

Crown Trophy Classic

February 3-5, 2023

2 Huckleberry Hill Road, Brookfield, CT 06804

This meet information is subject to change given the fluid nature of COVID-19. Be aware that CDC, State of CT, and local jurisdiction guidelines or public health actions may change quickly and without warning. Visit ctswim.org or the host website for any updates.

Held under sanction of USA Swimming and Connecticut Swimming, Inc. #S22-70. In granting this sanction it is understood and agreed that USA Swimming and Connecticut Swimming, Inc. shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.

COVID-19 Statement

In applying for this sanction, the Host, Regional YMCA of Western CT, agrees to comply and to enforce all health and safety mandates and guidelines of USA Swimming, Connecticut Swimming, the State of Connecticut and, the Brookfield, CT health department: <https://www.brookfieldct.gov/health-department>

COVID-19 Assumption of Risk Disclaimer

We, Regional YMCA of Western CT, have taken enhanced health and safety measures – for athletes, coaches, officials, volunteers, and meet management. You must follow all instructions while participating in/spectating at the Crown Trophy Classic or on site at Regional YMCA of Western CT. An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, senior citizens and guests with underlying medical conditions are especially vulnerable. By participating in/spectating at the RYWC Spooktacular and being on site at Regional YMCA of Western CT, you voluntarily assume all risks related to exposure to COVID-19.

COVID-19 Release

An inherent risk of exposure to COVID-19 exists in any public place where people are present. COVID-19 is an extremely contagious disease that can lead to severe illness and death. According to the Centers for Disease Control and Prevention, senior citizens and individuals with underlying medical conditions are especially vulnerable.

USA Swimming, Inc., cannot prevent you (or your child(ren)) from becoming exposed to, contracting, or spreading COVID-19 while participating in USA Swimming sanctioned events. It is not possible to prevent against the presence of the disease. Therefore, if you choose to participate in a USA Swimming sanctioned event, you may be exposing yourself to and/or increasing your risk of contracting or spreading COVID-19.

BY ATTENDING OR PARTICIPATING IN THIS COMPETITION, YOU VOLUNTARILY ASSUME ALL RISKS ASSOCIATED WITH EXPOSURE TO COVID-19 AND FOREVER RELEASE AND HOLD HARMLESS USA SWIMMING AND CONNECTICUT SWIMMING AND EACH OF THEIR OFFICERS, DIRECTORS, AGENTS, EMPLOYEES OR OTHER REPRESENTATIVES FROM ANY LIABILITY OR CLAIMS INCLUDING FOR PERSONAL INJURIES, DEATH, DISEASE OR PROPERTY LOSSES, OR ANY OTHER LOSS, INCLUDING BUT NOT LIMITED TO CLAIMS OF NEGLIGENCE AND GIVE UP ANY CLAIMS YOU MAY HAVE TO SEEK DAMAGES, WHETHER KNOWN OR UNKNOWN, FORESEEN OR UNFORESEEN, IN CONNECTION WITH EXPOSURE, INFECTION, AND/OR SPREAD OF COVID-19 RELATED TO PARTICIPATION IN THIS COMPETITION.

	Name	Email	Phone
Meet Director:	Lucy Suter	lsuter@regionalmca.org	203-775-1077
Meet Referee:	Leon Istambouli	istambouli@gmail.com	
Lead Admin Official:	Sarah Basile	sbasile@regionalmca.org	203-775-1077
Entry Chair:	Lucy Suter	lsuter@regionalmca.org	203-775-1077
Safety Chair:	Sarah Basile	sbasile@regionalmca.org	203-775-1077
Officials Contact:	Leon Istambouli	istambouli@gmail.com	

MEET HOST: RYWC

WEBSITE: www.makoswim.org

POOL EMERGENCY NUMBER: 203-775-1077

SESSION TIMES: Subject to Change

Friday Distance:

4:00 pm Warm-Up/5:00 pm Start

Saturday & Sunday 13& Over:

7:00 am Warm-Up/8:00 am Start

Saturday 12&Under:

11:30 am Warm-Up/12:30 pm Start

DEADLINES: deadline is **1/26/23**. Email pdf of hardcopy and CL2 or SD3 file to the entry chairperson: Lucy Suter at: lsuter@regionalmca.org. Payment or a copy of a check request must be received on 1/26/23 as well. All entries must be legible and must use full names and registration numbers from USA Swimming registration. The time date stamp on the email containing the electronic entry file will determine that order in which entries are received. **Teams are financially responsible for their initial entry, unless they are asked to reduce the size of the entry due to oversubscription.**

PAYMENT INSTRUCTIONS: Please make checks payable to **Regional YMCA of Western CT**.

