meet with time limits as defined by CT/USA Swimming.

**MEET FORMAT:** This is a Mini meet, the session will be less than 3 hours and will be swum as timed finals.

**FACILITY:** The Greenknoll Aquatics Center offers two 6 lane, 25 yard pools for warm up and competition. Water depth at start end of the south competition pool is: 6ft and Water depth at turn end is: 6ft. Water depth at start end of the north competition pool is: 5.5ft and Water depth at turn end is: 3.5ft. The competition courses have not been certified in accordance with 104.2.2C(4). Colorado timing system with 6 lane display and touch pads at start end. Team and spectator seating is available.

Changing into or out of swimsuits other than in locker rooms or other designated areas is prohibited

**MEDICAL SUPERVISION:** Lifeguards will be on duty for the duration of the meet, AED device is on the pool deck.

**WIFI ACCESS:** WiFi will be available to spectators and swimmers and connectivity strength is fair.

**WARM-UPS:** CT Swimming Warm-Up Procedures will be in effect. 12-lanes will be used for warm-ups. Warm up tiers will be conducted, and teams will be assigned a warm-up time.

**EVENT INFORMATION:** The event is outside!

**ENTRY LIMITATIONS:** All Swimmers may compete in 4 individual events and 1 relay.

**SCRATCH PROCEDURES:** Teams will receive scratch sheets at the start of each session. Scratches are due at the computer table no later than 30 minutes after the start of warm up.

**FACILITY PROTOCOLS:** The locker rooms are open, but swimmers should arrive prepared to warm up. Swimmers will enter and exit the YDAC facility through the east or south side pool gates. Access to the locker rooms in the main building is through the airlock vestibule located on the north end of the pool deck.

Teams may not sit on the west side of the pool deck, the west side will be used for spectator seating. Swimmers and coaches can bring their own deck chairs.

There will be a large spectator area along the west side of the pool, spectators may bring their own chairs.

**SAFE SPORT POLICIES:** Spectators welcome!

**DISABLED ACCESS:** Accessible. Fully ADA Compliant. Any individuals requiring handicapped parking please email: [lsuter@regionallymca.org](mailto:lsuter@regionallymca.org) in advance to make arrangements.

**ELIGIBILITY:** All USA Swimming clubs and individuals

All athletes must be current athlete members of [USA Swimming](#). Age on the first day of the meet shall determine the swimmer's age and age group for the meet. Any swimmer, who is entered and is unregistered, will be scratched from the meet until registration is completed. See CT Swimming athlete [registration](#)

[procedures](#). Registrations will not be processed at the meet. All coaches must present a valid USA Swimming coach card to the Meet Director prior to the commencement of any sanctioned swim meet, and must have this card with them while on deck. Clubs are reminded that participation of unregistered swimmers and/or coaches will result in a **\$100 fine** per instance, as described in CT Swimming meet policies:

<https://www.ctswim.org/Customer-Content/www/CMS/files/Membership/Registration-Policy-for-Athletes.pdf>  
and

[https://www.ctswim.org/Customer-Content/www/CMS/files/policies\\_admin/RegistrationPolicyforMeetHosts.pdf](https://www.ctswim.org/Customer-Content/www/CMS/files/policies_admin/RegistrationPolicyforMeetHosts.pdf)

Any swimmer entered in the meet must be certified by a USA Swimming member-coach as being proficient in performing a racing start or must start each race from within the water **without the use of the backstroke ledge**. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

**ADAPTED SWIMMING:** Any current athlete members of USA Swimming with a disability as defined by USA Swimming Rules and Regulations may enter this meet. If modifications to USA Swimming rules are necessary then the coach or athlete must notify the meet referee of any disability prior to competition. Adapted athletes may direct questions to the [Connecticut Swimming office](#).

