

CONNECTICUT SWIMMING, INC.
Board of Directors Meeting Minutes
High Plains Community Center – Orange, CT
Wednesday, April 3, 2013
7:30 pm

Call to Order/Roll Call: General Chair, Rick Lewis called the meeting to order at 7:38 pm.

Present: Lauren Bullock, Todd Gordon (attended by phone, left meeting at 8 p.m.), Jeff Gray, David Heller, Coral McNary, Rick Lewis, Dave Reilly (arrived at 8:08 p.m.), Jeff Scobee (by phone starting at 7:54 p.m. and left meeting at 9:10 p.m.), Mark Sedlak (arrived at 8 p.m.), Ty Seymour, Judy Snow, Tak Takabayashi,.

Not present: Ed Becker, Jordan Berger, George Bradner, Ed Doernberger, Randy Erlenbach, Ed Heath, Matt Hurst, Kaeley Steinnagel, Kaz Takabayashi

Also present: Nan Cooper

Agenda: Motion made to add Office Administrator salary discussion to Agenda. Motion to amend Agenda passed. Motion made and passed to approve the agenda as modified.

Announcements: General Chair Lewis reported that the short course season was successfully concluded and that CT Swimming had an outstanding Championship season despite the adverse weather conditions and the tragedy in December 2012 in Newtown, CT. In addition, the CT Zone Team performed well at the short course Zone meet. CT Swimming will be conducting a Coaches Swimposium on April 27 and the annual House of Delegates meeting in May of 2013.

Minutes: Motion made and passed to approve the minutes from the January 9, 2013 Board of Directors Meeting as drafted.

OLD BUSINESS

May 2013 House of Delegates Meeting Update: General Chair Lewis reported that five CSI Coaches have been invited to attend the House of Delegates Meeting to present a panel discussion regarding college recruitment of swimmers. Four of the five invited Coaches have accepted the invitation to participate. A concerted effort will be made by all involved to advertise the panel discussion regarding the recruitment of college swimmers.

House of Delegates Meet Host Requirement: General Chair Lewis initiated a discussion regarding the creation of a requirement that all meet host applicants attend the House of Delegates Meeting in order to bid on meets and to be approved to host a sanctioned meet and to obtain meet sanctions. Proposal made to require that a team representative who is a USA Swimming Member attend the May House of Delegates meeting in order to qualify to bid on and obtain a short course meet sanction and to attend the Fall House of Delegates meeting in order to bid on and obtain a long course meet sanction.

Motion made to require all meet host applicants for 2013-2014 short course meets to have a representative who is a USA swimming member in attendance at the May House of Delegates meeting in order to be approved to host a sanctioned CSI short course meet. Motion made and passed by a unanimous vote.

New Business

Nominating Committee: The 2013 CSI Nominating Committee which consisted of Omar Cruz, Todd Gordon, David Heller, Bob Scherer and Kaeley Steinnagel through its Chair David Heller announced the following slate of candidates for the upcoming elections to be held at the May House of Delegates meeting: Program Operations – Jim Robison (CDOG), Officials Committee Chair – Nancy Wargo (ZEUS), Age Group Committee Chair – Dave Reilly (WAC), Registration Coordinator – Judy Snow (UN), Treasurer – Susan Lecza (SYS), Technical Planning Committee – Henk Jansen (PSDY), Safety Committee Chair – Ed Heath (FINS), Secretary – Lauren Bullock (CPAC), Coach at Large – Kaeley Steinnagel (LEHY) and Board of Review – Amelia Bullock (CPAC-Athlete), Pat Savidge (LEHY-Athlete), Max Dolan (WYW-Athlete), David Heller (UN), Tim Wise (OMNI) and Stuart Needleman (TP).

Safe Sport Coordinator Update: Administrative Vice Chair Gray announced the nomination and appointment of the CSI Safe Sport Coordinator Rob Riccobon (WHAT). CSI Safe Sport program must be prepared to function starting on September 1, 2013.

Approval of USA Swimming Mandated Bylaw Changes for 2013-2014: Administrative Vice Chair Gray to present Bylaw changes to membership at the May 2013 House of Delegates Meeting.

A motion was made and unanimously approved to submit CSI Bylaw changes as drafted and presented at the April 3, 2013 Board Meeting to the membership of CT Swimming for approval at the May 2013 House of Delegates meeting.

