**Re-certifying as   
Meet Referee/AR**

Meet Referee re-certification requires you to do the following :

1. Maintain USA/CT requirements:
   * **Registration** for USA/CT membership with application is done annually – do this between Sept -Dec each year –it is good for the following full year find it on the ctswim website officials page, Becoming a New Official (<https://www.ctswim.org/CTNet/CFPaintForm.aspx?f=93>)
   * **Athlete Protection Training** (APT) is done every two years)

https://www.usaswimming.org/utility/landing-pages/safe-sport/apt

* + **Background Check** done every two years in DECEMBER

https://www.usaswimming.org/background-checks

1. **Clinic** – One (1) year cycle  
   Attend a **re-cert Meet Referee** **clinic, Administrative Official clinic** or the Officials Annual Meeting EVERY year during the re-cert period Oct-Dec
2. **Test** – Two (2) year cycle  
   Take the **re-cert Referee test** every two years during the re-cert period Oct/Nov/Dec,   
   passing with 80%+   
   *(Note: the first years you may need to take your test early to ‘catch the wave’ if your   
   test expires before October of the coming year)*
3. **Work** - eight (8) sessions annually;   
    1 Championship (Age Groups, Seniors or Regionals) plus 7 additional   
   sessions of any type of USAS sanctioned meet. **Note: *Coaches*** *that are officials do not   
   have to work the one championship session since they must attend as a coach but they   
   do need to complete the 8 sessions.* ***NOTE****: no OTS credit for Y or high school observations.*
4. **Send -** ‘*Re*-*certify me as Meet Referee/AR’* email to the Officials Chair (OC) at [officials@ctswim.org](mailto:officials@ctswim.org) upon completion of the above. If you do not contact the OC it will not be completed. Only do this when EVERYTHING appears correct and done in your OTS account.
5. **Print** - out your Referee Card from OTS