

CONNECTICUT SWIMMING, INC.
Board of Directors
Wednesday, October 6, 2010
High Plains Community Center, Orange, CT
AGENDA

Announcements/Additions to Agenda

Approval of Agenda

Adoption of Minutes of September 11, 2010

Old Business

- Bylaws
- Coach Forum
- Nominating Committee Selection
- Volunteer of the Year
- Banquet Revisions
- Senior Travel approval
- Jr Coach Representative appointment

New Business

- Approval of the Vision Statement and Mission Statement
- Planning committee assignments
- LEAP
- Adapted Swimmer of the Year

Reports of Officers:

- Administrative Vice-Chair – Rick Lewis
- Treasurer – Mary Westcott
- Finance Vice-Chair – Bonnie Strittmatter
- Age Group Committee Chair – King Lee
- Senior Committee Chair – Bill Ball/Bob Shearer
- Program Development Vice-Chair – Jeff Gray
- Program Operations Vice-Chair – Mike Huffman
- Technical Planning Committee Chair – Kaeley Steinnagel
- Coach Representatives – Dan Mascolo
- Athlete Representatives – Cooper Kearns/Lexi Koukos
- Coach-at-Large – Christine Pelham
- Safety Committee Chair – Peter Boucher
- Officials Committee Chair – Ed Becker
- Registration/Membership Coordinator – Judy Snow

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Draft
Connecticut Swimming, Inc
Board of Directors
Minutes
Saturday September 11, 2010

General Chairman Chris Hug called the meeting to order at the Milford Yacht Club at 8:15 A.M.

Present: Bill Ball, Ed Becker, Hilary Berger, Jeff Gray, Chris Hug, Rick Lewis, Dan Mascolo
Christine Perham, Bob Shearer, Judy Snow, Kaeley Steinnagel, Bonnie Strittmatter

Also present: Nan Cooper

Additions to the Agenda: Update on the 2010 Long Course Regional Championship Meet at UCONN. Chris announced that there would be no general chair report except for a few items so that the CSI Retreat would start on time.

Approval of the Agenda: The Agenda as amended was unanimously approved.

Approval of the Minutes: A motion to accept the minutes of the June 16th, 2010 Board of Directors meeting was unanimously approved.

Announcements: Chris Hug announced that both coach representatives are now from CDOG which violates our bylaws. Chris Hug is seeking suggestions for a replacement for the Jr. Coach Representative position. Also, committee chairs should forward their updated committee members to the General Chair for approval at the next meeting.

OLD BUSINESS

CSI bylaw revision – Chris Hug – postponed until October 6, 2010 meeting.

Online Coach Forum- Dan Mascolo – Dan will obtain quotes from forum service providers to present at the October 6, 2010 meeting

NEW BUSINESS

Nominating Committee Selection – Chris Hug –A motion was made to have Bill Ball (SNCO), Dan Mascolo (CDOG) and Ed Becker (WYW) to serve as the Board members on the Nominating Committee. The motion was unanimously approved. Additionally nominees from the CSI membership will be sought and a posting made to CSI website.

Athlete Representative Elections – Chris Hug – A discussion took place about the best way to run the Athlete Representative election. Age Group Chair, Senior Chair, Athlete Representative, and Coach Representatives will form a task force to study this and report back at the November board meeting. Dan Mascolo will chair.

Volunteer of the Year Selection – Rick Lewis- postponed until October 6, 2010 meeting.

2010-2011 Meeting Schedule – Chris Hug – A December 7, 2010 Technical Planning meeting technical planning meeting was added. Meet schedule was approved.

Banquet Revisions – Rick Lewis/Chris Hug – Rick Lewis working on new ideas for the award banquet. Recommendations will be brought back to the Board.

Senior Travel Funding 2009-2010 – Bill Ball and Bob Shearer – postponed until October 6, 2010 meeting.

Coach Subsidy for National Meets 2010-2011 – Christine Pelham – Five coaches requested travel assistance funds from CSI for a total of \$1500.00: Tim Quill, SNCO (\$300.00); George Miles, BRS (\$300.00); Bill Ball, SNCO (\$300); Rob Roccobon, WHAT (300.00); and Bob Shearer, RAC (\$300.00) for either 2010 LC Junior National or Senior LC National Championship.

UCONN Pool Situation – Chris Hug – \$1100.00 fire marshal fine assessed by UCONN from the 2010 Regional Championship Meet A motion was made to send the check for \$1100.00 with a letter of apology. This motion was approved unanimously.

Officer Reports

A motion was made by Chris Hug to skip Officers Reports today.

This motion was unanimously approved

The Treasurer and Program Development Vice-Chair made brief reports:

Treasurer – Mary Wescott – A motion was made to increase the budget for audits for this year's budget to fund both the 2009-2010 and 2010-2011 auditing fees. Motion was unanimously approved

Program Development - Jeff Gray – There are 7 meetings planned. Most are in person and a few over teleconference. Jeff wants to look at program development this year through the lens of soliciting feedback from the membership, having broad committee discussions leading to proposals being brought to The Board of Directors for approval.

The meeting was adjourned at 9:05 P.M.

Respectfully submitted,
Hilary Berger,
Secretary



CONNECTICUT SWIMMING BOARD OF DIRECTORS 2010 – 2015 STRATEGIC FRAMEWORK



The Vision and Mission of Connecticut Swimming

Vision: *Connecticut Swimming...better life through swimming*

Mission: *Connecticut Swimming promotes the enjoyable pursuit of excellence in swimming and in life through competition and education*

Core Values

Character Development
Excellence
Education
Participation
Fun

Key Areas

Club Excellence
Performance
Expansion of Volunteer Base
LEAP Level 1 & LEAP Level 2

KEY AREA: CLUB EXCELLENCE - Rick, Judy, Hilary, Bonnie, Nan		
STRATEGIC GOAL	MEASURABLE OBJECTIVES	ACTION STEPS
To provide opportunities for Connecticut Swimming clubs to reach the highest levels of excellence	Let clubs know who we are	Go visit teams and present a workshop about CT Swimming. It's important that we visit the clubs and not ask them to come to a meeting or workshop.
	Provide Meet Host Education	<ul style="list-style-type: none"> • Set up Meet Management workshops. • Improve (shorten) the meet manager's guide and send it to all clubs.
	Initiate a coach mentoring program	Solicit and distribute best practices
	Link clubs to USA Swimming programs i.e. Club Excellence	
	Educate clubs about coach hiring practices	
	Educate clubs about Athlete Protection	Inform coaches about mandatory reporting.

Task: What needs to be done?	Who? Responsible Party	When? Deadlines/Milestones

KEY AREA: Performance - Jeff, Bob, Christine, Mary, Kaeley		
STRATEGIC GOAL	MEASURABLE OBJECTIVES	ACTION STEPS
To provide opportunities to enhance the performance of Connecticut Swimming athletes	Increase the number of swimmers qualifying for Junior National meets and above	<ul style="list-style-type: none"> • LSC Championship format reform • Recognize club performance levels
	Review and revise the LSC progression of championship meets	<ul style="list-style-type: none"> • LSC Championship format reform
	Increase communication and camaraderie among Connecticut Swimming coaches and CIAC coaches	<ul style="list-style-type: none"> • Utilize Coach Reps better • Conduct more mini-clinics • Make better use of the times LSC members are together • Establish a coach-to-coach program with another LSC
Task: What needs to be done?	Who? Responsible Party	When? Deadlines/Milestones
Change the format of LSC championship meets	Technical Planning Senior Committee Age Group Committee	

KEY AREA: EXPANSION OF VOLUNTEER BASE – Ed, Chris		
STRATEGIC GOAL	MEASURABLE OBJECTIVES	ACTION STEPS
To expand the Connecticut Swimming volunteer base	Increase the number of officials	<ul style="list-style-type: none"> • Conduct Clinics • Promote opportunities at banquet and meets • Make club visits • Utilize Flyer & website • Hold recruitment receptions/seminars at meets during warm-ups
	Increase the number of non-board committee members (both coach and non-coach)	<ul style="list-style-type: none"> • Conduct volunteer recruitment clinics • Promote opportunities at banquet and meets • Make club visits • Utilize Flyer & website • Hold recruitment receptions/seminars at meets during warm-ups
	Increase the number of teams and members attending the LSC House of Delegates meeting	<ul style="list-style-type: none"> • Require HOD attendance by all clubs • Schedule speakers • Include an educational component with HOD
	Increase the number of recruits for LSC Board positions	<ul style="list-style-type: none"> • Each board member must invite three potential BOD candidates to attend a board meeting (annually); include an educational/social recruitment component to the meeting • Increase focus on recruiting recent graduates and alumni athletes for board positions
Task: What needs to be done?	Who? Responsible Party	When? Deadlines/Milestones

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LEAP Measures to be completed
 Updated: October 3, 2010 by Nan Cooper

There are 43 “measures” required to attain Level 1 certification from USA Swimming. Below is a list of Level 1 measures that we need to complete.

Levels 2-3 contains 102 measures and are much more onerous; e.g. registration workshops offered annually to clubs, pool certification (measured by a surveyor or some such person), written policy regarding Children’s Online Privacy Protection Act, etc. In other words, there’s much more policy and procedures to write and programs to implement.

At this time Level 1 is required and our deadline is Feb 2011. Levels 2-3 are not required at this time and they are not listed below.

