DIRECTIONS for ATHLETES NEEDING TO TAKE THE ATHLETE PROTECTION TRAINING

I highly recommend not waiting until the last minute to take your APT course.

 First step for athletes is to create your own login. Click the link below and choose "create a login" and follow the prompts. You will need to get your ID from your coach or SWIMS 3.0 Team coordinator. During the "login creation process" you will need to "link" your account in SWIMS to this new login. If you miss this step, you will create a login that does NOT link to your account of information in SWIMS.

https://omr.usaswimming.org/omr/welcome/E4AF4FF8BF7CB1 - you can also use your Team's registration link.

LOGIN	HELP
Please login with your username and password.	If you are a parent about to register your child, please create your account first
Note that usernames created on our old system before Sept 1, 202	ARTICLE 22 will no
onger work. Click "Create a Login" below if you need a new accou	nt) How to create an Account as a Parent - VIDEO
Username:	How to create an Account for Existing Members - VIDEO
hjansen	How do I set up my new SWIMS account if I already have a membership? - ARTICLE
Password:	How do I create an account in SWIMS as a new member? - ARTICLE
	Now do I create a new account for a family member? - ARTICLE
LOGIN	

- Once you create your own login, your dashboard should have your name and membership card in the top left. It
 may take a minute or a few refreshes to see it. It is kind of important to see this then you know you linked your
 account properly.
- 3) Once you see that the account was created properly, on the top toolbar, click "Education."
- 4) Choose "Course Catalog" from the drop-down menu.

USA		EVE	ENTS & TICKETS	FIND A SWIM TEAM &	LESSONS	SWIM SHOP Welc	ome Henk 🛛 🕯	Settings	Logout
	Members Education	Club	Facilities	Competition	Groups	Reporting	Officials	Admin	Help
	HJ Henk Jansen Coach, Official, LSC Admin, Member Member ID: SLAT3F7AD0354C		Education Course Cat Club Certif	alog cation Purchase					
	My Member Cards (Clock to was cred) Coach Official LSC Admin		My Fam No Fami	hily Iy Members			1 +		
	Good Standing Good Standing Good Standing Good Standing			ral Info	Contacts lub Transfer	Pho	otos		
				nt Transactions re is under construction		ailable again soon.			

5) On the next screen, "All" should chosen so all courses will be listed. If not, choose "ALL."

USA			EVENTS & TICKETS FIND A	SWIM TEAM & LESSONS SWIM SH	HOP Welcome Henk 📜 🕻	Settings 💄 Logout
		Members Education	Club Facilities	Competition Groups	Reporting Officials	Admin Help
		Welcome to US	SA Swimming	University		
	User: Henk Jansen Roles: Coach, Official, Member			VIEW TRANSCRIPT	VIEW CERTIFICATIONS	
\langle	Coaches	Safe Sport Officials Att	Retes Parents /Volunteers			
	All S SAFESPORT WINDERSTANDING	AGE G		SENIOR	THE ADM COACH	
	(CANRA) Mandatory Reporting:	ADM Age Group Certificatio	n - ADM Senior Cer		dule 1: The ADM Coach	

a. Scroll down and choose "Athlete Protection Training." If the name of the course does not match, it is not the correct course.

- b. If you cannot find the course on your list, check again, if you still can't find it, try hitting refresh a few times and/or try using a different browser. If all that fails, email the Central Office, <u>office@ctswim.org</u>.
- 6) Click "Athlete Protection Training" and follow the prompts. The course will take about 45 minutes to complete.

ADM Module 2: Progressions in the ADM This is Module 2 of the full ADM Certification. This course considers the 4C's of the ADM and how they relate to your coaching. VIEW INFO	ADM Module 3: Age Group This is Module 3 of the full ADM Age Group Certification. Long-term athlete development plan for young athletes. VIEW INFO	ADM Module 3: Senior This is Module 3 of the full ADM Senior Certification. Long-term athlete development plan for senior athletes. VIEW INFO	Administrative Official Certification This exam is for those who want to become an Administrative Official.
ADMINISTRATIVE	CERTURICATION BRAN ADMINISTRATIVE REFERE	ADMINISTRUME	ATHLETE PROTECTION TRAINING
Administrative Official Recertification	Administrative Referee Certification	Administrative Referee Recertification	Athlete Protection Training Complete - Passed
This exam is for those who want to recertify as an Administrative Official.	This exam is for those who want to become an Administrative Referee.	This exam is for those who want to recertify as an Administrative Referee	A comprehensive 90-minute overview of facts, principles, and strategies to help you provide safe and positive sport environments.
VIEW INFO	VIEW INFO	VIEW INFO	VIEW INFO

- 7) Once you complete the course, it should take about an hour for your SWIMS 3.0 account to update.
- 8) I recommend downloading your certificate. Scroll back to the top of the page. On the right-hand side, click "View Transcript" and follow the prompts.

	EVENTS	& TICKETS FIND A SWIM TEAM & LESSO	NS SWIM SHOP Welcome Henk 🏋 🏟 Settings 💄 Logo	ut
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	Welcome to USA S	wimming University		
User: Henk Jansen Roles: Coach, Official, Member		VIEW TRAN	ISCRIFT VIEW CERTIFICATIONS	
All Coaches	Safe Sport Officials Athletes	Parents /Volunteers		
All S	CET MATICA VIOLA	ROTABLEEP	MOBULES	
SAFESPORT UNDERSTANDING MANDATORY REPORTING	AGE GROUP	SENIOR	THE ADM	
(CANRA) Mandatory Reportin	g: ADM Age Group Certification -	ADM Senior Certification - Full	ADM Module 1: The ADM Coach	*

Good luck,

Henk