Mail to:

Lucy Suter

2 Huckleberry Hill Road

Brookfield, CT 06801

Payment must be received by 1/26/23.

ENTRY FEES: Electronic entries: \$12.00 for individual events. Manual entries: \$15.00 for individual events. No refunds will be given for entries that are accepted, or for entries that are rejected due to improper entry.

[ADULT ATHLETES: All athletes who will be 18 years of age or older must complete the mandatory Athlete Protection Training prior to competition. Failure to do so will result in the swimmer being scratched from the meet.](#)

NEW FOR 2022-23: The Meet or Entry Director **MUST** run a meet verification report and give said report to the Meet Referee. This is to ensure that no swimmer without their APT credentials or unregistered swimmers participate in a sanction USA/CT Swimming meet.

SANCTIONED OR APPROVED: Sanctioned

MEET DURATION: Full meet with time limits as defined by CT/USA Swimming

MEET FORMAT: The meet will be swum as Timed-Finals. Events will be swum slow to fast. The 400 IM and 500 Free of Friday evening will be swum fast-to-slow, alternating heats of girls and boys. Swimmers will need to provide their own timers for all distance events on Friday evening and their own counters in the 500 freestyle.

SCRATCH PROCEDURES: Teams will receive scratch sheets at the start of each session. Scratches are due at the computer table no later than 30 minutes after the start of warm up.

BEFORE ENTERING FACILITY or WHAT TO BRING: The locker rooms are open, but swimmers should arrive prepared to warm up. Swimmers will enter and exit the YDAC facility through the main building doors and enter and exit the pool area through the revolving doors. Any swimmer, coach, official, volunteer or spectator that is experiencing COVID-19 symptoms may not enter. Heat sheets will be posted on Meet Mobile after scratches are received. Coaches and officials will be given a hard copy of the heat sheets, but no other paper copies of the heat sheets will be posted.

FACILITY: The Greenknoll Aquatics Center offers two 6 lane, 25 yard pools for warm up and competition. Water depth at start end of competition pool is: 6ft. Water depth at turn end is: 6ft. The competition course has not been certified in accordance with 104.2.2C(4). Colorado timing system with 6 lane display and touch pads at start end. Team and spectator seating is available. The Greenknoll Aquatics Center is covered by an air structure during the fall and winter months. WiFi will be available to spectators and swimmers under the bubble and connectivity strength is fair.

SAFE SPORT POLICIES: Spectators will be permitted using a bracelet system, the number of spectators allowed will be based on the number of swimmers and volunteers on the pool deck. The RYWC must adhere to bubble capacity.

DISABLED ACCESS: Accessible. Fully ADA Compliant. Any individuals requiring handicapped parking please email Sarah Basile at sbasile@regionallymca.org in advance to make arrangements.

COURSE: SCY

WARM-UPS: CT Swimming Warm-Up Procedures will be in effect. 12-lanes will be used for warm-ups. Warm up tiers will be conducted, and teams will be assigned a warm-up time.

ELIGIBILITY: 1. All USA Swimming clubs and individuals. Athletes with Flex memberships must not have swum in more than one USA Swimming meet prior to this meet in order to be eligible.

For Sanctioned Meets: All athletes must be current athlete members of [USA Swimming](#). Age on the first day of the meet shall determine the swimmer's age and age group for the meet. Any swimmer, who is entered and is unregistered, will be scratched from the meet until registration is completed. See CT Swimming athlete [registration procedures](#). Registrations will not be processed at the meet. All coaches must present a valid USA Swimming coach card to the Meet Director prior to the commencement of any sanctioned swim meet, and must have this card with them while on deck. Clubs are reminded that participation of unregistered swimmers and/or coaches will result in a **\$100 fine** per instance, as described in CT Swimming meet policies:

<https://www.ctswim.org/Customer-Content/www/CMS/files/Membership/Registration-Policy-for-Athletes.pdf>
and

https://www.ctswim.org/Customer-Content/www/CMS/files/policies_admin/RegistrationPolicyforMeetHosts.pdf

Any swimmer entered in the meet must be certified by a USA Swimming member-coach as being proficient in performing a racing start or must start each race from within the water **without the use of the backstroke ledge**. When unaccompanied by a member-coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

ADAPTED SWIMMING: Any current athlete members of [USA Swimming](#) with a disability as defined by USA Swimming Rules and Regulations may enter this meet. If modifications to USA Swimming rules are necessary, then the coach or athlete must notify the meet referee of any disability prior to competition. Adapted athletes may direct questions to the [Connecticut Swimming office](#).

