

CONNECTICUT SWIMMING, INC.
Board of Directors
Wednesday, September 21, 2011, 2011
7:30 pm
Teleconference
AGENDA

Vision Statement: Connecticut Swimming...better life through swimming.

Mission Statement: Connecticut Swimming promotes the pursuit of excellence in swimming and in life through competition and education.

Call to Order/Roll Call

Approval of Agenda/Additions to Agenda

Announcements

Adoption of Minutes of June 2011 meeting

Old Business

Strategic Framework & Goals

New Business

Consideration of filing fees for Board of Review protests

2011-2012 meeting schedule

Volunteer of the Year

Appointment of Committee Members

Senior Committee Chair appointment

Closed session (office staff appraisals)

Reports of Officers:

General Chair Report – Chris Hug

Administrative Vice-Chair – Rick Lewis

Treasurer – Mary Westcott

Finance Vice-Chair – Todd Gordon

Age Group Committee Chair – Dave Reilly

Senior Committee Chair – Bill Ball

Program Development Vice-Chair – Jeff Gray

Program Operations Vice-Chair – Tak Takabayashi

Technical Planning Committee Chair – Kaeley Steinnagel

Coach Representatives – John Spadafina/Jim Santiago

Athlete Representatives – Lexi Koukos/Molly Condron/Kaz Takabayashi/Ty Seymour

Coach-at-Large – George Bradner

Safety Committee Chair – Ed Heath

Officials Committee Chair – Ed Becker

Registration/Membership Coordinator – Judy Snow

Connecticut Swimming, Inc
Board of Directors
Wednesday, June 15, 2011
7:30pm
Orange Community Center
Minutes

Vision Statement: Connecticut Swimming....better life through swimming

Mission Statement: Connecticut Swimming promotes the pursuit of excellence in swimming and in life through competition and education

Present: Ed Becker, Hilary Berger, Molly Condron, Ed Doernberger, Jeff Gray, Chris Hug, Rick Lewis, Ty Seymour, Bob Shearer, Judy Snow, John Spadafina, Kaeley Steinnagel, Kaz Takabayashi,

Not Present: Peter Boucher, Mike Huffman, Lexi Koukos, King Lee, Jim Santiago, Mary Westcott

Also Present: Nan Cooper, George Bradner, Dave Reilly, Tak Takabayashi,

Approval of the Agenda: Chris Hug added three additions to the Agenda

1. Appointment of Todd Gordon to the Board to serve as Finance Vice Chair
2. Appointment of George Bradner to the Board to serve as Coach as Large
3. Continuing to fund the part time Administrative Position

Agenda was approved with these additions

Approval of the Minutes: The minutes of the prior Board Meeting were approved after moving

Bill Ball's name to the "Present" category from the "Not Present" category.

Announcements:

Chris Hug reported that CSI clubs, meet hosts, and USA Swimming have been notified regarding a non-USA Swimming member that has been attempting to practice with various clubs and enter meets. Chris has sent clubs guidelines to follow should this individual show up at USA club practice or meet. This individual has been denied membership by USA Swimming as of May 2010.

Executive Session

Motion made, seconded and approved to go into Executive Session regarding LC Zone Team.

Old Business:

Wesleyan Donation: The Board RESOLVED to donate \$30,000 toward a 12 lane scoreboard as outlined in the attached document. Wesleyan University will cover the remaining costs of the scoreboard. CSI will send Wesleyan University a check when Wesleyan produces a purchase order or such other documentation showing the purchase of the scoreboard.

Strategic Plan: Tabled until meetings resume in fall 2011.

New Business:

USA Convention Attendance: Chris would like CSI to have strong representation at this year's USAS Convention. He would like the Age Group Chair and Senior Chair to attend. He also encourages members of program operations, officials, and athlete

representatives to consider attending. The Board agrees to fund travel costs for Christine Pelham who will be serving on a USA Swimming task force/committee.

Volunteer of the Year ad hoc committee: Rick Lewis is assigned to this.

2011 - 2012 meeting scheduling reminders: Chris asks that we work harder to comply with bylaws around the issue of making last minute meeting changes, late reports and agendas and we should all work to have them submitted earlier. Chris responds to concerns of many board members that there are too many meetings by scheduling less meetings next year. They are September (Teleconference), October (Board of Delegates, New Haven), December (Teleconference), April, May, and June. Chris suggests that like USA Swimming, Board Members should not serve on multiple committees.

USA Swimming's revised privacy policy: We will be using our discretion with regard to USA Swimming's revised policy to remove all contact information from our website. We will be mindful of the issues. We will create an opt-out and opt-in option for upcoming non-athlete registration.

Motion made and approved to appoint Todd Gordon to the Finance Vice Chair position.

Motion made and approved to appoint George Bradner as Coach at Large to begin immediately

Motion is made and approved to continue funding the administrative assistant position. The Personnel Committee handles the office staff and should be reviewed with each budget cycle.

