

Re-certifying as Meet Referee/AR

Meet Referee re-certification requires you to do the following to 'Catch the Wave':

1. **Maintain USA/CT requirements:**
 - **Registration** for USA/CT membership with application is done annually – do this between Sept -Dec each year –it is good for the following full year find it on the ctswim website officials page, Becoming a New Official (<https://www.ctswim.org/CTNet/CFPaintForm.aspx?f=93>)
 - **Athlete Protection Training (APT)** is done every two years (<https://www.usaswimming.org/DesktopDefault.aspx?TabId=2193&Alias=Rainbow&Lang=en>)
 - **Background Check** done every two years in DECEMBER (*Note: if your background expires before December of the coming year the first years you may need to take this early to 'catch the wave'*) (<https://www.usaswimming.org/DesktopDefault.aspx?TabId=2019&Alias=Rainbow&Lang=en>)

2. **Clinic** – One (1) year cycle
Attend a **re-cert Meet Referee clinic, Administrative Official clinic** or the Officials Annual Meeting EVERY year during the re-cert period Oct-Dec
(*Note: the first years you may need to take your clinic early to 'catch the wave' if your clinic expires before October of the coming year*) (*note: if the Annual Officials Meeting is before Oct it will still count*)

3. **Test** – Two (2) year cycle
Take the **re-cert Referee test** every two years during the re-cert period Oct/Nov/Dec, passing with 80%+
(*Note: the first years you may need to take your test early to 'catch the wave' if your test expires before October of the coming year*)

4. **Work** - eight (8) sessions annually;
1 S&T, 1 Championship (Age Groups, Seniors or Regionals) plus 6 additional sessions of any type of USAS sanctioned meet. **Note: Coaches that are officials do not have to work the one championship session since they must attend as a coach but they do need to complete the 8 sessions. NOTE: no OTS credit for Y or high school observations.**

5. **Send** - 'Re-certify me as Meet Referee/AR' email to the Officials Chair (OC) at officials@ctswim.org upon completion of the above. If you do not contact the OC it will not be completed. Only do this when EVERYTHING appears correct and done in your OTS account. Be sure to state your name, certification, and team affiliation. (*NOTE: it takes approx. one [1] week for a change in status to be processed & recorded do NOT anticipate it sooner*)

6. **Print** - out your Referee Card from OTS