Measure	Who	Projected completion date
Mission Statement A successful organization maximizes effectiveness by having its members working for a common purpose as described in its Mission Statement. Enter your Mission Statement in the box below. After entering your information, click on the Save button below.	Board	10/6/10
Vision Statement Long-term success is achieved by pursuing a strategic objective as described in the organization’s Vision Statement. Enter your Vision Statement in the box below. After entering your information, click on the Save button below.	Board	10/6/10
Bylaws	Review in process	10/6/10
Swim Meet Approval or Observation- need to update procedures for Observations	Program Operations	
Safety- develop procedure for disseminating safety information, filing of safety reports, and review of safety reports.	Program Operations	
Coach Development- New coach packets should be sent to each new coach. (Packets are available on usaswimming.org)	Admin/Registration	

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General Chair's Report
October, 2010

1. Convention - I attended those programs concerning LSC management. (A detailed summary of the activities at Convention is attached) The emphasis is clearly on several items:
 - a. Assist in Club Development through educational and other support activities;
 - b. Programming for success. That is, designing a meet program that encourages swimmers from the top down.
 - c. Coach Development – Namely, bring educational opportunities to our Club.

I did not participate directly in the Athlete Protection issues. Those were dealt with primarily in the various coaches forum. I will send to the Board several handouts that describe LSC management, but much of this was already revealed at our retreat.

Much of the convention was spent conferring with other LSC management and learning what they are doing to address the various issues. From a managerial standpoint, our LSC functions very well in comparison to other LSCs. We have active volunteers, a robust committee structure, a healthy financial organization and no worse a pool availability issue than most other colder weather LSCs.

Clearly the message was the LSC management should transition from providing and supporting opportunities to more actively promote good Club Management and Coaching.

2. Colorado Management Program For LSC Chairs and Vice Chairs – All LSC Chairs and Vice Chairs are encouraged to attend a 2 day program in Colorado at the end of October. The LSC will bear the travel cost, but USA will bear all other costs. The purpose of the program is to build on the LSC management effort begun at the Convention and an effort to chair and jointly promote ideas.
3. Programming – At Convention, we were asked to program ahead using the USOT in June/July 2012 and work backwards. I have passed that comment onto our Senior Chairs, but clearly that involves some discussion in numerous committees.
4. NES/CSI Activities – I met with Laura Matuzak, General Chair of NES and discussed the creation of a task force to consider potential inter LSC competition. I have asked our Senior and Age Group chairs to address this at their October Meeting.

5. Athlete Protection Policies – I have sent a bulletin to Club Contacts and Coaches. Implementation is an issue that will develop during October.
6. UCONN – Mike Huffman and I have spoken and he is scheduling a sit-down with UCONN to discuss ways to improve our relationship.
7. CIAC – At Convention, I discussed our CIAC concerns with other GCs and the new Program Development Chair for USA-S, Jeff Gudman (Oregon). USA-S wants us to try to move HS seasons to the Fall. (I really don't see that happening.) However, one suggestion does make sense. As the “new” guy, it might be fruitful to have a “get to know” each other meeting. Some areas of common ground might be officiating or perhaps running the HS championship meets. Clearly, the comment, which was suggested by others at our own retreat to try to avoid the combative engagements with CIAC (though that has been hard). My view is that our BOD has not been combative; certain individuals have been less receptive to the CIAC point of view. We need to educate our Members to work with CIAC HS and coaches better.
8. Misc:
 - a. Strategic Plan – This is a separate Agenda item. I edited the document and sent it to Arlene for comment. She liked it and it has been sent to you all for discussion.
 - b. Athlete Reps – Discussed with others the possibility of getting post-grads to participate. Also, consider cultivating our current athlete reps for long-term involvement. Cooper Kearns has some comments on this.
 - c. Coach's Grant – Denied the expenditure of a coach who wanted to use the grant to buy video equipment. The policy specifically requires coach education to be the goal and, therefore, the request to buy a video camera was denied.

Summary of Hug Activities at Convention 2010

Below is a summary of the ideas gleaned from the LSC governance programs I attended at the 2010 USA Swimming Convention in Dallas, Texas.

1. Programming:

- a. We should consider programming on a quadrennial basis. That is, seek to plan our championship and major meet programs out four years.
- b. We should consider "backwards" scheduling. In particular, it was emphasized that all LSCs should have the 2012 Olympic Trials as a milestone to have our swimmers ready to swim fast, then program back from there.
- c. Coaches need to stop being intimidated by lack of long course facilities. Stop making it a necessity for meet programming. If you have it, great, but has not been an impediment to excellence. No excuses.

2. Travel Expense Reimbursement:

- a. As to athletes, analyze what we are spending on age groupers vs. national level swimmers. There should at least be parity, if not more dollars to the national swimmers.
- b. Coaches' should be encouraged to attend national caliber meets and ensuring that they have financial support to do so should be a priority. It is a great educational experience and inures to the overall benefit of the coaches in the LSC.
- c. Some LSCs fund their travel through an entry fee surcharge of 15 cents/entry.

3. Education:

- a. Virtually every LSC representative felt their LSCs suffered because of under educated coaches. USA Swimming emphasized that the LSCs need to be the catalyst to compel/offer educational opportunities. Programs, such as speakers/workshops at HOD meetings are suggested, followed by a subsidized "outing."
- b. The LSCs should also consider incentives for education and disincentives, where appropriate.
- c. Regional coaching clinics – when was our last one. Should we get one?

4. High School Swimming

- a. 24 States have restrictions on dual participation between high school and USA-S.
- b. Pat Hogan has no particular solution other than reaching out to try to persuade. Don't be compative.

- c. Oregon's LSC rep, Jeff Gudman, suggested that I reach out to develop a simple relationship with the CIAC head, with no set agenda. As the "new guy" I might over time establish a dialogue.
 - d. USA-S wants us to attempt to persuade high schools to have their competition in the fall.
- 5. Club Development
 - a. This was a major topic and promotion of the Club Recognition program and intra LSC support/education programs were discussed at length.
 - b. 48% of Clubs with less than 50 swimmers fail within three years. Our LSC has _____ in that category.
 - c. LSC Leadership handouts given and will be sent to all BOD members.
- 6. College Swimming
 - a. The number of colleges eliminating their swimming programs is on the rise. ASCA and USA-S are joining efforts to counter this trend. LSCs will be asked for support in the coming months in the form of letters to schools.
- 7. Sponsors
 - a. Marriott is a new sponsor. Each LSC should have a designee to interact with Marriott. More to come.
 - b. LSCs are encouraged to seek sponsors at the local level.
- 8. LEAP and LSC MGMT
 - a. CSI is due in February. LSCs that were behind were identified. CT has 12 of 45 points in Level 1. LSCs not in compliance by 2012 will be penalized, though they didn't say what. LSCs that complete LEAP Level 2 will receive a financial reward, again, but they didn't say what.
 - b. Do we have a crisis mgmt plan?
 - c. LSC General Chair and Admin Vice Chair – or their designees – should attend the Colorado workshop at the end of October.
 - d. Encouraged semi-annual audits. One big one by pros and second small by LSC Audit Committee.
- 9. Board of Review
 - a. 20% athlete participation required on each BOR.
 - b. Suggests "reasoned" decision, but I question the wisdom of that.
 - c. Interesting remedies for coaches who are unruly at meets: Ban them from hospitality for a certain number of meets. Got a chuckle out of that one.
 - d. What is our LSC policy on publication of BOR decision?
- 10. Zone Meeting
 - a. Still have meeting on Mother's day.

- b. Scoring for Zones by age group now to be done and recognition to be given for winners within each AG.
 - c. Check out the Diversity Select Camp in June 16-19 in Philly. Flyer to be sent to Diversity coordinator.
- 11. New England Swimming
 - a. Met with General Chair of NES. We agreed to set up task force to consider inter LSC competition. Report from task force due November 1 and Laura and I will speak again by December 15 after discussion rpt with our Boards.
- 12. Safety
 - a. Athlete safety dominated much of the conversation among coaches and officials while I attended LSC MGMT programs. We must review new legislation and take appropriate measures to comply and promote these objectives.
 - b. Is our photo gallery ok?

Finance Vice Chair's Report
Bonnie Strittmatter
October, 2010

John McCann has been appointed to the Audit Committee as the Individual Member.

The Audit Committee will review the Audit Report for the years ended August 31, 2009 and 2008 and make its recommendations to the CSI Board at the November meeting.

Technical Planning Report
Kaeley Steinnagel

- 1) Age Group Proposal- will know if current proposal passes Program Development on October 13th.
 - Over the past year, it has been a goal of the TP Committee to address the concerns raised over LC Age Group Championships. We will continue to work on this as a goal until we find a championship format that is in the best interest of our swimmers.
-

Program Development Report
Jeff Gray
September, 2010

The Program Development Committee will hold its first meeting of the year on October 13, 2010, @ 7 PM, re-scheduled from October 12th due to unforeseen scheduling conflicts.

The focus for our preliminary meeting will be on the following items:

1. A conversation about broad based shared goals of the committee, with particular attention to the shared and coordinated work of the Technical Planning, Age Group and Senior Committees, and the need to provide opportunities to the Connecticut Swimming membership for feedback on proposed changes that are being considered by these groups.
2. Establishment of the LC Championship Schedule. Note: Wesleyan is closing early and this will impact our schedule; also, we need the schedule so that Program Operations can get started on bids, which should go out in December/January.
3. Approval of Time Standards.
4. Approval of the SC championship meet announcements for Age Groups and Seniors (November 9th meeting)
5. Technical Planning: Age Group Championship Proposal
6. Other Business

Oct. 2010 Senior Committee Report
Bob Shearer/Bill Ball

1. 2009-2010 CT Athlete of the Year: Christian Higgins (ranked 68th in the world 200 breast)

2. The Senior Committee approved the athlete travel requests.

3. 2011 Short Course Senior Championships

A. Senior Committee recommended that the format of the meet should “mirror” the spring sectional meet. The events should be contested in the same order as those at the spring sectional meet.

B. The senior committee is also recommending that the 400 IM and 500 free be contested in accordance with the national meet suggestions. For ex. The top 4 heats be swum slowest to fastest (pyramid seeding the final 3 heats), followed by the remaining heats fastest to slowest while alternating women and men.

C. Senior Committee is recommending that we change the format of finals in order to promote faster preliminary swimming and create more excitement in finals.