Reports of Officers:

General Chair Report: Chris Hug - nothing added

Administrative Vice Chair – Rick Lewis – requests that we go and remind clubs that CT Academic Scholar Athletes information is out. For the upcoming Banquet, and in light that it is an Olympic year, recognition will be given to Olympic qualifiers, Sr and Jr National qualifiers in the beginning of the banquet with awarding each athlete with a plaque. Nan announces that there will be an article on ctswim.org about CSI recognition programs.

Treasurer: Mary Wescott – not present

Age Group Committee - King Lee – not present

Senior Committee Chair - Bob Shearer - nothing added

Program Development –Jeff Gray – Bill Ball has resigned from Senior Committee Co-Chair. Age Group Committee has handled the hiring of zones coaches. It was discovered after the zone coaches were appointed that there were concerns with one. Jeff supported King for doing his due diligence concerning this matter since all volunteers for zones are given a large responsibility for the welfare of our athletes. Other accomplishments include, sending representatives to the Diversity Camp, Regional Time Standards, Meet Standards for Short Course Age Groups, Senior Time Standards, and Championship meet schedule are approved for 2012. The Zone Policy is still under review. Short Course Age Group Proposal: committee was not ready to endorse it and wants to share it with the membership especially with a new Age Group Chair transitioning in. This proposal essentially capped age group swimming to 14 years old. Senior Committee voted to endorse this. Jeff has received feedback about the reduction of competitive opportunities. Athlete reps were less supportive of the proposal. Jeff mentions how much work has gone into this proposal by so many volunteers.

Program Operations Vice Chair: Mike Huffman

Technical Planning Vice Chair: Kaeley Steinnagel

Coach Representative - John Spadafina/Jim Santiago - Coach of the Year
Ballot: Only taking nominations from coaches and athletes, not parents. John plans to set up a committee to go through all of the nominations and explore voting by e-mail instead of ballot box at meet. He has taken positive steps toward improving the process.

Athlete Representatives: Kaz Takabayashi, Ty Seymour, Molly Condrón- no report

Safety Committee Chair – Peter Boucher not present

Official Committee Chair –Ed Becker

Registration/Membership Coordinator - Judy Snow- reports that we have 5351 full time athletes, 238 seasonal athletes. Teams in North Haven and Oxford are not approved.

Motion to adjourn: 9:35pm

Respectfully submitted,

Hilary Berger, CSI Secretary

PRELIMINARY

CONNECTICUT SWIMMING

Meeting Schedule

September 2011 through July 2012
 All meetings begin at 7:30 PM unless otherwise specified.
 Subject to Change. Contact CSI Office for updates.

September	13-18	USAS Convention		Jacksonville, FL
	21	Board of Directors		Teleconference
	28	Program Development	Wed	Orange
October	1	Board of Directors Officials Annual Meeting House of Delegates Other		New Haven
	5	Age Group Committee	Wed	Orange
	10	Senior Committee	Mon	Orange
	12	Program Development	Wed	Orange*
	19	Technical Planning	Wed	Teleconference
November	6	Awards Banquet	Sun	Southington
	7	Senior Committee	Mon	Teleconference
	8	Age Group Committee	Tue	Orange
	9	Program Development	Wed	Orange*
	30	Technical Planning	Wed	Teleconference
December	7	Board of Directors	Wed	Teleconference
	14	Age Group Committee	Wed	Teleconference
January	4	Senior Committee	Wed	Teleconference
	11	Program Development	Wed	Orange*
	18	Age Group Committee	Wed	Teleconference
	18	Technical Planning	Wed	Orange
February	1	Budget Meeting		Teleconference
	6	Senior Committee	Mon	Teleconference
	8	Program Development	Wed	Orange*
	15	Technical Planning	Wed	Teleconference
	22	Age Group Committee	Wed	Orange
April	4	Age Group Committee	Wed	Teleconference
	9	Senior Committee	Mon	Teleconference
	11	Program Development	Wed	Orange*
	18	Board of Directors	Wed	Orange
May	2	Program Development	Wed	Orange*
	7	Senior Committee	Mon	Teleconference
	9	Age Group Committee	Wed	Teleconference
	9	Technical Planning	Wed	Orange
	15	House of Delegates	Tue	Orange
June	4	Senior Committee	Mon	Orange
	6	Program Development	Wed	Orange*
	12	Age Group Committee	Tue	Teleconference
	13	Board of Directors	Wed	Orange

* teleconference meetings may be held in place of Program Development in-person meetings; changes will be announced prior to the meeting date; interested parties should contact PD Vice Chair or CSI administrator in advance of meeting date for call-in details.

Consideration of Filing Fees for Board of Review Petitions or Requests

Board of Directors Meeting

September 21, 2011

Proposal

For Petitions, Request for Rehearing, or Request for a Formal Hearing following a an Emergency Hearing

Goal: To encourage those filing petitions or requests to do so in a thoughtful and rationale manner, better control the flow of filings, and maintain confidentiality.

Exemptions: Emergency Hearings as determined by BOR Chair where there is not the time to mail the protest and payment for filing fees. Or, if on its own initiative or upon written request, the Board of Review determines it to be in the interest of justice and the sport of swimming, the filing fee may be waived on a case-by-case basis.

Fees: Reasonable as determined by the Board of Directors.

