
Connecticut Swimming

Program Development Meeting

Minutes of January 12, 2011

7:45 pm via Teleconference

In Attendance: Jeff Gray (Chair), Chris Hug, Kae ley Steinnagel, King Lee, Bob Shearer, Mike Huffman, Lexi Koukos, John Spadafina

Also in Attendance: none

Absent: Bill Ball, Dan Mascolo, Cooper Kearns, Joanne Lindberg

Meeting called to order @ 7:50 PM

Approval of Agenda: motion made to approve agenda; second; motion approved.

Approval of Minutes November 9, 2010 motion made to approve agenda; second; motion approved.

Committee Reports:

Senior Committee:

Sought feedback on conversation with neighboring LSC's (Metro, NE) regarding summer meets; general sense was to continue exploratory dialogue, with no commitment on future direction yet.

Reviewed preliminary thoughts on 2011 LC time standards.

Age Group Committee:

Voted Chris Woolridge Head Coach for SC and LC Zone Team.

Will now actively seek Asst. Coaches.

AG committee discussed Zone chaperones background checks and they passed a committee motion to ask CT Swimming to pay for USA Swimming membership and background checks for all chaperones.

Reviewed LC Regionals and Technical Planning's proposal to expand Regionals by adding a third site for 12/unders and having three sessions for 13/overs. Plan would also eliminate cut off times for all age groups. Age Group Committee voted to fully endorse this proposal.

AG committee tabled discussion of LC Age Groups until committee can meet in person to discuss the future of Age Group Championships.

Technical Planning Committee:

Items turned over to Technical Planning from Board of Directors Meeting: SC and LC Meet Schedule and LC Age Group Proposal

Regional Championship Weekend: reviewed proposal (see attachment): motion made to approve proposal as written; second; motion approved.

Reviewed committee discussion regarding "the purpose" of Technical Planning and future direction.

- a. Planning for the future of CT Swimming
- b. Support of Board as critical element.

Reviewed "Mock" summer schedule (see attached).

- c. GOAL- to make sure they are addressing the needs of all our swimmers by providing opportunities to swim all events.
- d. Mock meet schedule makes many assumptions, but it is a starting point to utilize pools/weekends for specific meet formats.
- e. For continuing discussion.

Old Business:

Adapted Swimming Committee Chair appointment: no firm candidates have been identified yet; one individual has expressed measured interest, and Nan and Jeff have exchanged e-mails with this person, and Mike Huffman has received an e-mail from a second individual, Joan Karpuk, expressing interest, and inquiring about time commitment; he will get back to her with additional information.

Championship meet format: no further discussion.

Technical Planning: seeking input for new direction for LC Age Group.

Championship: no further discussion beyond TP committee report and related discussion noted above.

New Business:

Draft Travel Policy: reviewed draft travel policy (see attached):

- o **revisions made; motion made to approve revised draft and present to BOD for approval; second; motion approved;**
- o **motion made for PD Committee to recommend to BOD that CSI cover cost of USA Registration and Background Checks for Zone Chaperones; second; motion approved;**

2011 Long Course meet programming - Regional Championship configuration, Seniors, and Age Groups: no further discussion, beyond committee reports and related discussion noted above, which **included approval of TP proposal for Regionals**. See attached.

Reminder: 2011 Long Course time standards: committee chairs should be prepared to present standards at the February meeting.

Announcements:

Future Agenda Items:

PD will need to review and present 2012 SC championship time standards at a spring 2011 Program Development meeting.

Motion made, seconded and approved for meeting adjournment at 9:36 PM

Submitted by,
Jeffrey Gray, Program Development Chair

Motion made, seconded and approved for meeting adjournment at 9:36 PM

Submitted by,
Jeffrey Gray, Program Development Committee Chair

Attachments:

**TRAVEL POLICY
FOR
CONNECTICUT SWIMMING, INC.**

(Effective _____)

The following Travel Policy shall apply in circumstances in which Connecticut Swimming, Inc. is the "team." This Policy shall be in addition to any specific travel policy adopted for a particular meet (i.e. Zone Championships). In the event of conflict, between this Policy and any other specific travel policy adopted for a particular meet, this Policy shall control.

