

CONNECTICUT SWIMMING, INC.

Board of Directors

Wednesday, June 12, 2013 at 7:30 pm

[High Plains Community Center, Orange, CT](#)

AGENDA

Vision Statement: Connecticut Swimming...better life through swimming.

Mission Statement: Connecticut Swimming promotes the pursuit of excellence in swimming and in life through competition and education.

Call to Order/Roll Call

Approval of Agenda/Additions to Agenda

Announcements

Adoption of Minutes April 3, 2013 meeting

Old Business

- Connecticut General Assembly House Bill regarding safety and public school pools

New Business

- At-Large Appointment of David Heller to the Board of Directors effective Sept 1
- USAS Convention attendance
- Planning fall HOD meeting (date, speaker, location)
- Volunteer of the Year: form ad hoc committee; name volunteer by first BOD meeting in Sept/Oct
- Banquet planning
- Bag Tag, Inc. Proposed Terms of Mutual Understanding (endorsement)
- USA Swimming Governance proposal - Ellen Johnston, member USA Swimming Rules and Regulations Committee

Reports of Officers

General Chair Report – Rick Lewis

Administrative Vice-Chair – Jeff Gray

Treasurer – Lauren Bullock

Finance Vice-Chair – Todd Gordon

Age Group Committee Chair – Dave Reilly

Senior Committee Chair – Randy Erlenbach

Program Development Vice-Chair – Jeff Scobee

Program Operations Vice-Chair – Tak Takabayashi

Technical Planning Committee Chair – Kaeley Steinnagel

Coach Representatives – Mark Sedlak/Matt Hurst

Athlete Representatives – Josh Furth/Coral McNary/ Garrett Mazziotti/Maddy Snow

Coach-at-Large – George Bradner

Safety Committee Chair – Ed Heath

Officials Committee Chair – Ed Becker

Registration/Membership Coordinator – Judy Snow

USA SWIMMING - 2013 CONVENTION SCHEDULE

	MEETING	SPONSOR
TUESDAY, SEPTEMBER 10		
8:00am - 12:00pm	LSC Safe Sport Chair Workshop	Safe Sport Committee
8:30am - 12:00pm	Board of Directors	
1:00pm - 4:00pm	LSC Safe Sport Chair Workshop	Safe Sport Committee
1:00pm - 5:00pm	Board of Directors	
7:00pm - 10:00pm	Board of Directors	
WEDNESDAY, SEPTEMBER 11		
8:00am - 12:00pm	[National Team Evaluation Committee] Senior Development Committee	OIOC
9:00am - 10:00am	Audit Committee Our Kids Initiative - Business Meeting	
10:00am - 12:00pm	Registration/Membership Cmte - Business Meeting	
11:00am - 12:00pm	[Athlete Executive Committee - Business Meeting]	
12:00pm - 1:00pm	Current and Former Board of Directors Luncheon	President
1:00pm - 2:50pm	LSC Development Committee - Business Meeting SWIMS Times Module Workshop	Times & Recognition Committee
1:00pm - 4:00pm	LSC Safe Sport Chair Workshop	Safe Sport Staff
1:00pm - 5:00pm	Open Water Steering Rules & Regulations Committee	Steering Committee
2:00pm - 3:00pm	Athlete Meet & Greet	Athlete Executive Committee
2:00pm - 4:00pm	Awards Committee Disability Swimming Workshop	Disability Swimming Committee
3:00pm - 4:50pm	Club Development Committee - Business Meeting Athlete Meeting	Athlete Executive Committee
	Managers Training Workshop	National Team Division Staff
	Risk Management Workshop	Operational Risk Committee
4:00pm - 5:00pm	[Awards Committee]	
4:30pm - 5:30pm	Eastern Zone LSC General Chairs' Meeting	Eastern Zone Directors
5:00pm - 6:00pm	Your Convention GPS (click for more information)	Convention Education Committee
5:00pm - 6:30pm	[Championship Evaluation Committee - Business Mtg]	
5:00pm - 7:00pm	Safe Sport Committee - Business Meeting	
5:30pm - 7:00pm	Eastern Zone Technical Meeting	Eastern Zone Directors
6:00pm - 7:00pm	National Team and OIOC Athlete Issues	Athlete Executive Committee
	Western Zone LSC General Chairs' Meeting	Western Zone Directors