EVENT INFORMATION: Swimmers will need to provide their own timer in all distance events on Friday evening and counter for the 500.

ENTRY LIMITATIONS: 13&Over Swimmers may compete in 7 events overall, but no more than 3 events per session. 12&Under Swimmers may compete in 5 events overall, 2 events Friday and 3 events Saturday.

ENTRY TIMES: Submit entry times in: **SCY**

ELECTRONIC ENTRIES: Electronic entries (such as from Hy-Tek Team Manager or other team management software) that are in CL2 or SD3/SDIF format may be emailed as an attachment to the entry chair at lsuter@regionalmca.org. Please check that your team name, address, and contact information are listed correctly in this file. Payment or a copy of a check request must be received on 1/26/23 as well. Mail payment to: Lucy Suter, at 2 Huckleberry Hill Rd, Brookfield CT, 06804. The time date stamp on the email containing the electronic entry file will determine that order in which entries are received. Teams are financially responsible for their initial entry, unless they are asked to reduce the size of the entry due to oversubscription.

ENTRIES FROM ATHLETES WITH NO CLUB AFFILIATION: Athletes entering this meet independent of a USA Swimming club or coach shall: 1.) be under the supervision of a USA Swimming coach for the duration of the meet. It is the swimmer's responsibility to make arrangements with a USA Swimming member coach prior to the meet. Athletes unaccompanied by a USA Swimming coach will not be permitted on deck. Please contact the Meet Director for assistance. 2) be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement. The name of the USA Swimming member coach supervising the athlete and racing certification should be submitted to the Meet Director with the entry.

All athletes, and their parents, who enter without club affiliation will be required to attest to reading and understanding the [Minor Athlete Abuse Prevention Policy](#).

OUTREACH ENTRY FEE REIMBURSEMENT: Participating clubs will submit payment in full to the meet host for all Outreach athlete entry fees (splash fees). These fees will be reimbursed by CSI to the participating CSI club after completion of the meet. Scratches and 'No Swims' will not be reimbursed. For more information and to submit a reimbursement visit the [Outreach Athlete](#) page on ctswim.org.

CUT PROTOCOL:

If the session is oversubscribed the following protocol will be instituted **IN THE ORDER PRESENTED** to reduce the timeline to the required length or participation number:

1. The maximum number of events allowed per day may be reduced by one (1).
2. Visiting teams may be cut based on the date/time of the receipt of the final paid entry. If teams are cut, the host reserves the right to offer the available partial entry to the cut teams in the order that entries were received in order to fill the meet.

The host reserves the right to seek approval from Program Operations for additional changes, which may reasonably maximize participation opportunities.

Notification of any cuts or requests for changes must be made to Program Operations as soon as possible by the host. Attending teams will be notified no later than the Monday before the meet.

NOTE: If the host is required to institute the published cut protocol above. All accepted entries at the time that the cut protocol is instituted may be considered final by the host for the purposes of financial responsibility. (i.e. Teams submitting "placeholder" entries will be required to pay for the entries if the cut protocol is required).

RESERVE THE RIGHT TO MAKE CHANGES: In accordance with CSI Policies, the meet referee reserves the right to make any adjustments to the provisions of the meet announcement deemed necessary to ensure the fair and efficient running of the meet. The Meet Referee will seek Program Operations approval for all changes requiring approval. Clubs will be notified of changes no later than Monday before the meet.

RELAYS: No.

SAFETY:

1. Diving will be prohibited during warm-ups except in specifically announced one-way sprint lanes. There will be no diving in the warm-up and warm-down areas at any time
2. No shaving is permitted at the competition site.
3. No glass containers are permitted within the facility.
4. Swimmers must be under the supervision of a coach. If a swimmer arrives at the meet without a coach, the swimmer should notify the referee before he/she warms up. The referee will assign the swimmer to a registered coach for warm-ups.
5. Use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.

SWIMWEAR: Per CT Swimming policy, swimmers 12 years old and younger are not permitted to wear "Tech Suits" at any CT sanctioned or approved meets. "Tech Suits" are defined as a suit that has Bonded Seams, Kinetic Tape, or Meshed Seams. Age is determined on the first date of the meet.

PHOTOGRAPHY AND VIDEO RECORDING:

Meet Management has the full authority to restrict any and all photography and visual recording at the meet. Photography or video recording (using cameras, video cameras, iPads, cell phones, etc) from the deck is prohibited by all individuals other than participating Coach and Athlete Members unless prior authorization from the Meet Referee or his/her designee has been granted. Flash photography is prohibited during the start of any heat, including whenever any swimmer is stepping up or standing on a block for the purpose of the start of a heat.

