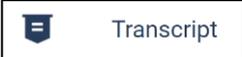


Download or Print a Certificate

If your sport organization has given you instructions on how to download a certificate, please use those instructions. If not, please follow the instructions below.

1. Log into safesporttrained.org. (Next click on forgot password. Enter the email address used to take the training and click on Reset Password.

2. Select the **Menu** icon at the top right. 

3. Select **Transcript** from the menu. 

4. The Transcript page displays. Locate and select the certificate you want to download from the Certificates section.

Certificates Certificate is expired			
Course Title	Valid From	Expires	View
SafeSport Trained - FFS	November 23, 2020 11:05 AM		Download
SafeSport Trained - FFS	November 23, 2020 1:41 PM		Download

5. Select the **Download** button for the course certificate you want to download. 

6. The certificate displays. To download the certificate, select the **Download** icon at the top right. 

7. To Print the certificate, select the **Print** icon at the top right. 

8. When you are finished select the **X** icon to close the tab.