	MEETING	SPONSOR
7:00pm - 9:00pm	U.S. Aquatic Sports Welcome Reception	<i>Risk Management Services, Inc.</i>
	Central Zone Technical Rules Meeting	Central Zone Directors
THURSDAY, SEPTEMBER 12		
8:00am - 9:50am	Athlete Meeting	Athlete Executive Committee
	LSC Age Group Chairs Workshop #1	Age Group Development Committee
	Make a Splash Workshop	Club Development Division Staff
	Officials Committee Meeting/Workshop	Officials Committee
8:30am - 10:00am	Safe Sport Presentation: Train the Trainer - How to Use Athlete Training	Safe Sport Committee
	Fueling Your Athletes (click for more information)	Convention Education Committee
9:00am - 11:00am	Steering Committee	
10:00am - 11:30am	Scholastic All America Subcommittee	Times & Recognition Committee
10:00am - 12:00pm	Central Zone Section 1 Coaches Meeting	Central Zone Directors
	Central Zone Region 8/Section 2 Coaches Meeting	Central Zone Directors
	Central Zone Section 3 Coaches Meeting	Central Zone Directors
	[Competitive Aquatic Facility Directors' Association]	CAFDA
	Diversity & Inclusion Committee - Business Meeting	
	Governance Committee - Business Meeting & Open Forum	
	Investment Committee	
	Open Water Development Committee - Business Meeting	
	Rules & Regulations Committee	
	Sports Medicine/Science Workshop	Sports Medicine/Science Committee
	SWIMS Database Workshop (click for more information)	Reg/Mem & Officials Committees
12:00pm - 1:00pm	General Chairs' Luncheon (by invitation only)	LSC Development Committee
1:00pm - 2:30pm	Eastern Zone Coaches' Summit	Club Development Staff
	Safe Sport Presentation: Bullying	Safe Sport Committee
1:00pm - 4:00pm	Athlete Meeting	Athlete Executive Committee
3:00pm - 3:30pm	Get Parliamentary Skills	Convention Education Committee
3:00pm - 4:00pm	Meet Management: The Players, Roles & Responsibilities	Officials Committee
3:00pm - 5:00pm	LSC Age Group Chairs Workshop #2	Age Group Development Committee
	Disability Swimming Committee - Business Meeting	Disability Swimming Committee
	2014 Budget Meeting	Treasurer
	Operational Risk Committee - Business Meeting	
3:00pm - 7:00pm	Olympic Int'l Operations Cmte (OIOC)	
3:30pm - 5:00pm	Safe Sport Presentation: Peer-to-Peer Abuse Issues	Safe Sport Committee
4:00pm - 5:00pm	Administrative Official: The Who, What & Where	Officials Committee
4:00pm - 6:00pm	Outreach Clinic (off-site)	Athlete Executive Committee
5:00pm - 6:00pm	Competitive Aquatic Facility Directors' Association	CAFDA
	Southern Zone Female Coaches' Meeting	Club Development Staff
7:00pm - 9:00pm	Eastern Zone	

	MEETING	SPONSOR
	Central Zone	
	Southern Zone	
	Western Zone	
FRIDAY, SEPTEMBER 13		
8:00am - 9:50am	<i>Athletes ONLY - Safe Sport</i>	Athlete Executive Committee
	<i>Burning Issues for Officials</i>	Officials Committee
	Coaches Meeting	
8:00am - 12:00pm	International Relations Committee	
10:00am - 12:00pm	<i>Club & LSC Financial Management</i>	Treasurer
	<i>Intro to OME for LSCs - NHQ & LSCs Working Together</i>	Business Operations Staff
	<i>LSC Board of Review Workshop</i>	Board of Review Committee
	<i>LSC Leadership Workshop</i>	Club Development Staff
	<i>Open Water Swimming Seminar</i>	Open Water Development Committee
	College Swimming - Real Talk (click for more information)	Convention Education Committee
12:00pm - 1:30pm	Foundation Luncheon	USA Swimming Foundation
1:30pm - 3:20pm	<i>Diversity & Inclusion Workshop</i>	Diversity & Inclusion Committee
	International Relations Committee	
	LSC Leadership Roundtable (click for more information)	LSC Development Committee
	<i>National Board of Review Certification</i>	Board of Review Committee
	Growth Must Be Positive (click for more information)	Facilities Development & Marketing Staff
	<i>Registration - Best Practices Workshop</i>	Registration/Membership Committee
	<i>Bridging Generations: What Did You Say?</i>	Convention Education Committee
	Times & Recognition Committee - Business Meeting	
1:45pm - 3:20pm	<i>Athlete Meeting</i>	Athlete Executive Committee
2:00pm - 2:50pm	<i>How Coaches and Officials Can & Should Work Together</i>	Officials Committee
3:30pm - 5:30pm	Eastern Zone	
	Central Zone	
	Southern Zone	
	Western Zone	
5:30pm - 6:50pm	[Athlete Executive Committee - Business Meeting]	
7:00pm - 9:00pm	House of Delegates	
SATURDAY, SEPTEMBER 14		
8:00am to 8:45am	<i>Athlete Meeting</i>	Athlete Executive Committee
	Central Zone Region 8/Section 2 Coaches Meeting	Central Zone Directors
9:00am - 2:00pm	House of Delegates	
2:30pm - 5:00pm	Board of Directors	

