

**CONNECTICUT SWIMMING, INC.**  
**Board of Directors**  
**Wednesday, February 16, 2011**  
**7:30 pm at High Plains Community Center, Orange, CT**  
**AGENDA**

*Vision Statement:* Connecticut Swimming...better life through swimming.

*Mission Statement:* Connecticut Swimming promotes the pursuit of excellence in swimming and in life through competition and education.

Call to Order/Roll Call

Approval of Agenda/ Additions to Agenda

Announcements

Adoption of Minutes of January 19, 2011

Old Business

- Athlete Representative election
- Strategic Framework Document
- Ad Policy and Procedure

New Business

- Nominating Committee update
- Eastern Zone meeting – May 14, 2011, Ft. Lauderdale, FL
- [Funding for Open Water Clinic](#) (click on link to read about the clinic)

Reports of Officers:

- General Chair Report – Chris Hug
- Administrative Vice-Chair – Rick Lewis
- Treasurer – Mary Westcott
- Finance Vice-Chair – Bonnie Strittmatter
- Age Group Committee Chair – King Lee
- Senior Committee Chair – Bill Ball/Bob Shearer
- Program Development Vice-Chair – Jeff Gray
- Program Operations Vice-Chair – Mike Huffman
- Technical Planning Committee Chair – Kaeley Steinnagel
- Coach Representatives – Dan Mascolo/John Spadafina
- Athlete Representatives – Cooper Kearns/Lexi Koukos
- Coach-at-Large –
- Safety Committee Chair – Peter Boucher
- Officials Committee Chair – Ed Becker
- Registration/Membership Coordinator – Judy Snow

**Draft**  
**Connecticut Swimming Inc**  
**Board of Director Minutes**  
**January 19, 2011**  
**7:30 pm**  
**Teleconference**

**Vision Statement:** Connecticut Swimming...better life through swimming

**Mission Statement:** Connecticut Swimming promotes the pursuit of excellence in swimming and in life through competition and education

**Present:** Ed Becker, Hilary Berger, Peter Boucher, Jeff Gray, Chris Hug, King Lee, Rick Lewis, Dan Mascolo, Bob Shearer, Judy Snow, Kaeley Steinnagel, John Spadafina, Bonnie Strittmatter, Mary Westcott

**Also Present:** Nan Cooper

**Not Present:** Bill Ball, Ed Dornberger, Mike Huffman, Lexi Koukos, Cooper Kearns

Meeting is called to order at 7:30pm

**Approval of the Agenda: approved unanimously**

**Approval of the Minutes:**

**The following changes are made to the minutes from December 1, 2010.**

Change the following:

\*To add the words System 6 to the Wesleyan Gift Section of the December 15<sup>th</sup> minutes to describe the scoring system and the starting system.

\*In addition amending that CSI will donate \$40,000 once Wesleyan has an invoice to pay (rather than once the equipment is purchased).

A motion to approve the minutes is made with the above changes and unanimously approved.

**Old Business:**

Athlete Representative Election: John Spadafina: had two unsuccessful calls preventing the committee from getting the feedback they were seeking to revise elections. John proposes to keep it the same with a ballot box at Senior Championships, using a parent volunteer, list of athletes in the meet and the swimmers would cast their votes. He suggests that a volunteer from teams can work the desk (exempting teams with candidates running). A suggestion is made about including Age Group Championship as well where CSI would create an athlete list by age for swimmers 13 and over. Concerns raised about the current process being disruptive on deck for referee, coaches and athletes.

Ed D. and Chris suggest that a proposal be drafted and sent to them to present to the athlete reps who will vote yes or no.

**Coaches Online Forum:** John Spadafina (speaking on Dan's behalf). A decision is made to use the same model as Ed Becker has created for the Official's Blog. This is favorable for many reasons, in particular that it is not on the CSI server, is affordable, can be easily moderated and is private. Ed Becker offered to get it set up with Dan or the Senior Coaches Representative.