**ENTRY TIMES: SCY**

**ELECTRONIC ENTRIES:** Electronic entries (such as from Hy-Tek Team Manager or other team management software) that are in CL2 or SD3/SDIF format may be emailed as an attachment to the entry chair at [lsuter@regionalymca.org](mailto:lsuter@regionalymca.org). Please check that your team name, address, and contact information are listed correctly in this file. Payment or a copy of a check request must be received on 09/25/24 as well. Mail payment to:

Lucy Suter  
2 Huckleberry Hill Rd  
Brookfield CT, 06804

The time date stamp on the email containing the electronic entry file will determine the order in which entries are received. Teams are financially responsible for their initial entry, unless they are asked to reduce the size of the entry due to oversubscription.

**ENTRIES FROM ATHLETES WITH NO CLUB AFFILIATION:** Athletes entering this meet independent of a USA Swimming club or coach shall: 1.) be under the supervision of a USA Swimming coach for the duration of the meet. It is the swimmer's responsibility to make arrangements with a USA Swimming member coach prior to the meet. Athletes unaccompanied by a USA Swimming coach will not be permitted on deck. Please contact the Meet Director for assistance. 2) be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement. The name of the USA Swimming member coach supervising the athlete and racing certification should be submitted to the Meet Director with the entry.

All adult athletes, or parents of minor athletes, who enter without club affiliation will be required to attest to reading and understanding the [Minor Athlete Abuse Prevention Policy](#).

**OUTREACH ENTRY FEE REIMBURSEMENT:** Participating clubs will submit payment in full to the meet host for all Outreach athlete entry fees (splash fees). These fees will be reimbursed by CSI to the participating CSI club after completion of the meet. Scratches and 'No Swims' will not be reimbursed. For more information and to submit a reimbursement visit the [Outreach Athlete](#) page on [ctswim.org](http://ctswim.org).

## **CUT PROTOCOL:**

If the session is oversubscribed the following protocol will be instituted IN THE ORDER PRESENTED to reduce the timeline to the required length or participation number:

1. Relays will be cut.
2. The maximum number of events allowed per day may be reduced by one (1).
3. We will use both the south and north competition pools.
4. Visiting teams may be cut based on the date/time of the receipt of the final paid entry. If teams are cut, the host reserves the right to offer the available partial entry to the cut teams in the order that entries were received in order to fill the meet.

The host reserves the right to seek approval from Program Operations for additional changes, which may reasonably maximize participation opportunities.

Notification of any cuts or requests for changes must be made to Program Operations as soon as possible by the host. Attending teams will be notified no later than the Monday before the meet.

**NOTE:** If the host is required to institute the published cut protocol above. All accepted entries at the time that the cut protocol is instituted may be considered final by the host for the purposes of financial responsibility. (i.e. Teams submitting "placeholder" entries will be required to pay for the entries if the cut protocol is required).

**RESERVE THE RIGHT TO MAKE CHANGES:** In accordance with CSI Policies, the meet referee reserves the right to make any adjustments to the provisions of the meet announcement deemed necessary to ensure the fair and efficient running of the meet. The Meet Referee will seek Program Operations approval for all changes requiring approval. Clubs will be notified of changes no later than Monday before the meet.

**RELAYS:** Yes!

## **SAFETY:**

1. Diving will be prohibited during warm-ups except in specifically announced one-way sprint lanes. There will be no diving in the warm-up and warm-down areas at any time
2. No shaving is permitted at the competition site.
3. No glass containers are permitted within the facility.
4. Swimmers must be under the supervision of a coach. If a swimmer arrives at the meet without a coach, the swimmer should notify the referee before he/she warms up. The referee will assign the swimmer to a registered coach for warm-ups.
5. Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.

**SWIMWEAR:** Per CT Swimming policy, swimmers 12 years old and younger are not permitted to wear "Tech Suits" at any CT sanctioned or approved meets. "Tech Suits" are defined as a suit that has Bonded Seams, Kinetic Tape, or Meshed Seams. Age is determined on the first date of the meet.