	MEETING	SPONSOR
6:00pm - 7:00pm	<i>Athlete Send-Off</i>	Athlete Executive Committee
7:00pm - 10:00pm	Aquatics Awards Banquet	
<i>[denotes closed meeting]</i>		
5/2/2013		

**Terms of Mutual Understanding
Between Bag Tags, Inc. ("BTI") & Connecticut Swimming, Inc. ("CSI")**

- a) **Bag Tags, Inc. agrees to provide the following benefits and services:**
- (1) Include the CSI logo on all CSI sanctioned clubs' orders with club approval.
 - (2) Ensure that all usage of the CSI logos and trademarks is consistent with the design parameters authorized and provided by CSI.
 - (3) CSI, and all CSI clubs and tournaments, will be offered preferential pricing. See attached Preferential Pricing.
 - (4) \$25 dollars will be paid to CSI for all orders containing the CSI logo.
 - (5) A summary of all orders with payment will be delivered to CSI semi-annually.
- b) **Connecticut Swimming, Inc. agrees to:**
- (1) Support and endorse BTI as an approved supplier of the BTI products.
 - (2) Provide any assistance that they believe is in the best interest of CSI and BTI to help foster benefits for the CSI sanctioned clubs.

This Mutual Understanding is designed to simply foster a cooperative working relationship. The terms will remain in effect until BTI and CSI decide to mutually modify them.

Bag Tags, Inc.

By: _____
(Name)

(Title)

(Date)

Connecticut Swimming, Inc.

By: _____
(Name)

(Title)

(Date)



orders@bagtagsinc.com
 847.424.1900
 www.bagtagsinc.com
 828 Davis Street, Evanston, IL 60201

Gold Level Pricing

	Regular Retail Pricing				Gold Level			
	100+	500+	1000+	2500+	100+	500+	1000+	2500+
3x4 (most popular)	1.89	1.19	0.87	0.72	1.19	0.87	0.72	0.57
3x5	1.99	1.37	0.96	0.79	1.37	0.96	0.79	0.64
4x5	2.09	1.45	1.05	0.87	1.45	1.05	0.87	0.70
Credit Card Size	1.70	0.85	0.61	0.51	0.85	0.61	0.51	0.37
Custom Lanyards	3.60	1.68	1.32	1.02	3.19	1.49	1.19	0.93
Stock Lanyards	0.49	0.41	0.37	0.32	0.25	0.20	0.17	0.14

Complete pricing: www.bagtagsinc.com
 Job Set-Up: \$60, \$15 per additional version

generalinfo

We focus on event passes, custom lanyards, luggage tags and bag tags. Commitment to our process drives beautiful and cost effective production: great product, great price, great service. This is what we do.

process&turnaround

Standard tag orders are delivered with 9 working days of design approval. Custom lanyard orders are delivered within 3-4 weeks. To order, follow these steps:

- 1 Request and approve a quote
- 2 Submit art, review and finalize design
- 3 Receive order within 9 working days

Need your order in a hurry? 24-hour processing available. Contact your service rep for rush order details and options.

artworkguidelines

When submitting vector artwork, please outline the text or include font files with submission. We accept the following formats for artwork submission. Please contact our design staff with any art-related questions. Main office 847.424.1900 or art@bagtagsinc.com

- Vector (Illustrator, EPS)
- Indesign, Photoshop
- High Resolution JPEGs and TIFFs (300 dpi)

USA Swimming Governance Committee Report
Submitted by Ellen Johnston

The Governance Committee is responsible for the governance practices of the Board of Directors, House of Delegates and the various committees of USA Swimming. Additionally, the committee reviews compliances with the Amateur Sports Act and the US Olympic Committee Constitution and Bylaws. The committee is also to be available for mentoring and consulting to the Board of directors and committees on the responsibilities and accountabilities of membership on those groups.

The attached pages are the legislation we have put forth to the Rules and Regulations Committee and then on to the House of Delegates for discussion and vote. You will note before the actual proposed legislation is the purpose. A great deal of time and effort has been put forth by all committee members in research and discussion and I ask you take the time to read thoroughly.

Please feel free to contact me – via email at EllenJ1@aol.com – should you have any questions or comments.

