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**Connecticut Swimming Inc.  
Board of Directors  
Minutes  
November 22, 2010  
Teleconference at 7:30 pm**

Vision Statement: Connecticut Swimming...better life through swimming

Mission Statement: Connecticut Swimming promotes the pursuit of excellence in swimming and in life through competition and education

**Present:** Bill Ball, Ed Becker, Peter Boucher, Hilary Berger, Ed Doernberger (joined late) Jeff Gray, Mike Huffman, Chris Hug, Lexi Koukos, King Lee, Rick Lewis, Dan Mascolo (joined late), Bob Shearer, Kaeley Steinnagel , John Spadafina, Mary Westcott

**Also Present:** Nan Cooper (signed off before end of meeting)

**Not Present:** Bonnie Strittmatter, Judy Snow

Meeting is called to order at 7:33 pm

**Announcements/Additions to the Agenda:** Thank you from Chris Hug for all the work and written reports. It is nice to see the progress that has been made. There are no additions to the agenda.

**Approval of the Agenda:** Approved.

**Approval of the Minutes:** A motion to accept the minutes of October 6, 2010 Board of Directors meeting was unanimously approved.

**OLD BUSINESS**

**Nominating Committee Selection:** Dan Mascolo, Ed Becker, and Dave Heller were selected at the October 6, 2010 Board meeting. Chris Hug suggests Tak Takabayashi and George Bradner. A motion was made and approved to appoint both Tak and George to this committee.

**Athlete Representative Election:** Dan Mascolo will work on this for the next meeting.

**Coaches Online Forum:** Motion is made and approved with one abstention (Dan Mascolo) to allocate \$200.00 for the Coaches Online Forum to be paid to Scott Hughes to develop the software for an online coach forum. Before the forum goes live, guidelines will be written and reviewed, and a test link will be set up so that the Board may test it. This also assumes that any compatibility issues with the server are resolved. Bob Shearer suggests looking at CollegeSwimming.com forum for reference. The funds were allocated with the above stipulations.

**Strategic Framework Document:** Chris focused on 3 key areas from the "Connecticut Swimming Board Of Directors 2010 – 2015 Strategic Framework": Club Excellence, Performance, and expansion of the Volunteer Base.

**Club Excellence:** Chris Hug reviewed the goals, objectives and action steps associated with this key area (as found on Page 2, Tasks E-1 – E-4 of the

"Connecticut Swimming Board Of Directors 2010 – 2015 Strategic Framework"). He would like to further review this and develop a model policy of a Club and needs to clarify what this entails.

**Performance:** Chris reviewed the goals, objectives and action steps associated with this key area (as found on Page 3, Tasks P-1 – P-8). It was decided to take out "mentoring" from P-2 and to take out Task P-7 (establish a coach-to-coach program with another LSC). Covered the following points:

\*Increase Communication between CSI and CIAC: Chris Hug wants to work with Rick Lewis on this and identify someone. Kaeley Steinnagel mentioned Mr. Murad as a possibility. A discussion took place about high school officiating and its relationship to USA Swimming officiating.

**Expansion of Volunteer Base** – Chris Hug and Ed Becker commented that is pre-mature to discuss the issue of paying for officials' background screening.

## NEW BUSINESS

**Corporate Sponsorships:** Summary of lengthy discussion which concluded by encouraging corporate sponsorships but to be mindful of our current vendors, inappropriate vendors (energy drinks that include alcohol for example), and that we should develop guidelines and protocol and have someone assigned to receiving all requests to assess whether or not they meet our requirements for sponsorship. This is to be continued after the holidays.

### **Board and Committee Governance Tips-** Ed Doernberger

Roberts Rules of Order govern procedural aspects of meetings which include writing minutes (suggests not recording discussions of members). Ed suggests that we do record discussions on certain topics to that there is a clear and accurate representation from the meeting to determine pros and cons of a situation. The goal of meeting minutes is to come to the proper tone and tenure of the decision. Ed suggests that attributions of certain opinions be left out so no names are included.

Chris Hug represents CSI to the outside world and Chris needs to present that position once a board decision is made.

### **Reports of Officers**

Officer's reports were submitted prior to meeting. Additions to these reports are noted below:

**General Chair Report – Chris Hug-** nothing added

**Administrative Vice Chair – Rick Lewis** – nothing added

**Treasurer – Mary Wescott** – nothing added.

**Finance Chair – Bonnie Stittmatter** – not present

Chris raised a discussion about whether CSI should raise the contribution amount to Wesleyan with surplus funds. Discussion about use of funds, donations to facilities and possible other ways to allocate funds took place.

**Age Group Committee Chair – King Lee** – nothing added at meeting

**Senior Committee – Bill Ball/Bob Shearer:** nothing added at meeting

**Program Development Vice Chair – Jeff Grey** – nothing added at meeting

**Program Operations Vice Chair – Mike Huffman**– nothing added at meeting

**Technical Planning Committee Chair – Kaeley Steinnagel** – came to board to seek feedback on proposal to omit Regional Championships from the Long Course Season. She will bring feedback from board to her committee for further discussion and report back on this proposal. A lively discussion took place about the pros and cons.

**Coach Representatives – John Spadafina** – initiated discussion about the viability and appropriateness of introducing a "Make A Splash" program at a community center where there is a rec program in place. There is concern specifically about CSI overstepping boundaries and how to cooperate and improve community based swim programs with CSI resources.

**Athlete Representatives–Cooper Kearns/Lexi Koukos**–nothing added at meeting

**Safety Committee Chair – Peter Boucher** nothing added at meeting

**Officials Committee Chair – Ed Becker** – nothing added at meeting

**Registration /Membership Coordinator** – Judy Snow – nothing added at meeting

Meeting Adjourned: 9:55pm

Respectfully submitted,

Hilary S. Berger, CSI Secretary

[Attachments](#)

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