

minutes

CTS Officials Committee September Meeting		
9.23.2013	7:00 PM	Bar and Grill, Orange, CT
Meeting called by	Nancy Wargo	
Type of meeting	First mtg of the Fall/Winter Season	
Facilitator	Nancy Wargo	
Note taker	Kevin Chavez	
Attendees	Ed Becker, Mike Smalec, Dennis Rodney, Barbara Wiederecht, Dave Pite, Suzzanah Rogers, Matt Marion	
Officials Committee Functional Responsibilities		
	Nancy Wargo	
Discussion	Descriptions of the eight responsibilities were reviewed for all members.	
Conclusions	Renewals Coordinator- Mike Smalec; Operations & Championship Meet Coordinator- Barbara Wiederecht; Recruitment & Retention Coordinator- Dennis Rodney; Communications Coordinator- Matt Marion; Advancement & Certification Coordinator- Suzzanah Rogers; Secretary & Officials Budget Coordinator- Kevin Chavez; Officials Training Coordinator- Dennis Rodney & Dave Pite; LSC Liaison/Policy Coordinator- TBD	
Action Items	Person Responsible	Deadline
Ew Officials Recertification System		
	Ed Becker	
Discussion	Review proposals- Nancy reviewed what other states are doing; Ed explained the two options and the similarities: Officials must always be members of USA/Connecticut Swimming; for an officials membership to be current, the official's registration, background check, athlete protection training must be current. Option was whether or not to adjust the timing of USA Swimming requirements. Differences were discussed in the options. The committee voted on which option CT would adopt.	
Conclusions	<p>Option B was unanimously voted in by the committee. This option will begin in December of 2013 by re-certifying officials annually in December. There are four requirements: 1) Officials must always be members of USA/CT Swimming. This includes Registration, Background Check, and Athlete Protection Training; 2) The official worked a set number of sessions at CT Swimming sanctioned meets in the year just ending; 3) The official passed an online certification or re-certification test in the year just ending or in November or December of the prior year; and 4) The official must have attended a clinic in the year just ending or in November or December of the prior year. Or the official must have attended the annual officials meeting in the year just ending or in the prior year.</p> <p>In December, if all the above is current for the full coming year officials will be eligible for a CT Swimming officials tag. Tags will not be issued to re-certifying officials once the new year starts. New officials will receive tags upon certification.</p> <p>It was determined that officials will need to work a minimum of eight sessions per year to remain eligible for re-certification. One of the sessions worked must be at a championship meet (championship defined as a regional championship or higher meet). One of the sessions for all referees must be worked as a Stroke and Turn official. Meet Referees will be reminded at the annual meeting to correctly mark referees in OTS.</p>	
Action Items	Person Responsible	Deadline

minutes

Championships		
	Nancy Wargo	
Discussion	OQMs meets to be observed for movement to N2 and N3 certifications	
Conclusions	SC Senior Championships to be observed; LC Age Championships to be observed	
Action Items	Person Responsible	Deadline
Administrative Official Plans		
	Nancy Wargo	
Discussion	<p>Beginning in January, people becoming certified as AO must shadow Administrative Officials to become certified. Recertification policy for AOs will be the same as other officials with the exception of working a minimum of four sessions. There can be multiple AOs at a session.</p> <p>Discussion was held about whether or not one session should be a championship meet.</p>	
Conclusions	<p>AOs will not be required to work a championship session.</p> <p>It was also determined that coaches may not act as the AO if they are coaching during that session.</p>	
Action Items	Person Responsible	Deadline
Rules Changes		
	Nancy Wargo	
Discussion	<p>Recap of USA Swim rules changes. Clarification of the touch on the breast stroke and butterfly- rule meant not to separate swimmers' hands but to not allow swimmers to place one hand on the back of the other.</p> <p>Discussion about the backstroke fin/strap.</p>	
Conclusions	<p>The backstroke fin/strap must be offered to all swimmers by the host team. Swimmers are not allowed to bring their own. Timers would need to be trained as to how to remove fin/strap for the turns..</p>	
Action Items	Person Responsible	Deadline
Swim Clinics		
	[Presenter]	
Discussion	<p>Plan for officials clinics for the coming year was discussed. Teams will receive a letter about hosting a clinic.</p>	

minutes

Conclusions	Clinic Schedule forthcoming. The state will be divided into quadrants- Northern (Hartford/Tolland), Western (Fairfield/Litchfield), Mid-State (New Haven/Middlesex), Eastern (Windham/New London). There will be two clinics per season for each area for New Officials Clinic & Re-certification for Stroke and Turn and Starter Officials; There will be two New Starter Officials clinics per season/four per year, with only one in each area per year; There will be two New Referee Clinic or Re-certification clinics per season/four per year, with only one in each area per year.		
Action Items		Person Responsible	Deadline
Annual Officials Meeting			
	Nancy Wargo		
Discussion	Discussion of content and plans		
Conclusions			
Action Items		Person Responsible	Deadline
Annual Officials Meeting			
	Nancy Wargo		
Discussion	Discussion of meet policy to no longer call missing swimmer's names		
Conclusions	<p>Starters will no longer call for a swimmer if he/she is not at the block when the swimmers step up when the long whistle is blown; they will be patient if the swimmer is behind the block about to step up; The roles of and teamwork between the Timers, Starters and Refs have not changed - to be patient, vigilant and proactive. We will inform the coaches so they can train their swimmers and help in organizing them.</p> <p>When Starters conduct Timer Meetings, part of their briefing will now be to inform the Timers of the change in policy and instruct/remind them that part of their role behind the blocks is to check for their swimmers in advance.</p> <p>If Timers see a child is there and having issues getting up or they are in the wrong lane they should motion to the Starters/or official nearby. Timers should NOT wave at the Starters for attention after the kids are up on the blocks.</p>		
Action Items		Person Responsible	Deadline