**USA Swimming
Governance Committee
2013 Proposed Legislation**

Version: May 14, 2013 (submitted to the Rules & Regulations Committee)

R-xx ACTION:	Adopted	Defeated	Adopted/Amended	Tabled	Postponed	Pulled
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Location: 503.1, page 119; 503.6, page 120; 506.1, page 124; 506.3, page 126; 507.2, page 130

Proposed by: Governance Committee

- Purpose:**
1. As USA Swimming has matured as an organization, the nature of its governance meetings has changed. Meetings of the House of Delegates have become shorter and routine. As a result, meetings of the House of Delegates need not be held each year. This legislation provides for an every-other-year meeting of the House of Delegates in even numbered years.
 2. At the same time, an annual gathering of 500+ swimming representatives – providing for an increased sense of community, an opportunity to share ideas, and a chance learn together in workshops and other educational sessions – is clearly one of our strengths. Continuing and expanding educational, training, team building, and certification opportunities in odd numbered years, while not needing legislation, is an integral part of this recommendation. The vision here is to expand on what is currently offered, both in terms of numbers and types of sessions, but also in terms of the targeted audience, expanding beyond just those interested in attending business meetings.

Recommendation:

503.1 OFFICERS — All USA Swimming officers, except the Secretary and the Athletes Vice President, shall be elected by the House of Delegates at annual meetings held in even-numbered years.

503.6 TERM OF OFFICE — The elected officers shall hold office for two years or until their successors are elected and qualified. Their term of office shall commence at the close of the annual meeting of the House of Delegates at which they are elected. *[No further change to paragraph]*

506.1 COMMITTEES AND COORDINATORS

- .1 Standing committees of USA Swimming shall be as listed in this Article.
- .2 Except for those individuals who qualify for their positions under some other provision of Article 506:
 - A Non-athlete committee members shall serve four year terms.
 - B Non-athlete committee members' terms shall be staggered so that one-fourth of all non-athlete members are appointed each year by the President following the annual meeting of the Corporation convention.
- .3 Unless otherwise specified in these Bylaws, the President shall appoint all committee chairmen for one year terms.

506.3 OLYMPIC INTERNATIONAL OPERATIONS COMMITTEE

- .1 The Olympic International Operations Committee shall be formed at the annual meeting of the House of Delegates in the year preceding of the Olympic Games and the terms of the newly elected members shall commence on the day following the that meeting. ~~conclusion of the Olympic Games and end the last day of the next Olympic Games.~~

- .3 Organizations entitled to appoint members to the Committee shall submit the names of their appointees in writing to the national office at least thirty (30) days prior to the first official meeting of the quadrennium at the annual meeting of the House of Delegates...

Governance Committee Note: In addition to the Olympic International Operations Committee, there are several committees described in the By-Laws. Those sections are NOT shown here as there is no change to the manner in which appointments are made. In addition, for all standing committees not listed in these By-Laws, the Policy Manual should be reviewed by the Board of Directors to determine if any changes should be made.

507.2 MEETINGS

- .1 The ~~annual~~ biennial meeting of the House of Delegates shall be held in even-numbered years, at any date, time, and place, as may be fixed in the notice of such meeting.

508.2 GENERAL FINANCIAL PROCEDURES — The Treasurer shall supervise the preparation of the USA Swimming annual budget by the Executive Director and staff and shall be responsible for presenting such budgets to the Board of Directors for approval each year and to the House of Delegates for ~~adoption at the USA Swimming annual meeting~~ approval in even numbered years. The Treasurer shall prepare a annual financial report to be presented to the House of Delegates ~~at the annual meeting~~.

509.4 SUSPENSION OF LSC VOTING — Should an LSC not be current, including extensions, with its financial reporting requirements to USA Swimming as of 45 days prior to the ~~annual~~ meeting of the USA Swimming House of Delegates...

511.2 AMENDMENTS PROPOSED

- .3 **Last Date for Proposal** — Every proposed amendment shall be submitted to the chairman of the Rules & Regulations Committee no later than the May 15 preceding the an-annual meeting of the USA Swimming House of Delegates.

604.3 FORMATION OF A NEW LSC

- .2 The USA Swimming Rules and Regulations Committee shall make a recommendation to the USA Swimming House of Delegates at the next ~~annual~~ meeting for its approval or disapproval.

605.4 CHANGE IN ZONE ALIGNMENT — If an LSC by a two-thirds (2/3) vote of the members present at a meeting of the LSC House of Delegates approves a change moving the LSC from one Zone to another, and if both Zones approve of the change by majority vote of the LSCs in each Zone, that change shall become effective at the close of the next USA Swimming ~~annual~~ meeting at which the USA Swimming House of Delegates shall approve the change.