Procedure: Complainant would mail the protest along with a check for the filing fee to the CSI Office (or other as determined by the Board of Directors). The protest would then be forwarded to the Board of Review Chair and General Chair.

- Protests will be handled on paper to maintain confidentiality (no document should go "viral")

CSI Bylaw 10.3.5 reference:

10.3.5 FILING FEES - The Board of Directors or the House of Delegates may impose a schedule of generally applicable fees to be collected at the time a Petition, Request for Rehearing, or Request for Formal Hearing following an Emergency Hearing is filed with the Board of Review. If, on its own initiative or upon written request, the Board of Review determines it to be in the interest of justice and the sport of swimming, the filing fee may be waived on a case-by-case basis.



CONNECTICUT SWIMMING BOARD OF DIRECTORS 2010 – 2015 STRATEGIC FRAMEWORK



The Vision and Mission of Connecticut Swimming

Vision: *Connecticut Swimming...better life through swimming*

Mission: *Connecticut Swimming promotes the enjoyable pursuit of excellence in swimming and in life through competition and education*

Core Values

Character Development
Excellence
Education
Participation
Fun

Key Areas

Club Excellence
Performance
Expansion of Volunteer Base
LEAP Level 1 & LEAP Level 2

KEY AREA: CLUB EXCELLENCE - Rick, Judy, Hilary, Bonnie, Nan		
STRATEGIC GOAL	MEASURABLE OBJECTIVES	ACTION STEPS
To provide opportunities for Connecticut Swimming clubs to reach the highest levels of excellence	Let clubs know who we are	Go visit teams and present a workshop about CT Swimming. It's important that we visit the clubs and not ask them to come to a meeting or workshop.
	Provide Meet Host Education	<ul style="list-style-type: none"> • Set up Meet Management workshops. • Improve (shorten) the meet manager's guide and send it to all clubs.
	Initiate a coach mentoring program	Solicit and distribute best practices
	Link clubs to USA Swimming programs i.e. Club Excellence	
	Educate clubs about coach hiring practices	
	Educate clubs about Athlete Protection	Inform coaches about mandatory reporting.

Task: What needs to be done?	Who? Responsible Party	When? Deadlines/Milestones

KEY AREA: Performance - Jeff, Bob, Christine, Mary, Kaeley		
STRATEGIC GOAL	MEASURABLE OBJECTIVES	ACTION STEPS
To provide opportunities to enhance the performance of Connecticut Swimming athletes	Increase the number of swimmers qualifying for Junior National meets and above	<ul style="list-style-type: none"> • LSC Championship format reform • Recognize club performance levels
	Review and revise the LSC progression of championship meets	<ul style="list-style-type: none"> • LSC Championship format reform
	Increase communication and camaraderie among Connecticut Swimming coaches and CIAC coaches	<ul style="list-style-type: none"> • Utilize Coach Reps better • Conduct more mini-clinics • Make better use of the times LSC members are together • Establish a coach-to-coach program with another LSC
Task: What needs to be done?	Who? Responsible Party	When? Deadlines/Milestones
Change the format of LSC championship meets	Technical Planning Senior Committee Age Group Committee	

KEY AREA: EXPANSION OF VOLUNTEER BASE – Ed, Chris		
STRATEGIC GOAL	MEASURABLE OBJECTIVES	ACTION STEPS
To expand the Connecticut Swimming volunteer base	Increase the number of officials	<ul style="list-style-type: none"> • Conduct Clinics • Promote opportunities at banquet and meets • Make club visits • Utilize Flyer & website • Hold recruitment receptions/seminars at meets during warm-ups
	Increase the number of non-board committee members (both coach and non-coach)	<ul style="list-style-type: none"> • Conduct volunteer recruitment clinics • Promote opportunities at banquet and meets • Make club visits • Utilize Flyer & website • Hold recruitment receptions/seminars at meets during warm-ups
	Increase the number of teams and members attending the LSC House of Delegates meeting	<ul style="list-style-type: none"> • Require HOD attendance by all clubs • Schedule speakers • Include an educational component with HOD
	Increase the number of recruits for LSC Board positions	<ul style="list-style-type: none"> • Each board member must invite three potential BOD candidates to attend a board meeting (annually); include an educational/social recruitment component to the meeting • Increase focus on recruiting recent graduates and alumni athletes for board positions
Task: What needs to be done?	Who? Responsible Party	When? Deadlines/Milestones

CONNECTICUT SWIMMING INC.
Balance Sheet Prev Year Comparison
As of August 31, 2011