1. CSI travel policies must be signed and agreed to by all athletes, parents, coaches and other adults traveling with the team.
2. Team managers and chaperones must be members of USA Swimming and have successfully passed a USA Swimming-administered criminal background check.
3. Regardless of gender, a coach shall not share a hotel room or other sleeping arrangement with an athlete (unless the coach is the parent, guardian, sibling, or spouse of that particular athlete).
4. When only one athlete and one coach travel to a competition, or travel while at a competition, the athlete must have his/her parents' (or legal guardian's) written permission in advance to travel alone with the coach.
5. During team travel, when doing room checks, attending team meetings and/or other activities, two-deep leadership and open and observable environments should be maintained whenever possible.
6. During overnight team travel, if athletes are paired with other athletes they must be of the same gender and should be a similar age range when possible. Chaperones and/or team managers would ideally stay in nearby rooms.
7. To ensure the propriety of the athletes and to protect the staff, there will be no male athletes in female athlete's rooms and no female athletes in male athlete's rooms, unless there is a chaperone present or the other athlete is a sibling or spouse of that particular athlete. A copy of the Code of Conduct must be signed by the athlete and his/her parent or legal guardian.
8. Team or LSC officials should obtain a signed Liability Release and/or Indemnification Form for each athlete.
9. Team or LSC officials should carry a signed Medical Consent or Authorization to Treat Form for each athlete.

10. Curfews shall be established by the team or LSC staff each day of the trip.
11. Team members and staff traveling with the team will attend all team functions including meetings, practices, meals, meet sessions, etc. unless otherwise excused or instructed by the head coach or his/her designee.
12. The directions & decisions of coaches/chaperones are final.
13. Swimmers are expected to remain with the team at all times during the trip. Swimmers are not to leave the competition venue, the hotel, a restaurant, or any other place at which the team has gathered without the permission/knowledge of the coach or chaperone.
14. When visiting public places such as shopping malls, movie theatres, etc. swimmers will stay in groups of no less than three persons. 12 & Under athletes will be accompanied by a chaperone.
15. The Head Coach or his/her designee shall make a written report of travel policy or code of conduct violations to the appropriate LSC leadership and the parent or legal guardian of any affected minor athlete.

To: Program Development

From: Technical Planning

RE: Proposal for LC Regional Weekend

Initially we requested feedback on the idea of moving forward to eliminate Regional weekend. After many opinions (some in favor, most not in favor) we made the decision to look at the best way to utilize the weekend keeping the Regional Championship concept.

For the 2011 LC season, Regional Championships are being held extremely early (July 8-10). Because this will be the “end” of the season for many of our swimmers, we wanted to make the weekend as bountiful as possible for these swimmers. We had originally looked at the idea of opening the weekend

to all swimmers, but since “the championship aspect” seemed to be wanted entity for many, decided it may be too drastic of a change at this point in time.

GOALS-

To provide a championship meet with limited restriction imposed by cut-off times in order to allow our swimmers the opportunity to compete in more events at the final meet of their season.

To create manageable timelines

PROPOSAL:

12 & Under Regional Championships

Will be run out of 3 sites in 3 AM sessions: East Hartford, Cheshire, and Brookfield

- This allows for circumstances (pools) to be the same for all 12 and under swimmers
- Makes it more “regionalized”

Times

- There will be no cut off times for 50’s, 100’s, 200 free, 200 IM
- Cut off times will stand for 11/12 200’s of stroke, 400 freestyle
- Age Group cut off times will still be the “cap” in all events

Eliminate 12 and under swimmers at the Friday night session- incorporate the 400 freestyles into Saturday and Sunday of the meet

- With the addition of a third site this should not be a problem and it will help the timeline of the Friday night session allowing more 13 and overs the opportunity to swim the 400’s.

Order of events could remain the same with the exception of moving the 400’s or may want to separate the 11/12 and 10/u 400 freestyle therefore needing to possibly move events around.

Entries will continue to be centrally submitted

13 & Over Regional Championships

Will be run out in three sessions:

- AM Sessions at Wesleyan and UCONN, PM Session at Wesleyan
- Have availability of Brookfield and UCONN for afternoon session if a fourth session is needed.

Times

- There will be no cut off times for 50's, 100's, 200's
- Cut off times will stand for events 400 and longer
- Age Group cut off times will still be the "cap" in all events

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