Additionally, the following "Non-Camera Zones" shall be enforced:

- Photography or video recording and the use of audio or visual recording devices, including a cell phone, is not permitted in changing areas, rest rooms or locker rooms.
- Photography or video recording (using cameras, video cameras, iPads, cell phones, etc) is not permitted in the area immediately behind the starting blocks at either end of the racing course(s) while they are in use for "race starting purposes" during competition and warm-ups.
- Additional "Non-Camera Zones" may be designated by Meet Management.

Any individual failing to abide by these rules may be ejected from the facility and be subject to a Code of Conduct violation at the discretion of Meet Management.

If individuals are properly credentialed, not obstructing movement on the deck and abiding by these rules, the following individuals may be allowed by Meet Management and the meet referee with prior authorization if they possess the following:

- Professional photographers with current, official media credentials that are promoting the sport of swimming

- Official team and professional meet photographers that are USA Swimming members, background checked, have signed off on MAAPP and completed Athlete Protection Training
- A participating athlete directly assisting a Coach, for instructional purposes, during an event using the Coach's electronic device

DRONES: Operation of a drone, or any other flying apparatus, is prohibited over the venue (pools, athlete/coach areas, spectator areas and open ceiling locker rooms) any time athletes, coaches, officials and/or spectators are present. Exceptions may be granted with prior written approval by the USA Swimming Vice President of Program Operations.

RULES: Current USA Swimming Rules, including the Minor Athlete Abuse Prevention Policy ("MAAPP"), will govern this meet.

TIME TRIALS: No.

TIMERS, OFFICIALS OR WORK ASSIGNMENTS: Teams may be assigned volunteer positions. Officials should contact Leon Istambouli. Swimmers must provide their own timers and counters for the 500 and 1000 free and their own timers for the 400IM. Participating clubs will be notified of work assignments by the Monday before the meet. All volunteers will be required to attest to reading and understanding the [Minor Athlete Abuse Prevention Policy](#).

DECK ACCESS: Only athletes, coaches, officials, and official meet staff actively participating in the meet are permitted on the pool deck.

SCORING: Team scores will not be recorded.

AWARDS: Awards for places 1-6 in each individual event.

CONCESSIONS: No.

HOSPITALITY FOR COACHES AND OFFICIALS: Yes.

MISCELLANEOUS: Teams are asked to please clean their team area at the conclusion the session. The shallow pool will be open for warm-up/warm-down during the meet. The starting blocks are to only be used during designated one-way sprints prescribed in the meet warm up.

PARKING: All athlete and spectator parking will be in the lower and side lot of the YMCA Main Building. Coaches and officials may park in the VIP Parking area adjacent to the YDAC building and camp lodge. Additional parking can be found at the medical building next to the YMCA @ 60 Old New Milford Road, Brookfield CT. Parents will be allowed to pull into the YDAC parking lot for swimmer drop-off, but there will be NO parent parking in this lot.

Crown Trophy Classic - 2/3/2023 to 2/5/2023 Session Report

Session: 1 Friday Distance

Day of Meet: 1 Starts at 05:00 PM Heat Interval: 15 Seconds / Back +15 Seconds

Round	Event	Entries	Heats	Meet Qualifying	Starts at	
Finals	1 Girls 13 & Over 400 IM	0	0		05:00 PM	_____
Finals	2 Boys 13 & Over 400 IM	0	0		05:00 PM	_____
Finals	3 Girls 11-12 200 Breaststroke	0	0		05:00 PM	_____
Finals	4 Boys 11-12 200 Breaststroke	0	0		05:00 PM	_____
Finals	5 Girls 11-12 200 Backstroke	0	0		05:00 PM	_____
Finals	6 Boys 11-12 200 Backstroke	0	0		05:00 PM	_____
Finals	7 Girls 11-12 200 Butterfly	0	0		05:00 PM	_____
Finals	8 Boys 11-12 200 Butterfly	0	0		05:00 PM	_____
Finals	9 Girls 13 & Over 500 Freestyle	0	0		05:00 PM	_____
Finals	10 Boys 13 & Over 500 Freestyle	0	0		05:00 PM	_____
	Finish Time				05:00 PM	_____