**Strategic Framework Document:** Chris has nothing further to report on this right now. He requests that we keep it on the Agenda.

**Ad Policy and Procedure Update:** Chris wants to carry this over to our next meeting to give the Board time to ensure that there is nothing of importance missing from the policy and that we are not compromising our 501(c)(3) status in anyway.

### **New Business:**

**Zone Team Chaperones:** After lengthy discussion the following motion was made : "CSI will reimburse non members for USA Swimming registration and a Level 1 background check for Zone Team Chaperones." The motion is unanimously approved.

### **Reports of Officers:**

**General Chair: Chris Hug:** nothing added

**Vice Chair: Rick Lewis:** no report this month

**Treasurer: Mary Wescott:** Working on W2 and 1099 for 2010 and reports CSI is in good fiscal condition. Athlete registration is up from \$264,000 to \$281,000.

**Finance: Bonnie Strittmatter:** Judy reports that USA Swimming will take one more dollar out of membership again in 2012.

**Age Group Committee: King Lee:** nothing added

**Senior Committee Chair: Bob Shearer:** did not submit report but reports that a date has not yet been set for the Senior Invite Meet which will be a Senior Circuit Meet. He did not wish to post it yet.

**Program Development Vice Chair: Jeff Gray:** nothing added

**Program Operations Vice-Chair: Mike Huffman:** no report

**Technical Planning Committee Chair: Kaeley Steinnagel:** Regional Championships: shared information from the recent meeting which addressed issues including how to encourage teams who don't usually host meets to do so and exploring ways to make costs more even across the board. She also pointed out that although Age Groups and Senior Championships are hosted by CSI, the Regional meets are hosted by teams, questioning its "Championship" status.

**Coaches Representatives: Dan Mascolo and John Spadafina:** Feedback about current Athlete Rep election process as being disruptive on deck to meet referee, coaches and athletes. Chris thanks Dan again for tackling this challenge and suggests this goes through the Age Group Committee.

**Athlete Representatives: Cooper Kearns/Lexi Koukos:** not present

**Coach at Large:** position unfilled.

**Safety Committee Chair: Peter Boucher** - no report

**Officials Committee Chair: Ed Becker:** Ed announces upcoming clinics

**Registration/Membership Coordinator: Judy Snow:** Axiom is doing a good job of getting things done with background checks and she is issuing cards at a rapid rate.

**ADVERTISING/SPONSORSHIP POLICY AND PROCEDURE**  
**FOR**  
**CONNECTICUT SWIMMING, INC.**

This advertising/sponsorship policy has been adopted by the Connecticut Swimming, Inc.'s ("CSI") Board of Directors to provide guidance in allowing advertisement and sponsorship on CSI's website and at events.

1. The Administrative Vice Chair shall monitor the implementation of this Policy.
2. An advertiser must certify that its advertisement complies with all applicable Federal and State Law and indemnifies and holds CSI harmless from any violation.
3. The advertisement must be in compliance with all applicable USA Swimming and CSI Rules, Policies and Regulations including, but not limited to, those governing privacy, advertising and sponsorships.
4. In the discretion of the Administrative Vice Chair, all advertising must be consistent with the Vision and Mission of CSI. and USA Swimming.
5. Membership Lists shall not be shared with any advertiser and/or sponsor.
6. Electronic advertising must be compatible with and not pose a security risk to the CSI Website, in the discretion of the Administrative Vice Chair.
7. The terms and conditions of any contract to advertise shall be negotiated by the Administrative Vice Chair, or his/her designee but shall be subject to approval by the Board of Directors.