1. The top 3 heats for finals will be swum in the following format

C Final-Athletes 14-22

B Final-Athletes 5-13

A Final-Athletes 1-4

The scoring will be the same (top 16) but points can be awarded in every finals heat not just the A and B Final. The committee determined by only allowing 4 swimmers in the A final that we are fostering a “swim off” type of environment.

4. 2011 Long Course Senior Championships

A. Senior Committee Recommends having the Long Course Senior Championships on July 14-17, July 2011. We had to push back the dates 1 week because of the renovations to Wesleyan University. This date seemed most beneficial because it is 2 weeks before the Nationals and 3 weeks before Juniors.

5. LSC Dual Meet/Joint Competition

A. The senior committee feels that the creation of a senior circuit of meets between the New England, Metro, & CT LSC's would be in the best interest in promoting high level senior swimming. Currently most LSC's have a significant number of entry level meets for all swimmers, but there is a need for higher level meets for senior swimmers. We were not favor of an “All Star” type of meet.

October 6, 2010
Officials Chair Report

Committee Members:

Ed Becker, Mike Huffman, Bill Repass, King Lee, Monica Prangley, Marie-Pierre Graf, Barbara Wiederecht, Ed Doernberger, Jeff Scobee

No committee meeting since last report.

Highlights:

1. Annual Officials Meeting held October 2, 2010 at Southern Connecticut State University. Served as recertification clinic for all levels. 78 officials attended.
2. 188 officials worked at CSI meets during the 2009-2010 season. Some worked a few sessions at a couple of meets. (Six sessions are required for recertification.) One worked a total of 64 sessions at 25 meets.
3. OTS data to be used to renew officials' certifications at year end. Certifications expire annually.
4. Joint USA Swimming/CSI and YMCA official clinics held on Sept 20 in Wilton and Sept. 26 in Waterbury. More than 50 participants attended the Wilton clinic. Additional clinics scheduled for Westport on Oct. 6, Westport on Oct. 13 (New Starters) and Cheshire on Oct. 13. Referee clinic is being planned as are additional S&T clinics in the Hartford area.
5. Background check requirement for officials (non-athlete members) passed at Convention. The process and deadline are yet to be established. Memberships of officials who do not complete the background check by the deadline will be terminated. Additional details from USA Swimming expected in the coming weeks.
6. Athlete protection education for officials (all non-athlete members) to be in place by mid-year and required for the 2011-2012 season.
7. Officials committee is considering adding two levels of LSC certifications: Meet Referee and Chief Judge.
8. Additional committee members are being considered.

Respectfully submitted,

Ed Becker
Officials Chair

Cooper Kearns
Sr Athlete Rep
Board Meeting
10/6/10

1. Two athlete reps NOT allowed from same team-not fair
2. The possibility of adding more athlete reps
3. Athlete's Committee
4. Possible volunteer organizations- ie Make a Splash

STATEMENT OF PRINCIPLES ETHICAL BEHAVIOR AND CONFLICT OF INTEREST

Those who choose to serve USA Swimming/Connecticut Swimming Inc. (CSI), whether as volunteers or paid professionals, are held to a high standard of conduct. As guardians Olympic Ideals, they assume an obligation to subordinate individual interests to the interest of the Olympic Movement. What may be considered acceptable conduct in some businesses may be inappropriate in Olympic service.

Those who serve USA Swimming/CSI must do so without personal gain in order to avoid any institutional loss or embarrassment and to behave in such a way that the organization's trust and public confidence are enhanced. It is important to avoid any real conflict of interest.

While no set of guidelines can guarantee acceptable behavior, the principles that guide behavior in this area, are disclosure, non-participation in the decision making process where personal or family gain is a possibility, and a commitment to honor the confidentiality of organizational information. All conduct is founded on the individual's own sense of integrity. Any individual accepting the honor of serving USA Swimming/CSI must accept the burden of public disclosure and public scrutiny.

In our complex society, the intermix of volunteer work, business interest, governmental activity, and family relationships often creates potentially conflicting interests. What is required is disclosure of conflicting interests when they arise, and strict nonparticipation in any evaluation process relating to the matter in question.

The following guidelines are not a precise road map to acceptable conduct. They are signposts. Each individual must find his or her own way.

1. The business of USA Swimming/CSI is to be conducted in observance of both the spirit and letter of applicable federal and state laws.
2. USA Swimming/CSI properties, services, opportunities, authority and influence are not to be used for private benefit.
3. All individuals who participate with USA Swimming/CSI will disclose the nature and extent of an actual or potential conflict of interest when it occurs in the evaluation of an issue and will avoid evaluating or voting on the matter involved. This includes the award of contracts, the purchase of goods and services, the award of contracts for professional services, and the allocation of USA Swimming/CSI resources for individual use.
4. Gifts, cash, travel, hotel accommodations, entertainment, or favors are neither to be given nor received, except those of nominal value exchanged in the normal course of business. Gifts and favors of more than one hundred dollars (\$100) value should not ordinarily be accepted. If circumstances render it awkward to refuse such a gift, the donor should be thanked and told the gift is being accepted on behalf of and will be delivered to USA Swimming/CSI.

5. Expenses incurred in the furtherance of USA Swimming/CSI business are to be reasonable, necessary and substantiated.
6. All are expected to exhibit honesty, loyalty, candor, and professional competence in their relationships with USA Swimming/CSI and with each other.
7. Each individual has the responsibility to maintain the confidentiality of the organization. This includes both proprietary and sensitive information.

ACKNOWLEDGEMENT OF RECEIPT AND UNDERSTANDING

I acknowledge receipt and understanding of USA Swimming/CSI's Statement of Principles on Ethical Behavior and Conflict of Interest, and I pledge my full support of the spirit and the letter of the requirements contained therein.

Print Name

Committee

Signature

Date

Please fax or mail back to:

Connecticut Swimming Inc.
c/o Nan Cooper
Executive Administrator
27 Cortland Avenue
Glastonbury CT 06033-3305

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** ** ** ** **

**BYLAWS, RULES AND REGULATIONS FOR
CONNECTICUT SWIMMING, INC.**

THE BYLAWS

OF

CONNECTICUT SWIMMING, INC.
(A Local Swimming Committee of USA Swimming, Inc.)

**Enacted by the House of Delegates
May 18, 2010**

** ** ** **

- 202 3.9 FAILURE TO PAY
203
204 .1 GROUP, COACH AND ACTIVE INDIVIDUAL MEMBER OBLIGATIONS - The failure of a Group
205 Member, Coach Member or Active Individual Member to pay dues, fees, service charges,
206 fines or penalties imposed by CSI or USA Swimming, within the time prescribed, as
207 evidenced by a final decision of the Board of Review or the National Board of Review or by a
208 court of law, shall preclude the delinquent member from (a) participating in events sanctioned
209 or approved by USA Swimming, (b) participating in any capacity in the affairs of USA
210 Swimming, CSI or any other LSC or (c) serving as a Club Safety Coordinator, Group Member
211 Representative, coach, manager, official, trainer or in any other capacity with any Club
212 Member or Seasonal Club Member or with any group member of any other LSC.
213
214 .2 ATHLETE MEMBER OBLIGATIONS - The failure of an Athlete Member or Seasonal Athlete
215 Member to satisfy any financial obligations to USA Swimming, CSI or their former LSCs,
216 within the time prescribed, as evidenced by a final decision of the Board of Review, the
217 National Board of Review or by a court of law, shall preclude the delinquent member from (a)
218 competing in any competition sanctioned by USA Swimming, (b) obtaining a reportable time
219 achieved in events swum in any USA Swimming sanctioned, approved or observed meet, (c)
220 participating in any capacity in the affairs of USA Swimming, CSI or any other LSC or (d)
221 practicing, exercising or otherwise participating in the activities of any Group Member or any
222 group member of any other LSC.
223
224 .3 CLUB/INDIVIDUAL OBLIGATIONS - If a Club Member or a Seasonal Club Member has secured
225 a final court judgment or final Board of Review or National Board of Review decision against
226 an Individual Member for non-payment of financial obligations owed to the Club Member,
227 then until the decision or judgment is satisfied, the Individual Member shall not (a) compete in
228 any competition sanctioned by USA Swimming, (b) obtaining reportable time in events swum
229 at any USA Swimming approved or observed meet, (c) participate in any capacity in the
230 affairs of USA Swimming, CSI or any other LSC or (d) practice, exercise or otherwise
231 participate in the activities of any Group Member or any group member of any other LSC.
232
233 .4 INDIVIDUAL/CLUB OBLIGATIONS - If an Individual Member has secured a final court judgment
234 or a final Board of Review or National Board of Review decision against a Club Member for
235 non-payment of financial obligations (such as a refund of training fees) to the Individual
236 Member, then until the decision or judgment is satisfied, the delinquent or offending Club
237 Member shall be precluded from (a) participating in events sanctioned or approved by USA
238 Swimming and (b) participating in any capacity in the affairs of USA Swimming, CSI or any
239 other LSC, including being represented in the House of Delegates by its Group Member
240 Representative.
241
242 .5 CONTINUED FAILURE TO PAY; TERMINATION OF MEMBERSHIP_- Continued failure to pay,
243 within a reasonable period of time, as determined by the Board of Directors, the House of
244 Delegates, the Board of Review or the National Board of Review shall be cause for
245 termination of membership.
246
247

248 **ARTICLE 4**
249 **HOUSE OF DELEGATES**

- 250
251 4.1 MEMBERS - The House of Delegates of CSI shall consist of the Group Member Representatives,
252 the Athlete Representatives, the Coach Representatives, the Board Members designated in Section
253 ~~0-~~, and the At-Large House Members.
254
255 .1 GROUP MEMBER REPRESENTATIVES - Each Group Member in good standing shall appoint