	<u>Aug 31, 11</u>	<u>Aug 31, 10</u>	<u>\$ Change</u>	<u>% Change</u>
ASSETS				
Current Assets				
Checking/Savings				
1109 · CHASE DEBIT CARDS (DEBIT CARDS)	700.00	700.00	0.00	0.0%
1050 · BANK OF AMERICA	54,069.69	38,814.07	15,255.62	39.3%
1000 · CHASE CHECKING ACCT	90,361.41	50,665.93	39,695.48	78.35%
1003 · CHASE MM - FAST FUND	16,489.66	16,489.66	0.00	0.0%
1005 · JP MORGAN - US GOVERNMENT FUND	493,941.42	493,941.42	0.00	0.0%
1015 · JP MORGAN - SARAH JALET FUND	1,868.34	1,868.34	0.00	0.0%
Total Checking/Savings	<u>657,430.52</u>	<u>602,479.42</u>	<u>54,951.10</u>	<u>9.12%</u>
Accounts Receivable				
1200 · ACCOUNTS RECEIVABLE	(3,175.00)	21,611.64	(24,786.64)	(114.69%)
Total Accounts Receivable	<u>(3,175.00)</u>	<u>21,611.64</u>	<u>(24,786.64)</u>	<u>(114.69%)</u>
Other Current Assets				
1300 · PREPAID EXPENSES	1,870.00	750.00	1,120.00	149.33%
1400 · UNDEPOSITED FUNDS	3,601.00	426.00	3,175.00	745.31%
Total Other Current Assets	<u>5,471.00</u>	<u>1,176.00</u>	<u>4,295.00</u>	<u>365.22%</u>
Total Current Assets	<u>659,726.52</u>	<u>625,267.06</u>	<u>34,459.46</u>	<u>5.51%</u>
Fixed Assets				
1500 · OFFICE EQUIPMENT	5,891.53	5,891.53	0.00	0.0%
1599 · ACCUMULATED DEPRECIATION	(4,672.78)	(4,672.78)	0.00	0.0%
Total Fixed Assets	<u>1,218.75</u>	<u>1,218.75</u>	<u>0.00</u>	<u>0.0%</u>
TOTAL ASSETS	<u><u>660,945.27</u></u>	<u><u>626,485.81</u></u>	<u><u>34,459.46</u></u>	<u><u>5.5%</u></u>
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 · ACCOUNTS PAYABLE	26,050.00	38,959.68	(12,909.68)	(33.14%)
Total Accounts Payable	<u>26,050.00</u>	<u>38,959.68</u>	<u>(12,909.68)</u>	<u>(33.14%)</u>
Other Current Liabilities				
2100 · PAYROLL LIABILITIES	(517.97)	548.66	(1,066.63)	(194.41%)
Total Other Current Liabilities	<u>(517.97)</u>	<u>548.66</u>	<u>(1,066.63)</u>	<u>(194.41%)</u>
Total Current Liabilities	<u>25,532.03</u>	<u>39,508.34</u>	<u>(13,976.31)</u>	<u>(35.38%)</u>
Total Liabilities	25,532.03	39,508.34	(13,976.31)	(35.38%)

CONNECTICUT SWIMMING INC.
Balance Sheet Prev Year Comparison
As of August 31, 2011

	<u>Aug 31, 11</u>	<u>Aug 31, 10</u>	<u>\$ Change</u>	<u>% Change</u>
Equity				
3900 - FUND BALANCE (Retained Earnings)	586,977.47	548,504.55	38,472.92	7.01%
Net Income	<u>48,435.77</u>	<u>38,472.92</u>	<u>9,962.85</u>	<u>25.9%</u>
Total Equity	<u>635,413.24</u>	<u>586,977.47</u>	<u>48,435.77</u>	<u>8.25%</u>
 TOTAL LIABILITIES & EQUITY	 <u><u>660,945.27</u></u>	 <u><u>626,485.81</u></u>	 <u><u>34,459.46</u></u>	 <u><u>5.5%</u></u>

CONNECTICUT SWIMMING INC.
Profit & Loss Prev Year Comparison

September 2010 through August 2011

				Sep '10 - Aug 11	Sep '09 - Aug 10	\$ Change
			5940 · PHOTOCOPYING	141.50	726.39	(584.89)
			5950 · STORAGE	659.45	727.30	(67.85)
			Total OFFICE EXPENSES	54,403.99	53,514.66	889.33
			CAPITAL DEVELOPMENT EXPENSE			
			5992 · LSC WORKSHOP	533.12	624.40	(91.28)
			5994 · MISCELLANEOUS	49.40	25.00	24.40
			Total CAPITAL DEVELOPMENT EXPENSE	582.52	649.40	(66.88)
			Total Expense	694,911.91	686,319.08	8,592.83
			Net Ordinary Income	48,435.77	39,257.91	9,177.86
			Other Income/Expense			
			Other Income			
			6010 · DIVIDEND INCOME	0.00	59.01	(59.01)
			Total Other Income	0.00	59.01	(59.01)
			Other Expense			
			6500 · DEPRECIATION	0.00	844.00	(844.00)
			Total Other Expense	0.00	844.00	(844.00)
			Net Other Income	0.00	(784.99)	784.99
			Net Income	48,435.77	38,472.92	9,962.85

