



This version expires at
the conclusion of the
2018 LC season.

SURCHARGE POLICY and MEET DIRECTOR'S REPORT SHORT COURSE and LONG COURSE

*Approved by Board of Directors December 2, 2014. Effective retroactive to September 1, 2014.
Board of Directors Addendum April 7, 2015*

The only financial information that CSI requires from meet sponsors is that necessary to calculate the surcharge. Hosts must submit the Meet Director's report and pay surcharge within fourteen days of the last day of competition. Distance meets, as defined by CSI, are not subject to a surcharge, but Meet Director's report must be completed. Failure to submit the Meet Director's Report and Surcharge payment within 14 days will result in forfeiture of \$150 of the sanction deposit.

Meet surcharge is collected from visiting teams' individual event entry fees including scratched events and time trials. The short course meet surcharge is 20%. The long course meet surcharge is 10%. No surcharge is collected on relays, home team event entries, distance meets, 8/U meets, and 9/U meets.

The Meet surcharge shall also apply to all monies collected for visiting team entries to Approved meets, including all per swimmer surcharges. All fee structures must be established in accordance with the Meet Fee Policy.

If the meet is jointly hosted by two (or more) clubs, only one club will receive the benefit of the splash fee waiver.

Meet Directors Report must be completed online at through the meet host's club Administration page on Connecticut FAST.

Surcharge payment may be made by credit card (MC or VISA) or by check made payable to Connecticut Swimming and mailed to 28 Farms Village Rd, Wethersfield, CT 06109. Include sanction # on memo line.

Information needed for the Meet Directors Report and surcharge calculation:

Sanction Number: _____ Meet Sponsor: _____

Meet Name: _____ Date: _____ Location: _____

Name of Referee: _____

List the duration of each session in hours: _____

When doing the worksheet below, scratched events and time trials are included in the event count.

1. Total visiting teams individual events (# of events multiplied by the entry fee) = \$ _____

2. Total participation, facility, or other fees collected (approved meets only) = \$ _____

3. Sum of lines 1 and 2: \$ _____

4. Total surcharge due: Multiply line 3 by 0.20 for SCY meets or 0.10 for LCM = \$ _____