256 from its membership a Group Member Representatives and one or more alternates for each.
 257 The appointment shall be in writing, addressed to the Secretary of CSI and duly certified by
 258 the chief executive officer or secretary of the appointing Group Member. The appointing
 259 Group Member may withdraw one or more of its Group Member Representatives or one or
 260 more of its alternates and substitute a new Group Member Representatives or new alternates
 261 by written notice, addressed to the Secretary of CSI and signed by the chief executive officer
 262 or secretary of the appointing Group Member.
 263

264 .2 AT-LARGE HOUSE MEMBERS - Up to ten (10) at-large members of the House of Delegates
 265 may be appointed by the General Chair with the advice and consent of the Board of Directors.
 266 Additionally, a sufficient number of athlete members-at-large shall be elected to constitute at
 267 least 20% of the voting membership of the House of Delegates. The At-Large House
 268 Members shall hold office from the date of appointment through the conclusion of the annual
 269 meeting of the House of Delegates following such appointment or until their successors are
 270 appointed to the House of Delegates.
 271

272 .3 ATHLETE REPRESENTATIVES - Four (4) Athlete Representatives shall be elected, two each year
 273 for a two-year term, or until their respective successors are elected. At the time of election,
 274 the Athlete Representative must (a) be an Athlete Member in good standing; (b) be at least
 275 sixteen (16) years of age by the end of the calendar year of election or at least a sophomore in
 276 high school; (c) be currently competing, or have competed during the three (3) immediately
 277 preceding years, in the program of swimming conducted by CSI or another LSC; and (d)
 278 reside in the Territory or in the contiguous territory of another LSC and expect to reside
 279 therein throughout at least the first half of the term. The election of the Athlete
 280 Representatives shall be conducted annually in a manner designated by the Board of
 281 Directors. The balloting shall take place at a meeting called for that purpose by the Senior
 282 Athlete Representative or the Athletes Committee, or failing that, at a time and in a manner
 283 designated by the Board of Directors. The Athlete Representatives elected shall be
 284 determined by a majority of the Athlete Members and Seasonal Athlete Members in good
 285 standing present and voting who are thirteen (13) years of age or older.
 286

287 .4 COACH REPRESENTATIVES - Two Coach Representatives shall be elected, one each year for a
 288 two-year term, or until their respective successors are elected. The election of the Coach
 289 Representative shall be conducted during CSI's short course senior and age group swimming
 290 championships, by secret ballot following a solicitation of nominations by the Senior Coach
 291 Representative, the Coaches Committee or the Board of Directors, and determined by a
 292 majority of the Coach Members in good standing voting or, failing that, at a time and place
 293 and in a manner designated by the Board of Directors.
 294

295 4.2 ELIGIBILITY - Only Individual Members in good standing shall be eligible to be elected or
 296 appointed members of, to be heard at or to vote at the House of Delegates in any capacity. Members
 297 of the House of Delegates must maintain their status as Individual Members in good standing
 298 throughout their terms of office.
 299

300 4.3 VOICE AND VOTING RIGHTS OF MEMBERS - The voice and voting rights of members of the
 301 House of Delegates and of Individual Members shall be as follows:
 302

303 .1 GROUP MEMBER REPRESENTATIVES, BOARD MEMBERS, THE ATHLETE REPRESENTATIVES, THE
 304 COACH REPRESENTATIVES AND AT-LARGE HOUSE MEMBERS - Each of the Group Member
 305 Representatives, the Board Members, the Athlete Representatives, the Coach Representatives
 306 and the At-Large House Members shall have both voice and one vote each in meetings of the
 307 House of Delegates.
 308

309 .2 AFFILIATED GROUP MEMBER REPRESENTATIVES - Group Member Representatives of
 310 Affiliated Group Members, unless entitled to vote under another provision of these Bylaws,

Comment [NCC1]: Insert text decided by BOD at April 2010 meeting.

Comment [NCC2]: Should this be left in to provide clarity.

Chris Hug comment: Board may want to limit voting to non-seasonal athlete members.

311 shall have voice but no vote in meetings of the House of Delegates and its committees.
312
313 .3 INDIVIDUAL MEMBERS - Individual Members who are not members of the House of
314 Delegates may attend open meetings of the House of Delegates and its committees and be
315 heard in the discretion of the presiding officer. Unless entitled to vote under another
316 provision of these Bylaws, Individual Members shall have no vote in meetings of the House
317 of Delegates.
318
319 4.4 DUTIES AND POWERS - The House of Delegates shall oversee the management of the affairs of
320 CSI and the establishment of policies, procedures and programs. In addition to the duties and powers
321 prescribed in the USA Swimming Rules and Regulations -or elsewhere in these Bylaws, the House
322 of Delegates shall:
323
324 .1 Elect the Officers, At-Large Board Members, and regular and alternate members of the
325 Board of Review (see Section 0 for nominations for the Board of Review) together with the
326 committee chairmen and coordinators listed in Section ~~0~~ in accordance with Sections
327 ~~0~~ through ~~0~~;
328
329 .2 Elect alternates to the USA Swimming House of Delegates in accordance with section 502.2
330 of the USA Swimming Rules and Regulations (see also Section ~~0~~);
331
332 .3 Elect the members of the Nominating Committee (see Section 0 for nominations for the
333 Nominating Committee);
334
335 .4 Review, modify and adopt the annual budget of CSI recommended by the Board of
336 Directors;
337
338 .5 Call regular and special meetings of the House of Delegates;
339
340 .6 Ratify or prospectively modify or rescind policy and program established by the Board of
341 Directors, except any action or authorization by the Board of Directors with respect to
342 contracts or upon which any person may have relied shall not be modified or rescinded;
343
344 .7 Establish joint administrative committees, or undertake joint activities with other sports
345 organizations where deemed helpful or necessary by CSI;
346
347 .8 Establish by resolution or the CSI Policies and Procedures Manual one or more committees
348 of its members. The committees shall have the powers and duties specified in the
349 resolution or the CSI Policies and Procedures Manual, which may include delegation of one
350 or more of the powers and duties of the House of Delegates other than the powers to amend
351 these Bylaws or remove Board Members and other elected officers;
352
353 .9 Amend the Bylaws of CSI in accordance with Section ~~0~~; and
354
355 .10 Remove from office any Board Members, regular or alternate members of the Board of
356 Review, committee chairmen, or members or coordinators who have failed to attend to their
357 official duties or member responsibilities or have done so improperly, or who would be
358 subject to penalty by the Board of Review for any of the reasons set forth in Article 304 of
359 USA Swimming Rules and Regulations. However, no Board Member, Board of Review
360 member or elected committee or coordinator may be removed except upon not less than
361 thirty (30) days written notice by the Secretary or other officer designated by the House of
362 Delegates specifying the alleged deficiency in the performance of member responsibilities
363 or specific official duties or other reason. All notices and proceedings under this section
364 shall be prepared, served and processed utilizing the procedures for a formal hearing
365 pursuant to Article 406 of the USA Swimming Rules and Regulations to the extent

366 applicable. Should the Board Member, Board of Review member or elected committee or
367 coordinator contest the alleged deficiency or other reason alleged in the notice, the House of
368 Delegates shall hold a hearing at which the defendant shall have the same rights as if the
369 hearing were to be conducted by the Board of Review pursuant to Part Four of the USA
370 Swimming Rules and Regulations.
371

372 4.5 ANNUAL AND REGULAR MEETINGS - The annual meeting of the House of Delegates of CSI
373 shall be held in the month of May of each year. Regular meetings of the House of Delegates shall be
374 held in accordance with a schedule adopted by the House of Delegates or the Board of Directors.
375

376 4.6 SPECIAL MEETINGS - Special meetings of the House of Delegates may be called by the Board of
377 Directors or the General Chair. Should the Board of Directors or the General Chair fail to call the
378 annual or scheduled regular meetings or should a special meeting be appropriate or helpful, a
379 meeting of the House of Delegates may be called by a petition signed by at least five (5) members of
380 the House of Delegates or by at least three (3) Board Members.
381

382 4.7 MEETING LOCATION AND TIME - All meetings of the House of Delegates shall be take place at
383 a site within the Territory. The House of Delegates or the Board of Directors shall determine the
384 location and time of all meetings of the House of Delegates.
385

386 4.8 NOMINATING COMMITTEE

387
388 .1 MEMBERS OF NOMINATING COMMITTEE; ELECTION - The Nominating Committee shall
389 comprise not fewer than five (5) Individual Members. The Nominating Committee shall be
390 elected annually by the House of Delegates at its last regularly scheduled meeting prior to
391 the annual meeting or by the Board of Directors if the House of Delegates does not act in a
392 timely fashion the Board of Directors shall elect a Nominating Committee to serve until
393 their successors are elected. A number greater than five (5) may be designated from time to
394 time by either the House of Delegates or the Nominating Committee. Each Nominating
395 Committee member shall be a member of the House of Delegates and no more than two
396 (two-fifths if there are more than five (5) members of the Nominating Committee) shall be
397 Board Members. Section ~~0-___~~ shall apply to members of the Nominating Committee. If
398 any member of the Nominating Committee resigns or otherwise becomes unable to
399 participate in its affairs, the General Chair, with the advice and consent of the Board of
400 Directors, shall appoint a successor to serve until the next meeting of the House of
401 Delegates.
402

403 .2 CHAIR ELECTED BY NOMINATING COMMITTEE - The Chair of the Nominating Committee
404 shall be elected annually by a majority vote of the members of the Nominating Committee
405 present at a meeting called promptly after the members are elected or appointed.
406

407 .3 DUTIES OF NOMINATING COMMITTEE - A slate of candidates for election as the officers, At-
408 Large Board Members, committee chairmen or coordinators specified in Section 6.1 and the
409 regular and alternate members of the Board of Review to be elected at the next annual
410 meeting shall be prepared by the Nominating Committee. The Nominating Committee may
411 in its discretion nominate a slate of one person for each position to be filled or may
412 nominate more than one candidate for one or more of the positions. ~~(See Sections 0 and 0~~
413 ~~for nominating procedures for members of the Board of Review and the Nominating~~
414 ~~Committee.)~~
415

416
417 .4 PUBLICATION OF NOMINATIONS - Nominations by the Nominating Committee shall be
418 published by distributing a slate of candidates together with the positions for which they
419 have been nominated to each member of the House of Delegates and to each Group
420 Member not less than twenty (20) calendar days prior to the election. This notice may be

Comment [NCC3]: This new language moves the responsibility of nominations to the Board of Review to the Nominating Committee. Our current practice (supported by previous version of the bylaws) is nominate the committee at both the BOD and HOD meetings. The advantage is these entities meet frequently and are composed of members that are in a better position to nominate BOR members.