CONNECTICUT SWIMMING INC.
Profit & Loss Prev Year Comparison

September 2010 through August 2011

				% Change
Ordinary Income/Expense				
Income				
AGE GROUP CHAMPIONSHIPS INCOME				
AGC/SHORT COURSE INCOME				
4011 · AGC/SC ENTRY FEES				11.34%
4012 · AGC/SC MEET PROGRAM				24.37%
4013 · AGC/SC MEET APPAREL				(21.46%)
Total AGC/SHORT COURSE INCOME				5.75%
AGC/LONG COURSE INCOME				
4021 · AGC/LC ENTRY FEES				(12.21%)
4022 · AGC/LC MEET PROGRAM				18.3%
4023 · AGC/LC MEET APPAREL				12.5%
Total AGC/LONG COURSE INCOME				(7.46%)
Total AGE GROUP CHAMPIONSHIPS INCOME				(0.54%)
ZONE TEAMS INCOME				
ZONE SC INCOME				
4211 · SC ATHLETE REGISTRATION				3.22%
Total ZONE SC INCOME				3.22%
ZONE LC INCOME				
4221 · LC ATHLETE REGISTRATION				(24.88%)
Total ZONE LC INCOME				(24.88%)
Total ZONE TEAMS INCOME				(13.17%)
SENIOR CHAMPIONSHIPS INCOME				
SR CHAMP/SC INCOME				
4313 · MEET COMMISSIONS				100.0%
4311 · SC ENTRY FEES				2.96%
4312 · SC MEET PROGRAM				(57.24%)
Total SR CHAMP/SC INCOME				1.71%
SR CHAMP/LC INCOME				
4321 · LC ENTRY FEES				7.12%
4322 · LC MEET PROGRAM				(100.0%)
Total SR CHAMP/LC INCOME				2.3%
Total SENIOR CHAMPIONSHIPS INCOME				1.97%
COACHES INCOME				
4410 · COACHES CLINIC FEES				(100.0%)

CONNECTICUT SWIMMING INC.
Profit & Loss Prev Year Comparison

September 2010 through August 2011

				% Change
Total COACHES INCOME				(100.0%)
PROGRAM OPERATIONS INCOME				
4510 · SANCTION FEES				(4.28%)
4520 · POOL RENTAL				100.0%
4530 · AWARDS - CHAMPIONSHIPS				100.0%
Total PROGRAM OPERATIONS INCOME				47.32%
ADMINISTRATION INCOME				
4610 · ALL STAR JACKETS				(1.31%)
Total ADMINISTRATION INCOME				(1.31%)
BANQUET INCOME				
4710 · BANQUET FEES				(10.45%)
Total BANQUET INCOME				(10.45%)
REGISTRATION/MEMBERSHIP INCOME				
4810 · MEMBERSHIP REGISTRATION				(9.4%)
4820 · ATHLETE REGISTRATION				8.94%
4830 · NON ATHLETE REGISTRATION				(14.07%)
4840 · SEASONAL ATHLETE REGISTRATION				43.74%
Total REGISTRATION/MEMBERSHIP INCOME				6.67%
OTHER INCOME				
4910 · ATHLETE MEET REGISTRATION FEES				100.0%
4920 · SURCHARGE				1.78%
4930 · INTEREST				(100.0%)
4950 · DONATIONS				0.0%
Total OTHER INCOME				1.82%
Total Income				2.45%
Expense				
5053 · DIVERSITY CAMP				100.0%
66900 · Reconciliation Discrepancies (Discrepancies)				100.0%
AGE GROUP CHAMPIONSHIPS EXPENSE				
AGC/SHORT COURSE EXPENSE				
5010 · AGC/SC AWARDS				(12.71%)
5011 · AGC/SC COPIER RENTAL				100.0%
5012 · AGC/SC EQUIPMENT RENTAL				(100.0%)
5013 · AGC/SC MEET PROGRAM				(5.17%)
5014 · AGC/SC MEET APPAREL				(100.0%)
5016 · AGC/SC OFFICE SUPPLIES				(59.51%)
5017 · AGC/SC POOL RENTAL				2.42%

CONNECTICUT SWIMMING INC. Profit & Loss Prev Year Comparison

September 2010 through August 2011

				% Change
			5018 · AGC/SC REFRESHMENTS	41.72%
			5019 · AGC/SC TIMING SYSTEM OPER/EQ	6.67%
			Total AGC/SHORT COURSE EXPENSE	(1.76%)
			AGC/LONG COURSE EXPENSE	
			5020 · AGC/LC AWARDS	(68.7%)
			5021 · AGC/LC COPIER RENTAL	(20.83%)
			5022 · AGC/LC EQUIPMENT RENTAL	(4.96%)
			5023 · AGC/LC MEET PROGRAM	341.54%
			5024 · AGC/LC MEET APPAREL	(100.0%)
			5025 · AGC/LC PINS & EVENT WINNERS	(100.0%)
			5026 · AGC/LC OFFICE SUPPLIES	138.24%
			5027 · AGC/LC POOL RENTAL	(7.02%)
			5028 · AGC/LC REFRESHMENTS	81.43%
			5029 · AGC/LC TIMING SYSTEM OPER/EQ	(18.92%)
			Total AGC/LONG COURSE EXPENSE	8.7%
			Total AGE GROUP CHAMPIONSHIPS EXPENSE	3.36%
			ZONE TEAMS EXPENSE	
			ZONE SC EXPENSE	
			5211 · SC LODGING	16.49%
			5212 · SC MEALS	13.56%
			5213 · SC TRANSPORTATION	0.0%
			5214 · SC LSC ENTRY FEE	34.0%
			5215 · SC APPAREL	2.86%
			5216 · SC COACHES' PAY	23.53%
			5218 · SC MISCELLANEOUS	
			5219 · SC BACKGROUND CHECK	100.0%
			5218 · SC MISCELLANEOUS - Other	5.36%
			Total 5218 · SC MISCELLANEOUS	73.12%
			Total ZONE SC EXPENSE	12.03%
			ZONE LC EXPENSE	
			5221 · LC LODGING	(50.57%)
			5222 · LC MEALS	(14.13%)
			5223 · LC TRANSPORTATION	(2.78%)
			5224 · LC LSC ENTRY FEE	(12.78%)
			5225 · LC APPAREL	(76.57%)
			5226 · LC COACHES' PAY	0.0%
			5227 · LC POOL RENTAL	100.0%
			5228 · LC MISCELLANEOUS	134.88%
			Total ZONE LC EXPENSE	(32.3%)

