



CSI Approved Meet Policy

Effective 01/17/2007

Updated 01/10/14, Jim Robison, Program Operations Chair

Updated 12/12/2018. Rulebook reference.

(Note: references to USA Swimming Rules are to the 2018 Rules and Regulations)

Purpose: USA Swimming and Connecticut Swimming, Inc. (CSI) wish to encourage participation in the sport by recognizing CSI-registered swimmers' times from meets approved by CSI, and by maintaining a straightforward process for obtaining such approval.

Scope: This policy covers approval of competition under Article 202.6 of USA Swimming Rules and Regulations. Approved meets may be hosted by CSI member clubs or by other organizations, including but not limited to YMCA clubs. Approved competitions may include swimmers and clubs who are not CSI registered.

Application process: Host clubs wishing to obtain approval for a meet must file an online Approval for Application and deposit with the CSI and furnish by email the Meet Announcement or Meet Information as well as a contact name, email address and phone number at least six weeks prior to the event. The deposit is equal to CSI's current sanction fee (and subject to the same refund provisions other than cancellation of the event, in which case 100% of the fee is refundable) If the meet is not approved or not held, the deposit shall be refunded in full. CSI (CSI) imposes a \$300.00 deposit for each meet accepted, except Distance meets as defined by CSI. This fee is refundable according to the following schedule: \$150 refund if the meet announcement is received in the CSI office according to the schedule. If the announcement is not received in accordance with the schedule, the \$150 is forfeited. The remaining \$150 will be refunded to the sponsoring team upon completion of the following (all 4) within 14 days of the meet. If not received in full, the \$150 is forfeited.

1. Submittal to participating clubs the electronic meet results. Paper results are to be mailed to clubs upon request. These results must be in the proper format as outlined on the Results Checklist.
2. Submittal to CSI office the meet database backup file (zipped) via email attachment. Meet database must be reasonably free of errors, such as but not limited to, accurate splits, relay names, USA IDs for athletes whose times are to be loaded into SWIMS and FAST official times tables, etc.
3. Submittal of the online Meet Director Report.
4. Payment of surcharge payable to CSI.

Criteria for approval and other conditions:

1. Applicant must represent that the meet will be conducted in accordance with USA Swimming Technical Rules
2. No competition shall be approved unless a sufficient number of USA Swimming officials, certified by the LSC at a minimum of Stroke and Turn level, are present to observe and certify that the conduct of competition and all times achieved in such competition were in conformance with all applicable USA Swimming technical rules including, but not limited to, the following:

A Article 101 (all) Start, individual stroke and relay rules or Article 105 (Disability) or Article 701 (Open Water)
B 102.2.2 & 3 Entry limit per day
C 102.8.1 A, B, C, D and E Swimwear restrictions
D 102.10 Officials
E 102.24 Timing Rules
F 103.2.3, 103.3.1, 103.4 Minimum standards for facilities 103.13 and 103.15 or Article 702 (Open Water)

At least two USA Swimming-registered Stroke and Turn certified or higher officials, who have agreed to fulfill this responsibility, must be identified on the application.

3. An issued approval is not transferable.
4. Program Operations shall grant all approvals, and may decline an application if the host club has not fulfilled its financial or award obligations to swimmers or to CSI or if, in Program Operations' discretion approval would not be appropriate or in the best interests of CSI's members. Denial of approval may be appealed to the Board of Review.
5. No approval will be granted for any competition if the word "Olympic," "World," "National," "United States of America" or any derivative thereof is used in any manner in connection with such competition unless consent for such usage is obtained from USA Swimming.
6. The applicant must agree to the following clause, which will appear on all approval application forms and on all forms upon which official approvals are granted: "In granting this approval it is understood and agreed that USA Swimming shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event."
7. USA Swimming athlete member ID numbers must be obtained by the host club, and entered in the meet database for transmission of results. The FAST database will only reflect currently registered swimmers with valid ID numbers. Corrections are the sole responsibility of the host club. Unrecognized events will not be included in FAST or SWIMS.
8. The Meet Director Report, surcharge payment, and meet database are to be received in the CSI Office within fourteen days of the conclusion of the meet. Failure to comply with any of the above requirements within the 14-day time frame will result in the forfeiture of \$150 of the Sanction Fee to CSI
9. Approved meets are subject to the same surcharge policy as are sanctioned meets, except that if there are no entry fees charged the surcharge shall be \$300.
10. CSI will provide a link on its website to the results of each approved meet.
11. An approval may be withdrawn if the competition was not conducted in accordance with the above requirements, and in such case the application fee (deposit) is not refundable.