Comment [NCC4]: Retain this language if BOD continues to make BOR nominations.

421 combined with the notice of the meeting pursuant to Section 0-___ where convenient. See
422 Section 0-___ for the methods which may be used for the distribution.

423
424 .5 ADDITIONAL NOMINATIONS - Additional ~~Nominations in addition to those made by the~~
425 ~~Nominating Committee or the Board of Directors (pursuant to Sections 0 and 0)~~
426 nominations may be made from the floor of the House of Delegates by any member of the
427 House of Delegates eligible to vote.

Comment [NCC5]: Retain this language if BOD continues to make BOR nominations.

428
429 .6 MEETINGS AND NOTICES - Meetings of the Nominating Committee shall take place at a site
430 within the Territory when called by the Chair or any three members of the Committee with
431 a minimum of six (6) days notice required. Pertinent provisions of Sections 0-___ through -
432 0-___ and Section 0 also shall apply to the Nominating Committee's meetings and notices.

433
434 .7 QUORUM - A quorum for any meeting of the Nominating Committee shall consist of not
435 fewer than four (4) members. The committee shall act by a majority vote of its members
436 voting in any meeting at which a quorum is present.

437
438 4.9 MEETINGS OPEN; EXECUTIVE SESSIONS -

439
440 .1 HOUSE OF DELEGATES - House of Delegates meetings shall be open to all members of CSI
441 and USA Swimming. Issues pertaining to personnel, disciplinary action, legal, tax or
442 similar affairs of CSI shall be deliberated and decided in a closed executive session which
443 only House of Delegates members may attend. By a majority vote on a motion of a
444 question of privilege, the House of Delegates may decide to go into executive session on
445 any matter deserving of confidential treatment or of personal concern to any member of the
446 House.

447
448 .2 HOUSE OF DELEGATES COMMITTEES - All meetings and deliberations of the Nominating
449 Committee shall be conducted in executive (closed) session. Meetings of all other
450 committees established by the House of Delegates shall be open to all members of CSI and
451 USA Swimming unless otherwise provided by the House of Delegates resolution creating
452 the committee or by a vote of the committee as provided by the rules of the Parliamentary
453 Authority.

454
455 4.10 QUORUM - A quorum of the House of Delegates shall consist of those members present and voting.

456
457 4.11 VOTING - Except as otherwise provided in these Bylaws or the Parliamentary Authority, all
458 motions, orders and other propositions coming before the House of Delegates shall be determined by
459 a majority vote. A motion or order calling for the removal of a member of the Board of Review
460 pursuant to Section 0, shall be determined by a two-thirds vote after at least thirty (30) days notice.
461 See also Section 0 regarding amendment of these Bylaws.

462
463 4.12 PROXY VOTE - Voting by proxy in any meeting of the House of Delegates shall not be permitted.

464
465 4.13 MAIL VOTE - Any action which may be taken at any regular or special meeting of the House of
466 Delegates, except elections, removals of Board Members, members of the Board of Review, elected
467 committee chairmen or coordinators and amendments of these Bylaws, may be taken without a
468 meeting. If an action is taken without a meeting, the Secretary, by first class mail, postage prepaid,
469 shall distribute a written ballot to every member of the House of Delegates entitled to vote on the
470 matter. The ballot shall set forth the proposed action, provide an opportunity to specify approval or
471 disapproval, and provide a reasonable time (but in no event less than the period specified in Section
472 0) within which to return the ballot to the Secretary. Action by written ballot shall be valid only
473 when the number of votes cast in favor of the proposed action within the time period specified
474 constitutes a majority of the votes entitled to be cast.

475

- 476 4.14 ORDER OF BUSINESS - At all meetings of the House of Delegates the following shall be included
 477 in the order of business to the extent applicable. The order in which the various subjects are taken up
 478 may be varied.
 479
 480 Roll Call
 481 Reading, correction and adoption of minutes of previous meeting
 482 Reports of officers
 483 Reports of committees and coordinators
 484 Presentation and approval of the annual budget
 485 Presentation and approval of the annual audit pursuant to Section 0, when applicable
 486 Unfinished (old) business
 487 Elections
 488 New business
 489 Resolutions and orders
 490 Adjournment
 491
 492 4.15 NOTICES
 493
 494 .1 TIME - Not less than twenty (20) days written notice shall be given to each member of the
 495 House of Delegates and each Group Member for any annual, regular or special meeting of
 496 the House of Delegates. See Section 0 for the various permitted forms of notice.
 497
 498 .2 INFORMATION - The notice of a meeting shall contain the time, date and site. For special
 499 meetings of the House of Delegates, the expected purpose (which may be general) of the
 500 meeting shall be stated. If an expected purpose is the amendment of the Bylaws, a copy of
 501 the proposed amendment shall be included in the notice. Failure to have included in the
 502 notice any germane amendments subsequently adopted by the House of Delegates at the
 503 noticed meeting shall not be the basis for any claim that the amendments as so adopted are
 504 invalid.
 505
 506
 507
 508
 509

ARTICLE 5 BOARD OF DIRECTORS

- 510 5.1 MEMBERS - The Board of Directors shall consist of the following officers committee chairmen,
 511 coordinators and representatives of CSI, together with those additional members designated in
 512 Sections 0-___ and 0-___;
 513
 514 .1 General Chair
 515 .2 Administrative Vice-Chair
 516 .3 Program Development Vice-Chair
 517 .4 Program Operations Vice-Chair
 518 .5 Finance Vice-Chair
 519 .6 Secretary
 520 .7 Treasurer
 521 .8 The Coach Representatives
 522 .9 The Athlete Representatives
 523 .10 Senior Committee Chair
 524 .11 Age Group Committee Chair
 525 .12 Officials Committee Chair
 526 .13 Registration/Membership Coordinator
 527 .14 Safety Committee Chair
 528 .15 Technical Planning Committee Chair
 529 .16 At-Large Board Members

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- 5.2 AT-LARGE BOARD MEMBERS - The Board of Directors shall have one (1) At-Large Board Members at least one of whom -must be a Coach Member. The House of Delegates or the Board of Directors by resolution may reduce the number, but not increase it to more than five (5). Any reduction in the number of At-Large Board Members shall not take effect until the terms of office of the incumbents expire or become vacant. The House of Delegates or the Board of Directors by resolution may create other classes of At-Large Board Members, such as an At-Large Board Membership to be held by an attorney-at-law who shall serve as CSI's General Counsel.
- 5.3 EX-OFFICIO MEMBERS - The following persons -shall be an ex-officio members of the Board of Directors during the time period in which they meet the defined status:
- 1 The Immediate Past General Chair of CSI, if an Individual Member in good standing;
 - .2 Members of the USA Swimming Board of Directors who are Individual Members in good standing; and
 - .3 USA Swimming Committee Chairmen who are Individual Members in good standing.
- 4 ~~LIMITATIONS - No more than three (3) -athletes, -members or -coaches -or members- of any Club Member or Affiliated Group Member shall serve on the Board of Directors at any time. -No more than one (1) athlete member of any Club Member shall serve as an Athlete Representative at any time. -No more than one (1) coach of any Club Member shall serve as a Coach Representative at any time. -This limitation shall be applied separately as to Athlete Members and other Individual Members.~~
- 5.5 VOICE AND VOTING RIGHTS OF BOARD MEMBERS - The voice and voting rights of Board Members and Individual Members shall be as follows:
- 1 BOARD MEMBERS - Each Board Member other than the ex-officio members (see Section 5.3 and At-Large Board Members) shall have both voice and vote in meetings of the Board of Directors and its committees.
 - .2 NON-VOTING BOARD MEMBERS - Unless entitled to vote under another provision of these Bylaws, the ex-officio members and At-Large Board Members shall have voice but no vote in meetings of the Board of Directors and its committees.
 - 3 INDIVIDUAL MEMBERS - Individual Members who are not Board Members may attend open meetings of the Board of Directors and its committees and be heard in the discretion of the presiding officer. Unless entitled to vote under another provision of these Bylaws, Individual Members shall have no vote in meetings of the Board of Directors or its committees.
- 5.6 DUTIES AND POWERS - The Board of Directors shall act for CSI and the House of Delegates during the intervals between meetings of the House of Delegates, subject to the exercise by the House of Delegates of its powers of ratification or prospective modification or rescission, except that it shall not remove a Board Member, a Board of Review member or other person elected by the House of Delegates or amend these Bylaws. In addition to the powers and duties prescribed in USA Swimming Rules and Regulations -or elsewhere in these Bylaws, the Board of Directors shall have the power and it shall be its duty to:
- 1 Establish and direct policies, procedures and programs for CSI;

Comment [NCC6]: These are optional according to USA Swimming. Confirm that the BOD members of USA Swimming Board and Committees on the CT Board.

Comment [NCC7]: From USA template; The result of this application is that a single club could have, for example, three Coach Members and three Athlete Members serving on the Board of Directors at the same time. That club could not, however, have four volunteers and two Athlete Members. Although not recommended, this provision may be omitted if desired. Alternatively, or in addition to the club affiliation limitation, an LSC may impose a limitation based on geography. In order to preserve continuity across the LSCs, if an LSC elects to omit this provision, the Section number and heading should remain with the addition of the following commentary: "This Section is reserved for future use."