CONNECTICUT SWIMMING INC.
Profit & Loss Prev Year Comparison

September 2010 through August 2011

				September 2010 through August 2011
				% Change
Total ZONE TEAMS EXPENSE				(13.05%)
SENIOR CHAMPIONSHIPS EXPENSE				
SR CHAMP/ SC EXPENSE				
			5311 · SC AWARDS	(31.88%)
			5312 · SC COPIER RENTAL	100.0%
			5313 · SC MEET PROGRAM	100.0%
			5314 · SC MISCELLANEOUS	(37.56%)
			5315 · SC OFFICE SUPPLIES	(92.25%)
			5316 · SC POOL RENTAL	1.94%
			5317 · SC TIMING SYSTEM OPER/EQUIP	12.0%
			5318 · SC REFRESHMENTS	59.21%
Total SR CHAMP/ SC EXPENSE				5.68%
SR CHAMP/ LC EXPENSE				
			5321 · LC AWARDS	(31.56%)
			5322 · LC COPIER RENTAL	35.71%
			5323 · LC MEET PROGRAM	100.0%
			5324 · LC MISCELLANEOUS	(40.89%)
			5325 · LC OFFICE SUPPLIES	(100.0%)
			5326 · LC POOL RENTAL	11.11%
			5327 · LC TIMING SYSTEM OPER/EQUIP	7.14%
			5328 · LC REFRESHMENTS	(26.61%)
Total SR CHAMP/ LC EXPENSE				(9.46%)
Total SENIOR CHAMPIONSHIPS EXPENSE				(2.32%)
SENIOR TRAVEL EXPENSE				
			5361 · TRAVEL	(0.2%)
Total SENIOR TRAVEL EXPENSE				(0.2%)
COACHES EXPENSE				
			5401 · EDUCATION INCENTIVE PROGRAM	(48.34%)
			5412 · COACHES CLINIC SAFFETY TRAINING	(79.29%)
			5420 · COACHES SEMINAR	100.0%
			5430 · COACHES RECOGNITION	(24.92%)
Total COACHES EXPENSE				(28.74%)
PROGRAM OPERATIONS EXPENSES				
			5501 · OFFICIALS TRAVEL CLINIC	25.23%
			5502 · OFFICIALS - PROG OPS EXPENSE	(37.38%)
			5503 · OFFICIALS NAT'L MEET SUBSIDY	(29.13%)
			5510 · SANCTION FEES	(6.12%)

CONNECTICUT SWIMMING INC. Profit & Loss Prev Year Comparison

September 2010 through August 2011

				% Change
			5520 · POOL RENTAL	100.0%
			5530 · AWARDS - SHORT COURSE	0.0%
			5531 · AWARDS - CHAMPIONSHIPS	354.63%
			5540 · OPERATIONS ADMIN EXPENSE	(142.52%)
			Total PROGRAM OPERATIONS EXPENSES	7.69%
			ADMINISTRATION EXPENSES	
			5610 · ALL STAR JACKETS	0.14%
			5620 · ADMINISTRATIVE MISCELLANEOUS	61.03%
			5625 · CREDIT CARD PROCESSING FEE	16.99%
			5630 · ADMINISTRATIVE TRAVEL	100.0%
			5640 · WEB SITE/TECH EXPENSE	12.14%
			5650 · AUDITING FEES	(14.05%)
			Total ADMINISTRATION EXPENSES	9.04%
			BANQUET EXPENSE	
			5710 · BANQUET FOOD	(9.0%)
			5720 · BANQUET AWARDS	5.78%
			5730 · BANQUET MISCELLANEOUS	6.06%
			Total BANQUET EXPENSE	(5.71%)
			USS REGISTRATION/MEMBERSHIP	
			5810 · MEMBERSHIP REGISTRATION	10.91%
			5820 · ATHLETE REGISTRATION	8.67%
			5830 · NON ATHLETE REGISTRATION	10.83%
			5840 · SEASONAL ATHLETE REGISTRATION	(29.96%)
			5850 · MISCELLANEOUS MEMBERSHIP EXPEN	(62.57%)
			Total USS REGISTRATION/MEMBERSHIP	7.6%
			CONVENTION EXPENSES	
			5880 · USS HOUSE OF DELEGATES	(8.37%)
			Total CONVENTION EXPENSES	(8.37%)
			OFFICE EXPENSES	
			OFFICE SALARIES & BENEFITS	
			5900 · SALARY	3.51%
			5901 · SOCIAL SECURITY TAX	11.7%
			5902 · MEDICARE TAX	11.7%
			5903 · STATE UNEMPLOYMENT TAX	60.0%
			Total OFFICE SALARIES & BENEFITS	4.12%
			5910 · POSTAGE	(6.54%)
			5920 · SUPPLIES	(65.27%)
			5930 · TELEPHONE EXPENSESE	96.6%

