



Connecticut Swimming

860-657-1164
office@ctswim.org

SANCTION POLICY and FEE

Approved by Program Development January 23, 2013. Effective September 1, 2013.

Revised by Board of Directors April 7, 2015. Effective immediately.

In granting this sanction it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.

Connecticut Swimming (CSI) imposes a \$300.00 Sanction Fee for each meet accepted, except Distance meets as defined by CSI. This fee is refundable according to the following schedule: \$150 refund if the meet announcement, event file, and session report arrive in the CSI office according to the schedule shown below. If the announcement, event file, and session report (all 3) are not received in accordance with the schedule, the \$150 is forfeited. The remaining \$150 will be refunded to the sponsoring team upon completion of the following (all 4) within 14 days of the meet. If not received in full, the \$150 is forfeited.

1. Submittal to participating clubs the electronic meet results. Paper results are to be mailed to clubs upon request. These results must be in the proper format as outlined on the Results Checklist.
2. Submittal to CSI office the meet database backup file (zipped) via email attachment. Meet database must be reasonably free of errors, such as but not limited to, accurate splits, relay names, USA IDs for athletes, etc.
3. Submittal of the online Meet Director Report.
4. Payment of surcharge payable to CT Swimming.

If a meet is canceled by the host club without the approval of Program Operations more than eight weeks prior to the scheduled date, the club will forfeit \$150 of the Sanction Fee. If a meet is canceled by the host club without the approval of Program Operations less than eight weeks prior to the scheduled date, the club will forfeit the entire \$300 Sanction Fee. Teams that have been awarded Sanctioned or Approved meets have an obligation to hold the awarded meet. Failure to hold the meet shall result in forfeiture of the entire Sanction Fee. Program Operations may refund the Sanction Fee under extenuating circumstances beyond the Clubs control, including but not limited to suspension and/or cancelation under the Meet Interruption and Cancellation Policy. A lack of entries shall not be an extenuating circumstance.

Under no circumstances is a meet announcement, event file, or session report to be mailed or posted on a club's web site prior to approval from CSI Program Operations.

Schedule:

Meet announcement, event files, and logo images for meets through 12/31/2016 are due September 9, 2016; files for 2017 meets are due October 14, 2016. Meet results sent to participating clubs, meet database, Meet Director's Report, and surcharge payment are due to CSI office within 14 days of the conclusion of the meet. Email submissions to [Ginger McCurdy](#).

Program Operations reserves the right to remove or deny future sanctions for unpaid fines, late submissions, and/or unpaid surcharge. Fines may be appealed in writing within 30 days to the CSI Administrative Vice-Chair.