Comment [NCC8R7]: LIMITATIONS - No more than three (3) members or coaches of any Club Member or Affiliated Group Member shall serve on the Board of Directors at any time. This limitation shall be applied separately as to Athlete Members and other Individual Members.

Comment [NCC9]: Limitations are optional according to USA Swimming. Recommend the original language; it is clear and has worked in practice for our LSC. Enacting this change would allow 3 athletes and/or 3 coaches from the same club serving on the board.

Comment [NCC10]: Why remove the vote of the Past General Chair, coach at large, counsel at large? This has worked well in the past. If we do add USA folks to our board then it may be a good idea to give them a voice only. See 5.3.2 and 5.3.3

Comment [NCC11]: See above

- 583 .2 Oversee the conduct by the officers and staff of CSI of the day-to-day management of
584 the affairs of CSI;
- 585
- 586 .3 Elect At-Large Board Members, ~~regular or alternate members of the Board of Review~~
587 ~~or members of the Nominating Committee,~~ when the House of Delegates does not do
588 so in a timely fashion;
- 589
- 590 .4 Provide advice and consent to appointments proposed by the General Chair that require
591 advice and consent under these Bylaws or the CSI Policies and Procedures Manual;
- 592
- 593 .5 Cause the preparation and presentation to the House of Delegates of the annual budget
594 of CSI and make a recommendation to the House of Delegates concerning the approval
595 or disapproval thereof;
- 596
- 597 .6 Receive presentation of the annual audit report pursuant to Section 0 and make a
598 recommendation to the House of Delegates concerning the approval or disapproval of
599 the report;
- 600
- 601 .7 Call regular or special meetings of the Board of Directors or the House of Delegates;
- 602
- 603 .8 Admit eligible prospective Group Members and Affiliated Individual Members;
- 604
- 605 .9 Retain such independent contractors and employ such persons as the Board shall
606 determine are necessary or appropriate to conduct the affairs of CSI;
- 607
- 608 .10 Appoint other officers, agents, committees or coordinators, to hold office for the terms
609 specified. These appointees shall have the authority and perform the duties as provided
610 in these Bylaws, the CSI Policies and Procedures Manual or as may be provided in the
611 resolutions appointing them, including any powers of the Board of Directors as may be
612 specified, except as may be inconsistent with any other provision of these Bylaws. To
613 the extent not provided elsewhere in these Bylaws, the Board of Directors may delegate
614 to any officer, agent, committee or coordinator the power to appoint any such
615 subordinate officers, agents, committees or coordinators and to prescribe their
616 respective terms of office, authorities and duties; and
- 617
- 618 .11 Remove from office any Officers and lesser officers, At-Large Board Members,
619 committee chairmen, committee members or coordinators of CSI who were not elected
620 by the House of Delegates and who have failed to attend to their official duties or
621 member responsibilities or have done so improperly, or who would be subject to
622 penalty by the Board of Review for any of the reasons set forth in [Article 410 of USA](#)
623 [Swimming Rules and Regulations](#). No Officer, At-Large Board Member, committee
624 or coordinator may be removed without receiving the thirty (30) days written notice
625 specifying the alleged deficiency in the performance of the member's responsibilities
626 under these Bylaws, the member's official duties or other reasons. All notices and
627 proceedings under this section shall be prepared, served and processed utilizing the
628 procedures for a formal hearing pursuant to ~~Section 0~~ [Article 406 of USA Swimming](#)
629 [Rules and Regulations](#) to the extent applicable. Should the Officer, At-Large Board
630 Member, committee, committee member or coordinator contest the alleged deficiency
631 or other reason set forth in the notice, the Board of Directors shall hold a hearing at
632 which the member shall have the same procedural rights as if the hearing were to be
633 conducted by the Board of Review pursuant to ~~Article 0;~~ and [Part Four of USA](#)
634 [Swimming Rules and Regulations](#).
- 635
- 636 ~~.12 Nominate Individual Members for election by the House of Delegates as regular and~~
637 ~~alternate members of the Board of Review. The nominations shall be published in the~~

Comment [NCC12]: Recommend original language unless BOD decides that that the Nominating Committee will handle BOR nominations.

Comment [NCC13]: Article 410 doesn't make sense.

Comment [NCC14]: See above

638 ~~same manner and time as provided for the Nominating Committee in Section 0.~~
639 ~~Additional nominations may be made from the floor of the House of Delegates by any~~
640 ~~member of the House of Delegates eligible to vote.; and~~

641
642 .13 Nominate two (2) (two-fifths if there are more than five (5) members of the Nominating
643 Committee) Board Members for election by the House of Delegates to the Nominating
644 Committee. The nominations shall be published in the same manner and time as
645 provided for the Nominating Committee in Section 0. Additional nominations may be
646 made from the floor of the House of Delegates by any member of the House of
647 Delegates eligible to vote.

648
649 5.7 EXECUTIVE COMMITTEE -

650
651 .1 AUTHORITY AND POWER-- The Executive Committee shall have the authority and power to act
652 for the Board of Directors and CSI between meetings of the Board and the House of
653 Delegates.

654
655 .2 MEMBERS - The members of the Executive Committee shall be the General Chair, who shall
656 act as , Administrative Vice-Chair, Program Development Vice- Chair, Program Operations
657 Vice-Chair, Finance Vice-Chair, Secretary, Senior Athlete Representative, and Senior Coach
658 Representative. The presiding officer shall appoint an Individual Member to serve as the
659 secretary of the meeting.

660
661 .3 MEETINGS AND NOTICE - Meetings of the Executive Committee shall be held at any time or
662 place within the Territory when called by the General Chair or any three (3) members of the
663 Committee with a minimum of three (3) days notice required. Pertinent provisions of
664 Sections ~~0-___~~ through ~~0-___~~ and Section ~~0-___~~ shall apply to the Executive Committee
665 meetings and notices.

666
667 .4 QUORUM - A quorum of the Executive Committee shall consist of four (4) members of the
668 Committee.

669
670 .5 REPORT OF ACTION TO BOARD OF DIRECTORS - At the next regular or special meeting of the
671 Board of Directors the Executive Committee shall make a report of its activities since the last
672 Board of Director's meeting for ratification or prospective modification or rescission,
673 provided, however, that any action of the Executive Committee upon which a third party may
674 have relied (*e.g.*, by signing, or authorizing the signing of a contract) may not be modified or
675 rescinded by the Board of Directors or the House of Delegates.

676
677 5.8 MEETINGS OPEN; EXECUTIVE (CLOSED) SESSIONS - Board of Directors and Executive
678 Committee meetings shall be open to all members of CSI and USA Swimming. Matters relating to
679 personnel, disciplinary action, legal, taxation or similar affairs shall be deliberated and decided in a
680 closed executive session which only Board Members or Executive Committee members,
681 respectively, are entitled to attend. By a majority vote on a motion of a question of privilege the
682 Board of Directors or the Executive Committee may decide to go into executive session on any
683 matter deserving of confidential treatment or of personal concern to any member of the Board of
684 Directors or the Executive Committee.

685
686 5.9 PARTICIPATION THROUGH COMMUNICATIONS EQUIPMENT - Members of the Board of
687 Directors or the Executive Committee may participate in meetings of the Board of Directors or the
688 Executive Committee through conference telephone or similar equipment by means of which all
689 persons participating in the meeting can hear each other at the same time. Participation by such
690 means shall constitute presence in person at a meeting.
691

- 692 5.10 REGULAR MEETINGS - Regular meetings of the Board of Directors shall be held in accordance
693 with a schedule adopted by the Board of Directors The General Chair shall have the power to cancel,
694 postpone or accelerate any regularly scheduled meeting upon ten (10) days notice.
695
696
- 697 5.11 SPECIAL MEETINGS - Special meetings of the Board of Directors may be called by the General
698 Chair. Should the Board of Directors or the General Chair fail to call regular meetings or should a
699 special meeting be appropriate or helpful, a meeting of the Board of Directors shall be called at the
700 written request of any three (3) Board Members.
701
- 702 5.12 QUORUM - A quorum of the Board of Directors shall consist of 10 voting members present,
703 including those present through electronic media. Provisions to Section 7.11 shall apply.
704
- 705 5.13 VOTING - Except as otherwise provided in these Bylaws or the Parliamentary Authority, all
706 motions, orders and other propositions coming before the Board of Directors shall be determined by
707 a majority vote. A motion, order or other proposal the affect of which is to override policy or
708 program established by the House of Delegates shall be determined by a two-thirds vote after at least
709 fourteen (14) days notice.
710
- 711 5.14 PROXY VOTE - Voting by proxy in any meeting of the Board of Directors or the Executive
712 Committee shall not be permitted.
713
- 714 5.15 ACTION BY WRITTEN CONSENT - Any action required or permitted to be taken at any meeting
715 of the Board of Directors or the Executive Committee may be taken without a meeting if all the
716 Board Members or Executive Committee members entitled to vote consent to the action in writing
717 and the written consents are filed with the records of the respective meetings. These consents shall
718 be treated for all purposes as votes taken at a meeting.
719
- 720 5.16 MAIL VOTE - Any action which may be taken at any regular or special meeting of the Board of
721 Directors, except elections, advice and consent to the General Chair's appointments, or removals of
722 officers, committee chairmen and members, may be taken without a meeting. If an action is to be
723 taken without a meeting, the Secretary, by first class mail, postage prepaid, shall distribute a written
724 ballot to every Board Member entitled to vote on the matter. The ballot shall set forth the proposed
725 action, provide an opportunity to specify approval or disapproval, and provide a reasonable time (but
726 in no event less than the period specified in Section 0) within which to return the ballot to the
727 Secretary. Action by written ballot shall be valid only when the number of votes cast in favor of the
728 proposed action within the time period specified constitutes a majority of the votes entitled to be cast.
729
- 730 5.17 NOTICES -
731
- 732 .1 TIME - Not less than six (6) days notice shall be given to each Board Member for any annual,
733 regular or special meeting of the Board of Directors. Separate notices need not be given for
734 regular meetings that are designated in these Bylaws or otherwise scheduled and noticed well
735 in advance. (See Section ~~0~~ for the various permitted forms of notice and the
736 consequences thereof.)
737
- 738 .2 INFORMATION - The notice of a meeting shall contain the time, date and site and in the case of
739 special meetings, the expected purpose, which may be general.
740
- 741 5.18 ORDER OF BUSINESS - At all meetings of the Board of Directors the following shall be included
742 in the order of business to the extent applicable. The order in which subjects are taken up may be
743 varied.