CONNECTICUT SWIMMING INC.
Profit & Loss Prev Year Comparison

September 2010 through August 2011

				% Change
			5940 · PHOTOCOPYING	(80.52%)
			5950 · STORAGE	(9.33%)
		Total OFFICE EXPENSES		1.66%
		CAPITAL DEVELOPMENT EXPENSE		
			5992 · LSC WORKSHOP	(14.62%)
			5994 · MISCELLANEOUS	97.6%
		Total CAPITAL DEVELOPMENT EXPENSE		(10.3%)
		Total Expense		1.25%
		Net Ordinary Income		23.38%
		Other Income/Expense		
		Other Income		
			6010 · DIVIDEND INCOME	(100.0%)
		Total Other Income		(100.0%)
		Other Expense		
			6500 · DEPRECIATION	(100.0%)
		Total Other Expense		(100.0%)
		Net Other Income		100.0%
		Net Income		25.9%

General Chair's Report September 2011

I am pleased to report that:

- 1) **General Comments** – Since our last Board meeting, many in CSI have been busy with preparing for and running our championship meets. We have a few more Olympic Trial qualifiers and some excellent swims outside of Connecticut following our well-run CSI championships.
- 2) **Wesleyan** – I received a call in late August from the head of development thanking CSI for the financial gift towards new equipment. He apologized for not getting it done by then, but they needed to go through channels to obtain the extra cash. He assured me they would be installing the new scoreboard this fall.
- 3) **Coach Clinic** – We have agreed to host a USA Swimming coach's clinic here in Connecticut next Spring. As you may recall, providing some local coaching clinic and training was discussed as one our objectives in the strategic plan discussed last year.
- 4) **HOD** – By now you have received the outline for the HOD meeting. Over the next few weeks, I will be finalizing plans and asking for some assistance on the Club Management program. As you may recall, assistance to Clubs concerning management was one of the initiatives we discussed last year.
- 5) **UCONN** – In the last report, I reported some activity by a Club that was upsetting UCONN. It appears that matter is resolved and I have had no complaints from UCONN since last May.
- 6) **Marriott** – The initiative with Marriott became dormant for much of the Spring , resurfaced and is again dormant. I will check with them again..
- 7) **Board of Review** – Nothing new. Yeah!
- 8) **To do:**
 - a) Club Recognition Proposal
 - b) Strategic Framework Document
 - c) Make A Splash – Expansion
 - d) CLUB Recognition Incentives
 - e) Coach training incentives
 - f) CIAC – Once again, this appears to be dormant.

**Connecticut Swimming
Program Development Report
September 2011**

First meeting for the 2011-12 Board cycle will be held on Wednesday September 28, 7:30 in Orange.

Agenda items to include:

- Review of PD Goals for 2011-12
- Zone Policy
- Review of the 2012 SC Time Standards
- 2012 LC Championship meet schedule
- Coach Travel Assistance
- Swimmer of the Year
- LC Regional Championship configuration
- CSI SC Age Group Championship Meet Proposal (All)

Connecticut Swimming
Age Group Committee Chair Goals
2011-2012 Season
Dave Reilly, chair

1. Review AG Championship Time Standards, SC and LC.
2. Review selection process for Zone Head Coach and Coaching Staff.
3. Implement Zone Swim Camp for Zone Potentials, 1 camp per season.
4. AG Championships: identification of division of duties, and personnel discovery.
5. Review of Regional Meet Format i.e. by Region vs. by performance level.

Operations Report for BoD 9/21/11

2011-12 SC

- Short Course Championship dates are all set
 - Regional Champ 2/24 – 2/26
 - Host/Venue are tentatively set
 - Sr. Open 3/1 – 3/4
 - Age Group Champs 3/15 – 3/18
 - Sectionals (North/South) 3/22 – 3/24
- 4 hour limit for meets for meet involving 12/U events shall be enforced closely.
- Inclusion of CSI "Approved Meet" and "Off-Calendar Meet" limitations with regard to CSI competition and programs to meet announcement for approved and off-calendar meet to avoid confusion during championship period. (Referenced at bottom)