**Proposal for Conduct of Athlete Representatives  
Presented to the Board of Directors February 16, 2011  
Approved \_\_\_\_\_**

Pursuant to Article 4.1.2 of the Bylaws of Connecticut Swimming, Inc. (“CSI”), the Board of Directors hereby approves the following procedure to elect the Athlete Representatives:

1. Elections shall be held at the Short Course CSI Senior Championships (“Seniors”) and the Short Course CSI Age Group Championships (“Age Groups”).
2. All Athlete Members, in good standing with CSI, who have attained the age of thirteen years (13) may vote one (1) time at either Seniors or Age Groups. A record of who has voted shall be maintained by the Senior Athlete Representative. (It is contemplated that once the swimmer’s vote is made, their name will be crossed off a master list and cannot vote again.)
3. A parent volunteer assigned by the applicable meet director or his/her designee (not affiliated with the club of any of the nominees) will monitor the election box until it is closed on the final day the later of Seniors or Age Groups.
4. It shall be the responsibility of the Senior Athlete Representative to ensure adequate announcement of the election and election process before and during the election process.
5. The Senior Athlete Representative shall be responsible for counting the votes in conjunction with the Senior Coaches Representatives following the final session of Seniors or Age Groups.
6. Results of the Athlete Election shall be posted on the CSI website after notification to the individuals elected.

## **General Chair's Report February 2011**

I am pleased to report that:

1. **General Comments** – Other than the challenges resulting from the weather, there are no earth-shattering events to report.
2. **Marriott** – On Monday, February 14, 2011, I met with Linda Mensher and Terese Cagianello of Marriott. They approached me about marketing to our membership. We discussed the various ways they could reach out to our members (everything pretty much through CSI as we don't give out our membership lists) and how Marriott might sponsor CSI. It was a productive meeting and I am cautiously optimistic that a trial program might begin for the summer season. More to come.
3. **Wesleyan** – Barry has been in discussions with Wesleyan. Nothing new to report at this time.
4. **BOD Nominations** – I have been in touch with Dave Heller and he and his team are actively working on putting a panel together for the May, HOD elections. Dave plans to give me an update before the BOD meeting in February, but not in time for this report.
5. **CSI Employee** – Ginger McCurdy has been selected and has already begun work.
6. **Website Update** – Nothing to report.
7. **Marketing** – A draft protocol for use of advertising on the CSI website was presented at the last BOD meeting. A discussion and potential approval is expected at this BOD meeting.
8. **Strategic Framework** – Being sent separately.
9. **LEAP** – Our deadline is fast approaching and Nan is feverishly working to meet our deadline. Please provide any assistance she requests.
10. **Bylaws** – Formal publication is occurring shortly if not by the BOD meeting. A few more issues may be discussed to change next May.
11. **CIAC** – This is on my to-do list to reach out to CIAC. In my court.
12. **Make A Splash** – Need to reach out to New London.
13. **New Pools** – I have heard a new 50-meter pool has been commissioned with private funding in the Stamford area.
14. **Cheshire Roof Collapse** – No news. See Program Ops report regarding regionals.

Board of Directors Meeting  
February 16, 2011

Rick Lewis - Administrative Vice Chair

3 things:

1. Hired Assistant to Work with Nan, Ginger McCurdy
2. Upgrading the CSI server (long over due and in budget)
3. Looking at revisions to banquet to focus more on Olympic Trial, National, and Jr National athletes

Rick Lewis

## Coach Representative Report

February, 2011

1. **On-Line Coaches Forum:** Nothing to report. This was bumped down on my priority list when we lost our facility.
2. **Athlete Representative Elections:** See draft proposal.

**USA Swimming, Inc.**  
**Year To Date Statistics**

2/13/2011 2:24:57 PM

LSC: CT

<b>Athlete</b>	
Athlete	5027
Athlete Outreach	10
<b>Total:</b>	<b>5037</b>

<b>Non-Athlete</b>	
Individual	553
Family 1	21
Family 2	21
Life	4
<b>Total:</b>	<b>599</b>

<b>Clubs</b>	
Club	60
<b>Total:</b>	<b>60</b>