744
 745 Roll Call
 746 Reading, correction and adoption of minutes
 747 Report of Executive Committee
 748 Reports of officers
 749 Reports of committees and coordinators
 750 Presentation of the annual budget and adoption of recommendation to the House of Delegates
 751 Presentation of the annual audit report pursuant to Section 0 and adoption of its
 752 recommendation to the House of Delegates
 753 Advice and Consent to Appointments
 754 Unfinished (old) business
 755 New business
 756 Approval of applications for Group Membership and Affiliated Individual Membership
 757 Elections
 758 Resolutions and orders
 759 Adjournment
 760
 761

762
 763 **ARTICLE 6**
 764 **OFFICERS, REPRESENTATIVES**
 765 **AND AT-LARGE BOARD MEMBERS**

766 6.1 ELECTED OFFICERS AND COMMITTEE CHAIRS — The officers, At-Large Board Members,
 767 committee chairmen and coordinators who shall be elected by the House of Delegates are:

- 769 .1 General Chair
- 770 .2 Administrative Vice-Chair
- 771 .3 Finance Vice-Chair
- 772 .4 Senior Committee Chair
- 773 .5 Age Group Committee Chair
- 774 .6 Program Development Vice-Chair
- 775 .7 Program Operations Vice-Chair
- 776 .8 Secretary
- 777 .9 Treasurer
- 778 .10 Technical Planning Committee Chair
- 779 .11 Safety Committee Chair
- 780 .12 Officials Committee Chair
- 781 .13 Membership Coordinator
- 782 .14 At-Large Board Members

Comment [NCC15]: Housekeeping item. Our original layout may provide more clarity.

785 6.2 ELECTIONS - The House of Delegates, at its annual meeting, shall elect the General Chair, the
 786 Administrative Vice-Chair, the Secretary, the Finance Vice-Chair, the Senior Committee Chair and
 787 the Program Development Vice-Chair, in even-numbered years; and the Age Group Committee
 788 Chair, the Program Operations Vice-Chair, the Treasurer, the Technical Planning Committee Chair,
 789 the Safety Committee Chair, the Officials Committee Chair and the Membership/Registration
 790 Coordinator in odd-numbered years. At-Large Board Members shall be elected in odd and even-
 791 numbered years in a manner that to the extent possible results in an equal number of positions being
 792 elected by the House of Delegates in each year, taking into account the number of Board of Review
 793 members being elected in relevant years.
 794

795 6.3 ELIGIBILITY — Only Individual Members in good standing shall be eligible to hold office and
 796 must maintain their eligibility throughout their term of office.
 797

- 798
799 6.4 DOUBLE VOTE PROHIBITED - An Individual Member entitled to vote in the House of Delegates
800 by virtue of holding a position in CSI may not also vote as a Group Member Representative in the
801 House of Delegates.
802
- 803 6.5 OFFICES COMBINED OR SPLIT -
804
- 805 .1 OFFICE HELD BY TWO PERSONS - Any office other than General Chair, Finance Vice-Chair
806 and Treasurer, may be held jointly by two Individual Members. This may be accomplished
807 by the Nominating Committee nominating two Individual Members to serve as co-officers
808 or by the House of Delegates electing two at the time of election. In the case of the
809 Administrative Vice-Chair, the House of Delegates at the time of election shall designate
810 one to be the successor to the General Chair; if no such designation is made, then the person
811 with the longer tenure in such office or as a Board Member shall serve as the successor. (See
812 also Sections 0 and 0.)
813
814
- 815 .2 OFFICES COMBINED - Any office other than General Chair may be combined with any other
816 office except that the offices of Finance Vice-Chair and Treasurer may not be combined.
817 This may be accomplished by the Nominating Committee nominating single Individual
818 Member to serve simultaneously as two officers or by the House of Delegates so electing at
819 the time of election.
820
- 821 6.6 TERMS OF OFFICE —
822
- 823 .1 TERM OF OFFICE - The terms of office of all elected members of the Board of Directors
824 shall be two years.
825
- 826 .2 COMMENCEMENT OF TERM - Each person elected to a position shall assume office at the
827 end of the Fiscal Year and shall serve until a successor takes office, except in the cases of
828 the Athlete Representatives or the Coach Representatives who shall assume office at the
829 end of the CSI Annual Meeting.
830
- 831 .3 ~~TRANSITIONAL PERIOD.3TRANSITIONAL PERIOD.3TRANSITIONAL PERIOD— During the~~
832 ~~period between the conclusion of the annual meeting of the House of Delegates and the~~
833 ~~beginning of the next Fiscal Year, the Officers, Representatives, committee chairmen and~~
834 ~~coordinators whose terms expire with the end of the last day of this transitional period shall~~
835 ~~consult with the newly elected successors before taking any significant action and both~~
836 ~~incumbent and elect shall endeavor to make the transition as smooth and as educational for~~
837 ~~the elect as is possible. The incumbent and elect shall make mutually acceptable~~
838 ~~arrangements for the transfer to the elect of all CSI papers and records held by the~~
839 ~~incumbent, but no later than the last day of this transitional period.~~
840
841
- 842 .4 CONSECUTIVE TERMS LIMITATION - Except for the treasurer and Membership/Registration
843 Coordinator, no Individual Member who has been elected by the House of Delegates and
844 served four successive years shall be eligible for re-election to the same position until a
845 lapse of two years. A portion of any term served to fill a vacancy in the position shall not
846 be considered in the computation of this successive terms limitation.
847
- 848 6.7 DUTIES AND POWERS — The duties and powers of the Officers and other Board Members shall
849 be to attend and participate in all meetings of the House of Delegates and the Board of Directors and
850 as follows:
851
- 852 .1 GENERAL CHAIR: The General Chair shall oversee and have general charge of the

Comment [NCC16]: Confirm that the BOD wants this removed. It could come in handy some day. We don't want an out-going board member implementing something that will be onerous to the new board member.

853 management, business, operations, affairs and property of CSI, and general supervision
854 over its officers and agents; shall call meetings when and where deemed necessary; shall
855 preside at all meetings; and, except as otherwise provided in these Bylaws and with the
856 advice and consent of the Board of Directors, shall appoint committee chairmen and
857 members for standing and special committees or coordinators as may be necessary to
858 permit CSI to effectively, efficiently and economically conduct its affairs. The General
859 Chair shall report to the Board of Directors all matters within the General Chair's
860 knowledge that the Board of Directors should consider in the best interests of CSI.
861

862 .2 SECRETARY: The Secretary, or a delegate, shall be responsible for keeping a record of all
863 meetings of the House of Delegates and Board of Directors, conducting official
864 correspondence, issuing meeting and other notices and making such reports to USA
865 Swimming as are required by Article ~~0~~ of these Bylaws and shall perform the other
866 duties incidental to the office of Secretary. The Secretary or the staff of CSI's permanent
867 office, shall be custodian of the records of CSI, and attest the execution all duly authorized
868 instruments. The Secretary shall cause to be kept at CSI's permanent office copies of all
869 minutes, official correspondence, meeting and other notices, and any other records of CSI.
870

871 .3 TREASURER: The Treasurer shall be the principal receiving and disbursing officer of CSI.
872 Except as otherwise directed by the Finance Vice-Chair or Finance Committee Chair or the
873 Board of Directors, the Treasurer shall receive all moneys, incomes, fees and other receipts
874 of CSI and pay all bills, salaries, expenses and other disbursements approved by an
875 authorized officer, committee, coordinator, the Finance Vice-Chair Finance Committee
876 Chair, the Board of Directors or the House of Delegates, or required to be paid pursuant to
877 Section ~~0~~. When authorized by the Board of Directors, income and expenses may be
878 received and paid by a division, officer, committee or coordinator, provided that the
879 division, officer, committee or coordinator promptly submits to the Treasurer an itemized
880 report, duly attested by the division, officer, committee, or coordinator and either within
881 the approved budget of such division, officer, committee or coordinator, or authorized by
882 the Board of Directors or the House of Delegates. The Treasurer shall be a member of the
883 Finance Committee but may not be its chair. The Treasurer shall issue a quarterly report
884 listing the current budget variances by line item, all receipts, all expenditures and the
885 current fund and account balances for the preceding quarter and for the fiscal year to date,
886 together with such other items as the Finance Vice-Chair, the Finance Committee, the
887 General Chair or the Board of Directors may direct. The Treasurer shall:

- 888 A have charge of and supervision over and be responsible for the funds, moneys,
889 securities and other financial instruments of CSI;
- 890 B cause the moneys, securities and other financial instruments of CSI to be deposited
891 in the name and to the credit of CSI in such institutions as shall be designated in
892 accordance with Section 0 or to be otherwise invested as the Finance Vice-
893 chairman, the Finance Committee or the Board of Directors may direct;
- 894 C cause to be appropriately segregated and accounted for any endowment funds,
895 scholarship or award funds and any similar special purpose funds or accounts;
- 896 D cause the funds of CSI to be disbursed by checks or drafts, automated debits or
897 wire transfers upon the authorized depositories of CSI, and obtain and preserve
898 proper vouchers for all moneys disbursed;
- 899 E cause to be kept at CSI's permanent office correct books of account and other
900 financial records of all its affairs and transactions and such duplicate books of
901 account as the Board of Directors, the Finance Vice-chairman, the Finance
902 Committee or the Treasurer shall determine;
- 903
- 904
- 905
- 906
- 907

