



## Registration Policy for Meet Host Clubs Conducting CSI Sanctioned Meets

**Effective date: January 1, 2013.** Approved by CSI Board of Directors on December 5, 2012.

Meet hosts, which are CSI member clubs, conducting CT Swimming sanctioned meets are obligated to verify the membership of all athletes, coaches, officials, and Meet Directors participating in the meet and/or serving in an official capacity.

No USA Swimming registration of any category will be processed at swim meets.

Registration requirements are pursuant to USA Swimming Rules and Regulations Article 302. Meet Sanction requirements are pursuant to USA Swimming Rules and Regulations Article 202.

The Program Operations Vice-Chair may suspend future sanctions of the meet host club until the fine is paid. Fines may be appealed in writing within 30 days to the CSI Administrative Vice-Chair.

### ATHLETES

USA Swimming rules require athletes be members of USA Swimming before competing in a sanctioned meet. Athlete registration and payment must be in the hands of a CSI Registrar for the swimmer to be considered registered. There are no pending registrations or registrations to be held by the club or coach. If an athlete is not registered, he/she is not a member of USA Swimming and therefore not eligible to compete in meets or to be considered for awards, honors, National Time Verification (NTV), or any CSI program. There are no retroactive registrations or NTV.

Athlete Membership Verification procedures are provided to each meet host, posted on CSI's website, and included in the Meet Manager's Guide. Meet hosts are obligated to run membership verification upon receipt of an entry and send notification of unregistered athletes to the participating club, coach or individual submitting the entry. Meet hosts may contact a CSI Registrar for assistance.

CSI will fine \$100 per athlete payable by the meet host club for allowing an unregistered athlete to compete in a CSI sanctioned meet.

### COACHES

USA Swimming rules require coaches to hold a current USA Swimming coach member card before coaching on deck at a sanctioned meet. Meet hosts are obligated to check coach credentials and only permit coaches with current USA Swimming coach card on deck to coach.

A CSI coach roster is sent to each Meet Director the day before or day of a meet.

CSI will fine \$100 per coach payable by the meet host club for allowing a coach without a current USA Swimming coach member card to coach on deck. Meet host clubs will be exempt from this fine if the coach in question submits a Coach Attestation Form to the host prior to coaching on deck and this form is forwarded to a CSI Registrar.

### MEET DIRECTORS

USA Swimming requires all Meet Directors to be non-athlete members of USA Swimming. Meet Directors may contact a CSI Registrar for assistance. Meet Directors must be registered by the day the meet announcement is published on [ctswim.org](http://ctswim.org). The day a meet announcement is approved by Program Operations, the Meet Director's registration will be verified. CSI meet host clubs with unregistered Meet Directors will be fined \$100.00.