R-xx ACTION:	Adopted	Defeated	Adopted/Amended	Tabled	Postponed	Pulled
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Location: 507.1, pages 129-130

Proposed by: Governance Committee

Purpose:

1. The first part of this legislation alters how LSC delegates are selected to the USA Swimming House of Delegates. The intent is not to significantly change current practice, where most smaller LSCs do not send a full complement of delegates and larger LSCs obtain additional delegates through committee selection and additional appointments, but to provide an objective means, based on numbers of registered athletes, for LSC delegates to be apportioned.
2. The second part of this legislation provides for direct selection of a limited number of delegates (anticipated to be between 30 and 35) by clubs. The criterion is objective (using the Club Excellence program results) and age group based (as the Club Excellence program uses only the results of athletes 18 and under in its tabulations). Representation in our House of Delegates is provided through a wide range of means – LSC selection, athlete selection, international position, House of Delegates election, committee assignment, result of group

membership, and presidential appointment. Yet, the very places where coaches and athletes work together on a daily basis to produce the performances of which we are justifiably proud – from 10 & under standards to state champions to national age group rankings to national champions to Olympic medalists – do not currently have a direct means of representation.

Recommendation:

507.1 ORGANIZATION

~~3. The following from each LSC shall be members of the USA Swimming House of Delegates: the chairman of its Administrative, Senior, and Age Group divisions; the athletes' representative to the LSC; the coaches' representative to the LSC; and its General Chair. Each LSC will be permitted to name the following members of the USA Swimming House of Delegates: the General Chair, the athlete representative and two (2) at-Large members selected according to LSC rules. For every additional 3,000 year round athlete members beyond 2,000 year round athlete members, each LSC will be permitted to name one (1) additional at-large member, up to a maximum of 5 additional members. Each LSC with the maximum of 5 additional members must appoint at least one (1) athlete from those additional members. The number of registered athletes will be as of August 31 of the prior calendar year. An alternate for each of the delegates may also be elected. Information that may be of assistance to the House of Delegates at its next meeting shall be provided in a conspicuous place on the website.~~

~~.7 The President shall be empowered to appoint up to ten percent (10%) of the total membership as members of the House of Delegates. One fourth (1/4) of all those appointed shall be appointed in equal numbers from members, other than athletes, of the five (5) LSCs having the largest number of registered athletes as of August 31 of the prior calendar year.~~

Governance Committee Note: The changes proposed in .3 above provide for larger LSCs receiving more votes, rendering unnecessary the prior requirement that one fourth of the Presidential appointments come from the 5 largest LSCs. It should also be noted that .2 (not shown here) which provides for athlete representation includes a provision to ensure for 20% athlete representation.

~~.9 In each LSC, the single highest ranking club as determined by the Club Excellence Awards shall be permitted to name a member of the House of Delegates, provided the club has been named a Gold or Silver Medal club. If no club in an LSC has achieved Gold or Silver status, this provision shall not apply.~~

**USA Swimming
Governance Committee
2013 Proposed Resolution**

Version: May 14, 2013 (submitted to the Rules & Regulations Committee)

**RESOLUTION TO CHANGE CONVENTION DAYS OF WEEK
FROM WEDNESDAY – SATURDAY TO SUNDAY - WEDNESDAY**

507.2 MEETINGS

- .1 The annual meeting of the House of Delegates shall be held at any date, time, and place, as may be fixed in the notice of such meeting.

- .8 Resolutions of a legislative nature presented to the House of Delegates shall be subject to the same process as set forth for Amendments in Article 511.

Governance Committee Note: No legislation is required as the days of the week for the convention are not specified in the By-Laws. This resolution approving a change in the days of the week will be presented to the House of Delegates for its consideration. It is not clear to the Governance Committee whether or not this resolution would be considered legislative in nature by the Rules & Regulations Committee. The Governance Committee, taking a conservative approach and being fully transparent with its recommendations, offers the following resolution to effect a change in the days of the week.

RESOLUTION

Whereas, USA Swimming has always sought a wide range of opinions and backgrounds in its House of Delegates,

Whereas, many collegiate coaches, who would otherwise be able to participate in the House of Delegates, are unable to do so, as a result of university work requirements during the college football and recruiting seasons,

Whereas, USA Swimming would benefit from the insight and experience of collegiate coaches in the House of Delegates, and

Whereas, USA Swimming has and will continue to communicate with its sister aquatic organizations regarding the scheduling of its meetings,

Therefore, be it resolved, that USA Swimming hold its meetings of the House of Delegates in a Sunday-Wednesday format, effective with its meeting in (year TBD).