908
909 F upon request and at reasonable hours cause such books or duplicates thereof to be
910 exhibited to any member of the Board of Directors and upon application and at
911 reasonable hours cause the quarterly financial reports and the annual audited
912 financial statement to be exhibited to any member of CSI or USA Swimming;
913
914 G cause CSI to be in compliance with the requirements of Section ~~θ~~ ;
915
916 H have the power to require from the officers, committee chairmen, coordinators,
917 staff or agents of CSI reports or statements giving such information as the
918 Treasurer may determine to be appropriate or helpful with respect to any and all
919 financial transactions of CSI;
920
921 I cause the annual audit of accounts of CSI to be performed and cause the
922 preparation and timely filing of all required federal, state and local tax returns, and
923 other financial and tax reports with the applicable government official, and
924 forward a copy of the annual financial statement and audit report and any federal
925 tax return to the Secretary for submission to the Board of Directors and USA
926 Swimming national headquarters in accordance with Sections ~~θ~~ and ~~θ~~ ;
927
928 J have the power to appoint one or more assistant treasurers and delegate to them
929 one or more of the Treasury functions, or parts thereof; and
930
931 K in general, perform all the other duties incident to the corporate treasury function.
932
933 .4 ADMINISTRATIVE VICE-CHAIR: The Administrative Vice-Chair shall conduct meetings in
934 the absence of the General -Chair and, at the request of the General -Chair or in the event of
935 the disability of the General Chair, shall perform all of the duties of the General Chair, and
936 when so acting shall have all of the powers of the General Chair. (See Section ____.) The
937 Administrative Vice-Chair shall chair, and have general charge of the business, affairs and
938 property of the division that administers CSI business and affairs. The Administrative
939 Vice-Chair shall aid in the development of policy and the coordination of the activities of
940 the officers and committees within the division internally and with other divisions, and
941 committees and coordinators. The Administrative Division shall be responsible for the
942 creation and maintenance of CSI's Policies and Procedures Manual. The Administrative
943 Vice Chair serves a liaison to the Athlete Representatives and the Athletes Committee, and
944 shall be responsible to see that the Athlete Representatives elections are held in accordance
945 with these Bylaws.
946
947 .5 SENIOR COMMITTEE CHAIR: The Senior Committee Chair shall chair and have general
948 charge of the affairs and property of the Committee that develops and conducts the senior
949 swimming program of CSI.
950
951 .6 AGE GROUP COMMITTEE CHAIR: The Age Group Committee Chair shall chair and have
952 general charge of the affairs and property of the Committee that develops and conducts the
953 age group swimming program of CSI.
954
955 .7 PROGRAM DEVELOPMENT COMMITTEE CHAIR: The Program Development Vice-Chair shall
956 chair and have general charge of the affairs and property of the division that develops,
957 coordinates and conducts a swimming program for all levels of swimming in the Territory,
958 including the development of long-range plans for swimming programs.
959
960 .8 PROGRAM OPERATIONS VICE-CHAIR: The Program Operations Vice-Chair shall chair and
961 have general charge of the affairs and property of the division that coordinates and
962

963 facilitates the conduct of all swimming programs for CSI including the awarding of meet
964 sponsorships to Club Members, facilities and equipment rentals and meet management for
965 all swimming meets sponsored by CSI.
966
967 .9 FINANCE VICE-CHAIR: The Finance Vice-Chair is the chief financial officer of CSI. The
968 Finance Vice-Chair shall chair and have general charge of the affairs and property of the
969 division that includes the Treasury function, the development and implementation of an
970 investment program for CSI's working capital, funded reserves and endowment funds and
971 the development and implementation of a marketing and fund-raising plan for CSI. The
972 Finance Vice-Chair-, with the assistance of the Budget Committee, shall prepare an annual
973 budget for CSI's operations and present the budget for approval by the Board of Directors
974 and the House of Delegates. In addition, the Finance Vice-Chair shall cause to be
975 conducted the audit required pursuant to Section ~~0-___~~ and shall review, or shall cause
976 the Audit Committee to review, the annual audit report and recommend acceptance and
977 appropriate action, if any, with regard thereto by the Board of Directors and the House of
978 Delegates. The Finance Vice-Chair -is responsible for the adequacy of CSI's system of
979 internal financial and accounting controls. The Finance Vice-Chair -is the of the Finance
980 and Budget Committees and a member of the Personnel Committee. Together with the
981 Treasurer, the Finance Vice-Chair is ultimately responsible for CSI's compliance with
982 Section ~~0-___~~.
983
984 .10 ATHLETE REPRESENTATIVES: The Athlete Representatives shall serve as the liaison
985 between the athletes who are members of CSI and the Board of Directors and House of
986 Delegates. The Senior Athlete Representative shall chair the Athletes' Committee.
987
988 .11 COACH REPRESENTATIVES: The Coach Representatives shall serve as a liaison between the
989 coaches who are members of CSI and the Board of Directors and House of Delegates. The
990 Senior Coach Representative shall chair the Coaches' Committee.
991
992 .12 AT-LARGE BOARD MEMBERS - In addition to their inherent powers and duties as members
993 of the Board of Directors, the At-Large Board Members shall have such powers and duties
994 as may be delegated to them by the CSI Policies and Procedures Manual, the General Chair,
995 the Board of Directors or the House of Delegates. ~~The At-Large Board Member who is the
996 required Coach Member shall serve as CSI's Meet Evaluation Coordinator and as its Coach
997 Certifications Coordinator. One At-Large Board Member may be an attorney at law and
998 serve as CSI's General Counsel.~~
999
1000 .13 CSI DELEGATES TO USA SWIMMING HOUSE OF DELEGATES -
1001
1002
1003
1004 A Officer and Representative Delegates - It shall be the duty and privilege of the
1005 General Chair, the Administrative Vice-Chair, the Age Group Committee Chair
1006 Program Development Vice-Chair-, the Age Group Committee , the Program
1007 Operations Vice-Chair, the Senior Committee Chair, the Senior Athlete
1008 Representatives Representative and the Senior Coach Representative to attend the
1009 USA Swimming annual meeting as representatives of CSI. If the Board of
1010 Directors determines to send fewer than all of the Athlete Representatives to the
1011 annual meeting, the Senior Athlete Representative and the Athlete Representative
1012 next most senior in term of office shall attend and so on. If the Board of Directors
1013 determines to send two or more but fewer than all of the Coach Representatives to
1014 the annual meeting, the Senior Coach Representative and the Coach
1015 Representative next most senior in term of office shall attend and so on.
1016
1017

Comment [NCC17]: Do we want to state the responsibilities of the coach at large? Retain the counsel at large board member language.

- 1018 B Delegate-at-Large - The General Chair, with the advice and consent of the Board of
1019 Directors, may appoint an additional representative to the annual meeting who shall be
1020 an Athlete Member, an Active Individual Member or a Coach Member of CSI for
1021 whom the annual meeting will have significant educational benefits and opportunities
1022 and which in the judgment of the General and the Board of Directors will be in the best
1023 interests of CSI and the individual appointed. While such an individual may usually be
1024 a Board Member, an officer, a coordinator, a committee chair or an official, the
1025 individual appointed need not hold such a position with CSI in appropriate
1026 circumstances.
1027
- 1028
- 1029 C Voting Delegates - The General Chair, the Administrative Vice-Chair, the Senior
1030 Athlete Representative and the Senior Coach Representative shall have the
1031 privilege and obligation to serve as voting delegates to the USA Swimming House
1032 of Delegates. In the case of the Age Group and Senior Committee Chairmen and
1033 the Program Development and Program Operations Vice-chairmen respectively,
1034 the voting privilege and obligation shall be rotated as follows: the Program
1035 Development Vice- and the Age Group Committee shall have the voting privilege
1036 and obligation in even numbered years and the Program Operations Vice- and the
1037 Senior Committee shall have the voting privilege and obligation in odd numbered
1038 years. The Board of Directors may make such other provision for rotating the
1039 voting privilege and obligation among the four officers, on either an ad hoc or
1040 standing basis, as it determines to be in the best interests of CSI and the
1041 individuals involved.
1042
- 1043 D Officer Delegate Alternates - If any of the officer delegates is unable to attend,
1044 their elected alternates, if any, shall attend in their places. In the event that there
1045 are no elected alternates or the elected alternates are unable to attend, then the
1046 General Chair, with the advice and consent of the Board of Directors, shall appoint
1047 alternates who shall attend the USA Swimming annual meeting as delegates
1048 representing CSI.
1049
- 1050 E Athlete Representative Alternates - If an athlete delegate is unable to attend, the
1051 Athlete Representative next most senior in term of office shall attend. If seniority
1052 cannot be established or there remain no additional Athlete Representatives or
1053 alternates able to attend, then the General Chair, with the advice and consent of the
1054 Board of Directors, shall designate one or more Athlete Members to attend as a
1055 representative of CSI.
1056
- 1057 F Coach Representative Alternates - If the Senior Coach Representative is unable to
1058 attend the USA Swimming annual meeting, then the other Coach Representative
1059 shall attend, and if neither Coach Representative is able to attend, then the General
1060 Chair, with the advice and consent of the Board of Directors, shall designate a
1061 Coach Member to attend as a representative of CSI.
1062
- 1063 6.8 RESIGNATIONS — Any officer may resign by orally advising the General Chair or by submitting a
1064 written resignation to the Board of Directors specifying an effective date of the resignation. In the
1065 absence of a specified effective date, any such resignation shall take effect upon the appointment or
1066 election of a successor.
1067