## **PHOTOGRAPHY AND VIDEO RECORDING:**

Meet Management has the full authority to restrict any and all photography, audio and visual recording using cameras, video cameras, tablets, cell phones or other electronic devices at a meet.

Photography or video recording from the deck is prohibited by all individuals, other than participating Coaches, unless prior authorization from the Meet Referee or meet referee has been granted.

Under no circumstances is photography or video recording permitted by anyone in the area adjacent to or behind the starting blocks, including spectator stands at deck level, while they are in use for race starting purposes during competition and warm-ups. Flash photography is prohibited during the start of any heat, including whenever any swimmer is stepping up or standing on a block for the purpose of the start of a heat.

Photography or video recording and the use of audio, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms. Additional "No Camera Zones" may be designated by Meet Management or the meet referee.

If individuals are properly credentialed, not obstructing movement on the deck and abiding by these rules, the following individuals may be allowed by Meet Management and the meet referee with prior authorization if they possess the following:

- Professional photographers with current, official media credentials that are promoting the sport of swimming
- Official team and professional meet photographers that are USA Swimming members, background checked, have signed off on MAAPP and completed Athlete Protection Training
- A participating athlete directly assisting a Coach, for instructional purposes, during an event using the Coach's electronic device

Any individual failing to abide by these rules may be ejected from the facility and be subject to a Code of Conduct violation at the discretion of Meet Management.

If individuals are properly credentialed, not obstructing movement on the deck and abiding by these rules, the following individuals may be allowed by Meet Management and the meet referee with prior authorization if they possess the following:

- Professional photographers with current, official media credentials that are promoting the sport of swimming
- Official team and professional meet photographers that are USA Swimming members, background checked, have signed off on MAAPP and completed Athlete Protection Training
- A participating athlete directly assisting a Coach, for instructional purposes, during an event using the Coach's electronic device

**DRONES:** Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present. Exceptions may be granted with prior written approval by USA Swimming Vice President of Program Operations.

**RULES:** Current USA Swimming rules will govern all competition.

**TIME TRIALS:** No.

**TIMERS, OFFICIALS OR WORK ASSIGNMENTS:** Teams may be assigned volunteer positions. Officials should contact Leon Istambouli. Participating clubs will be notified of work assignments by the Monday before the meet.

All volunteers will be required to attest to reading and understanding the [Minor Athlete Abuse Prevention Policy](#).

**DECK ACCESS:** Athletes, coaches, officials, and official meet staff actively participating in the meet are permitted on the pool deck. Team seating is on the east side of the pool deck. Spectator seating will be made available on the west side of the pool. Spectators may use the single use multi-purpose bathroom.

**SCORING:** The meet will not be scored.

**AWARDS:** No.

**CONCESSIONS:** No.

**HOSPITALITY FOR COACHES AND OFFICIALS:** Dinner will be provided for Coaches and Officials.

**MISCELLANEOUS:** Teams are asked to please clean their team area at the conclusion of the session. The shallow pool will be open for warm up/warm down during the session. The starting blocks are to only be used during designated one-way sprints prescribed in the meet warm up.

**PARKING:** All athlete and spectator parking will be in the lower and side lot of the YMCA Main Building. Coaches and officials may park in the VIP Parking area next to the Bay Building. Please follow all parking signs and follow instructions from our parking attendants. Additional parking can be found at the medical building next to the YMCA @ 60 Old New Milford Road, Brookfield CT.