Crown Trophy Classic - 2/3/2023 to 2/5/2023
Session Report

Session: 2 SAT AM 13&OVER

Day of Meet: 2 Starts at 08:00 AM Heat Interval: 15 Seconds / Back +15 Seconds

Round	Event	Entries	Heats	Meet Qualifying	Starts at	
Finals	11 Girls 13 & Over 50 Freestyle	0	0		08:00 AM	_____
Finals	12 Boys 13 & Over 50 Freestyle	0	0		08:00 AM	_____
Finals	13 Girls 13 & Over 200 IM	0	0		08:00 AM	_____
Finals	14 Boys 13 & Over 200 IM	0	0		08:00 AM	_____
Finals	15 Girls 13 & Over 100 Backstroke	0	0		08:00 AM	_____
Finals	16 Boys 13 & Over 100 Backstroke	0	0		08:00 AM	_____
Finals	17 Girls 13 & Over 200 Butterfly	0	0		08:00 AM	_____
Finals	18 Boys 13 & Over 200 Butterfly	0	0		08:00 AM	_____
Finals	19 Girls 13 & Over 100 Breaststroke	0	0		08:00 AM	_____
Finals	20 Boys 13 & Over 100 Breaststroke	0	0		08:00 AM	_____
	Finish Time				08:00 AM	_____

Crown Trophy Classic - 2/3/2023 to 2/5/2023
Session Report

Session: 3 SAT 12&U

Day of Meet: 2 Starts at 12:30 PM Heat Interval: 15 Seconds / Back +15 Seconds

Round	Event	Entries	Heats	Meet Qualifying	Starts at	
Finals	21 Girls 12 & Under 50 Freestyle	0	0		12:30 PM	_____
Finals	22 Boys 12 & Under 50 Freestyle	0	0		12:30 PM	_____
Finals	23 Girls 12 & Under 100 Backstroke	0	0		12:30 PM	_____
Finals	24 Boys 12 & Under 100 Backstroke	0	0		12:30 PM	_____
Finals	25 Girls 12 & Under 50 Breaststroke	0	0		12:30 PM	_____
Finals	26 Boys 12 & Under 50 Breaststroke	0	0		12:30 PM	_____
Finals	27 Girls 12 & Under 100 Freestyle	0	0		12:30 PM	_____
Finals	28 Boys 12 & Under 100 Freestyle	0	0		12:30 PM	_____
Finals	29 Girls 12 & Under 100 IM	0	0		12:30 PM	_____
Finals	30 Boys 12 & Under 100 IM	0	0		12:30 PM	_____
Finals	31 Girls 12 & Under 100 Butterfly	0	0		12:30 PM	_____
Finals	32 Boys 12 & Under 100 Butterfly	0	0		12:30 PM	_____
Finals	33 Girls 12 & Under 50 Backstroke	0	0		12:30 PM	_____
Finals	34 Boys 12 & Under 50 Backstroke	0	0		12:30 PM	_____
Finals	35 Girls 12 & Under 100 Breaststroke	0	0		12:30 PM	_____
Finals	36 Boys 12 & Under 100 Breaststroke	0	0		12:30 PM	_____
Finals	37 Girls 12 & Under 50 Butterfly	0	0		12:30 PM	_____
Finals	38 Boys 12 & Under 50 Butterfly	0	0		12:30 PM	_____
	Finish Time				12:30 PM	_____

Crown Trophy Classic - 2/3/2023 to 2/5/2023
Session Report

Session: 4 SUN AM 13&OVER

Day of Meet: 3 Starts at 08:00 AM Heat Interval: 15 Seconds / Back +15 Seconds

Round	Event	Entries	Heats	Meet Qualifying	Starts at	
Finals	39 Girls 13 & Over 200 Breaststroke	0	0		08:00 AM	_____
Finals	40 Boys 13 & Over 200 Breaststroke	0	0		08:00 AM	_____
Finals	41 Girls 13 & Over 100 Freestyle	0	0		08:00 AM	_____
Finals	42 Boys 13 & Over 100 Freestyle	0	0		08:00 AM	_____
Finals	43 Girls 13 & Over 200 Backstroke	0	0		08:00 AM	_____
Finals	44 Boys 13 & Over 200 Backstroke	0	0		08:00 AM	_____
Finals	45 Girls 13 & Over 100 Butterfly	0	0		08:00 AM	_____
Finals	46 Boys 13 & Over 100 Butterfly	0	0		08:00 AM	_____
Finals	47 Girls 13 & Over 200 Freestyle	0	0		08:00 AM	_____
Finals	48 Boys 13 & Over 200 Freestyle	0	0		08:00 AM	_____
	Finish Time				08:00 AM	_____