2012 LC

- Member feedback:
 - Coaches wants more T&F meets
 - Can Wesleyan meet formatted so CT teams/swimmers can maximize the chance to get best time? → Need further considerations.
 - One or two highly competitive meets for the senior swimmers before the Olympic Team Trial?
- Championship Dates
 - Higher Level Dates
 - Olympic Team Trial 6/25 – 7/2
 - Super Sectionals TBD
 - US Open 8/7 – 8/11
 - Jr. National 8/13 – 8/17
 - Senior Champ Dates TBD
 - Regionals
 - Dates Dates TBD
 - Venues/Host Dates TBD
 - Bid Requirements
 - Turn end touch pad
 - Initial length split time for AGC qualification
 - Age Group Date TBD
- Senior Invite
 - Date TBD
 - Venue TBD
 - Bid Requirement needs clarification.
 - Expanded invitation to CSI alumini (college swimmers, etc.)?
- Wesleyan Meets
 - Preference for Trials and Finals
 - Afternoon can be used as a small Qualifier?
- UConn Meets
 - Access to the UConn pool for LC bids needs to be clarified, so the scheduling will be smoother and more meets are available to CT swimmers.
- Open Water
 - Need better CSI attention to Open Water meets.

2012-13 SC

- Bid requirement clarifications
 - Age Group Qualifier definition/clarification
 - Requirement clarification
- More T&F meets may benefit swimmers. Current schedule may be “diluted” resulting in meets without competition.
 - Proposal:
 - Each weekend will have predetermined number of “invitational slots”
 - T&F meet will have preference over the other types of invitationals for that slot.

Reference

CONNECTICUT SWIMMING, INC.
 CSI “APPROVED MEET” AND “OFF-CALENDAR MEET” LIMITATIONS WITH REGARD TO CSI
 COMPETITION AND PROGRAMS
 CT Swimming Program Operations
 Tak Takabayashi, Chair
 Effective beginning 2011-2012 Short Course Meet Schedule

The following will appear in CSI approved meets and CSI sanctioned/approved off-calendar meets.

CSI “APPROVED MEET” LIMITATIONS WITH REGARD TO CSI COMPETITION AND PROGRAMS:

This approved meet will not count toward the regularly scheduled sanctioned meet eligibility requirement for CSI championships (Regional Championships and Age Group Championship). This meet not count toward the eligibility requirement of Connecticut Swimming Scholar Athlete, Athlete Travel Assistance, or other CSI recognition programs with meet eligibility requirements. This meet will not count toward the regularly scheduled sanctioned meet eligibility requirement for CT Zone Team selection. Times attained at this meet cannot be used for Short Course Zone Team qualification and selection.

CSI “OFF-CALENDAR MEET” LIMITATIONS WITH REGARD TO CSI COMPETITION AND PROGRAMS:

This off-calendar sanctioned/approved meet will not count toward the regularly scheduled sanctioned meet eligibility requirement for CSI championships (Regional Championships and Age Group Championship). This meet will not count toward the eligibility requirement of Connecticut Swimming Scholar Athlete, Athlete Travel Assistance, or other CSI recognition programs with meet eligibility requirements. This meet will not count toward the regularly scheduled sanctioned meet eligibility requirement for CT Zone Team selection. If this off-calendar meet is an approved meet, then times attained at this meet cannot be used for Short Course Zone Team qualification and selection.

Officials Report
September 19, 2011

Committee Members:

Ed Becker, Mike Huffman, Bill Repass, King Lee, Monica Prangley, Marie-Pierre Graf, Barbara Wiederecht, Ed Doernberger, Jeff Scobee

The Committee has been active through phone calls and emails, rather than face-to-face meetings, in recent months.

Events and Highlights:

1. USA Swimming online Athlete Protection training program is in place. The training consists of reading and a quiz takes about an hour to complete. It is required of all non-member athletes which officials are required to be. Must be completed before 2010 membership is processed. This free training is required every two years like the background checks.
2. Officials' shirts now have the new Connecticut Swimming logo. New nameplates with the logo are also being designed.
3. Officials will have new ID tags in 2012.
4. Referee clinics scheduled: Westport, Sept. 21, New Canaan (Starters), Sept. 28, Brookfield, Oct. 11. Greenwich Y, Oct. 12. Re-certification clinic at Annual Officials Meeting, Oct. 1
5. Officials Blog is still active, but may be replaced by capabilities of Constant Contact and www.ctswim.org.
6. OTS data is being used to populate the FAST database with current certification data for officials.
7. The Committee has invited one athlete member to join and is awaiting a response. A second athlete is being sought.

Respectfully submitted,

Ed Becker
Officials Chair

Registration Report Sept. 21, 2011

Registration is underway... Not a lot of registrations to date. About 6 Officials are registered but 3 have not done the Athlete Protection test.

*BG screening is needed for new non athletes. The Athlete Protection Test takes about an hour. There is a fee for BG screening but none for the Athlete Protection Test. Both of these are mandatory for all nonathlete members.

*All clubs need to do pre-employment on all new employees who are required to be members of USA Swimming. See USA Swimming Rules Article 502.6.8. There is a check box on the Club Application for confirmation that this has been done.

There are some coach members of CT Swimming who are out of date with their background screening. Clubs need to check and be sure that all the coaches have completed the process. With the change last year on the dates for screening to be done... some have ignored this issue.

To date on registration

2 - other APT passed

4 coaches – 3 with no APT, 1 without valid certs.

55 athletes, 3-UN,