

Sept. 2023

Advancing to Chief Judge

Before you begin the advancement process to Chief Judge, you must complete at least one full year as a certified Stroke & Turn Judge. Advancing to Chief Judge requires you do the following, in order, and you must be complete within one year from the clinic date or the process starts over.

To Do: (check off as completed)

1. ☐ Maintain USA/CT requirements:
 - Registration for membership annually
 - APT every year
 - Background check level 2 every two years
2. ☐ Attend a Connecticut Swimming clinic for New Chief Judges
3. ☐ Take the Chief Judge Certification test available as a Google form from your clinic instructor. 80% is required to pass; you can retake the test, if necessary.
4. ☐ Send 'certify me as Chief Judge Trainee' email to the official's chair, officials@ctswim.org upon completion of the above to start on-deck training (NOTE: it takes approximately one [1] week for the change in status to be processed & recorded do NOT anticipate it sooner)
5. ☐ Train at the Chief Judge position for a minimum of five (5) sessions at a minimum of two different meets under at least two (2) different Connecticut Swimming meet referees.
6. ☐ During 2nd and 4th session, an approved evaluator must fill out the official evaluation form giving feedback on what is going well and what skills could use more focus. Both trainee and evaluator will sign and trainee must send to the Officials Chair. Final session. Performed by LSC certified CJ (min. 2 years) or an N2 or N3 CJ. Final evaluation form must be sent to Officials Chair for final certification.
7. ☐ Send 'certify me as Chief Judge' email to the Officials Chair, officials@ctswim.org upon completion of all of the above for training. This email must include a scanned copy of the final evaluation form. (NOTE: it takes approximately one [1] week for the final certification to be processed & recorded; do NOT anticipate it sooner)
8. ☐ Print out your Official Certification card on the USA Swimming website, 'My Member Card'