**DIRECTIONS:** The Youth Development Aquatic Center is located at 2 Huckleberry Hill Road, Brookfield, CT 06804

**September Kick Off - 9/25/2024**  
**Session Report**

Session: 1 Sept Kick Off

Day of Meet: 1 Starts at 05:45 PM Heat Interval: 15 Seconds / Back +15 Seconds

| Round  | Event                                  | Entries | Heats | Meet Qualifying | Starts at |       |
|--------|--|---------|-------|-----------------|-----------|-------|
| Finals | 1 Girls 8 & Under 25 Freestyle         | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 2 Boys 8 & Under 25 Freestyle          | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 3 Girls 9-10 50 Freestyle              | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 4 Boys 9-10 50 Freestyle               | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 5 Girls 11-12 50 Freestyle             | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 6 Boys 11-12 50 Freestyle              | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 7 Girls 13-14 100 Freestyle            | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 8 Boys 13-14 100 Freestyle             | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 9 Girls 15-18 100 Freestyle            | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 10 Boys 15-18 100 Freestyle            | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 11 Girls 8 & Under 25 Butterfly        | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 12 Boys 8 & Under 25 Butterfly         | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 13 Girls 9-10 50 Butterfly             | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 14 Boys 9-10 50 Butterfly              | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 15 Girls 11-12 50 Butterfly            | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 16 Boys 11-12 50 Butterfly             | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 17 Girls 13-14 100 Butterfly           | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 18 Boys 13-14 100 Butterfly            | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 19 Girls 15-18 100 Butterfly           | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 20 Boys 15-18 100 Butterfly            | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 21 Girls 8 & Under 25 Backstroke       | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 22 Boys 8 & Under 25 Backstroke        | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 23 Girls 9-10 50 Backstroke            | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 24 Boys 9-10 50 Backstroke             | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 25 Girls 11-12 50 Backstroke           | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 26 Boys 11-12 50 Backstroke            | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 27 Girls 13-14 100 Backstroke          | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 28 Boys 13-14 100 Backstroke           | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 29 Girls 15-18 100 Backstroke          | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 30 Boys 15-18 100 Backstroke           | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 31 Girls 8 & Under 25 Breaststroke     | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 32 Boys 8 & Under 25 Breaststroke      | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 33 Girls 9-10 50 Breaststroke          | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 34 Boys 9-10 50 Breaststroke           | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 35 Girls 11-12 50 Breaststroke         | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 36 Boys 11-12 50 Breaststroke          | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 37 Girls 13-14 100 Breaststroke        | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 38 Boys 13-14 100 Breaststroke         | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 39 Girls 15-18 100 Breaststroke        | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 40 Boys 15-18 100 Breaststroke         | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 41 Girls 8 & Under 100 Freestyle Relay | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 42 Boys 8 & Under 100 Freestyle Relay  | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 43 Girls 9-10 100 Freestyle Relay      | 0       | 0     |                 | 05:45 PM  | _____ |
| Finals | 44 Boys 9-10 100 Freestyle Relay       | 0       | 0     |                 | 05:45 PM  | _____ |

**September Kick Off - 9/25/2024**  
**Session Report**

Session: 1 Sept Kick Off

Day of Meet: 1 Starts at 05:45 PM Heat Interval: 15 Seconds / Back +15 Seconds

| <b>Round</b> | <b>Event</b>                       | <b>Entries</b> | <b>Heats</b> | <b>Meet Qualifying</b> | <b>Starts at</b> |       |
|--------------|------------------------------------|----------------|--------------|------------------------|------------------|-------|
| Finals       | 45 Girls 11-12 200 Freestyle Relay | 0              | 0            |                        | 05:45 PM         | _____ |
| Finals       | 46 Boys 11-12 200 Freestyle Relay  | 0              | 0            |                        | 05:45 PM         | _____ |
| Finals       | 47 Girls 13-14 200 Freestyle Relay | 0              | 0            |                        | 05:45 PM         | _____ |
| Finals       | 48 Boys 13-14 200 Freestyle Relay  | 0              | 0            |                        | 05:45 PM         | _____ |
| Finals       | 49 Girls 15-18 200 Freestyle Relay | 0              | 0            |                        | 05:45 PM         | _____ |
| Finals       | 50 Boys 15-18 200 Freestyle Relay  | 0              | 0            |                        | 05:45 PM         | _____ |
|              | Finish Time                        |                |              |                        | 05:45 PM         | _____ |