CT Swimming to Host a Club Leadership and Business Seminar: General Chair Lewis announced that CT Swimming will be hosting a Club Leadership and Business Seminar in May of 2013. CSI has three clubs scheduled to participate at this time. Some expenses will be incurred by CSI to host a Club Leadership and Business Seminar. Other interested clubs will be invited to participate.

Forfeiture of USA Swimming Swimposium for 2013: General Chair Lewis announced that a Coach and Athlete Training Seminar is being conducted on April 27 & 28, 2013 at Southern CT State University. USA Swimming to contribute \$3,000 and pay for hotel expenses and facility rental at Southern CT for the Seminar for a total cost of approximately \$4,000. If funding is accepted from USA Swimming at this time then CSI will not receive any additional Swimposium funding from USA Swimming until 2016.

Zone Coach Incentive Awards: Jeff Scobee proposed that an Incentive Award in the amount of \$1,200 be presented to the Head Zone Coach and that up to five Zone Assistant Coaches receive an Incentive Award of \$600. The total Incentive Award funding in the form of Educational Vouchers would be the amount of \$4,200 per season for a total annual amount of \$8,400. The Incentive awards are to be made in the form of Educational Vouchers presented to the Zone Coaches and will be awarded to both Short Course and Long Course Zone Coaches. The Educational Vouchers would be in addition to the monetary coaching stipends already paid to the Coaching Staff. The Incentive Award program will be applicable retroactively for the benefit of the 2013 Short Course Zone Team Coaching Staff. The Educational Vouchers are to be valid for two years from the date of issue and to redeem the Educational Voucher a Coach must be a CSI registered swim coach at the time of redemption. Motion made and unanimously approved to implement the Incentive Award Educational Voucher program.

CT General Assembly Bill regarding Safety and Public School Pools: General Chair Lewis reported that the CT General Assembly is considering the issues of public safety and pool safety based upon two recent drowning at school pools. Proposed bills are currently pending before both the Public Safety Committee and the Educational Committee. The Educational Committee proposal being considered

requires that gym teachers must have lifeguard training and that a certified lifeguard be present on deck for all classes conducted at school pools during the school year. All CSI Coaches are already required to have certification in lifeguard training in order to be certified by USA Swimming to work on a pool deck. Furthermore, CT Swimming supports and upholds all USA Swimming Coach certification requirements regarding safety training and certification.

Attendance at Spring 2013 Eastern Zone Meeting: General Chair Lewis announced that the Eastern Zone annual Spring Meeting will be conducted in Fort Lauderdale, Florida during the first weekend in May. General Chair Lewis and Ty Seymour are currently scheduled to attend the Zone Meeting on behalf of CT Swimming. Mark Sedlak may attend the meeting also.

Attendance at USA Swimming Safety Workshop: General Chair Lewis announced that USA Swimming is hosting a Swimming Safety Workshop in Chicago, Illinois on June 14 & 15, 2013. General Chair Lewis requested that anyone who might be interested in attending the Workshop on behalf of CT Swimming should contact Rick.

2013-2014 Budget: General Chair Lewis initiated a discussion regarding the 2013-2014 budget prepared by Todd Gordon. A discussion was conducted about the budget summary document prepared by Todd Gordon and distributed to all Board Meeting attendees by Mr. Lewis. Recommendations were made not to increase memorial funding and to add the Zone Coaching Staff Incentive Award funding to the proposed budget.

Discussion conducted regarding the current CT Swimming USA Swimming registration fee of \$61.00. The proceeds from the annual registration fee are currently disbursed in the amount of \$49.00 to USA Swimming and \$12.00 to CT Swimming. A motion was made and unanimously passed to set the 2014 CT Swimming USA Swimming registration fee in the amount of \$62.00 with the proceeds from the annual registration fee to be disbursed in the amount of \$50.00 to USA Swimming and \$12.00 to CT Swimming.

Discussion conducted regarding the salaries of the CSI office staff members and a proposal to increase the salary of CSI Office Administrators Nan Cooper and Ginger McCurdy by 3% retroactive to September of 2012. Motion made and unanimously approved to support the Finance Committee recommendation to approve a 3% wage increase for both Nan Cooper and Ginger McCurdy retroactive to September of 2012.

Discussion conducted regarding payments to Dale Maine for CSI Internet and website costs and expenses.

REPORTS OF OFFICERS

General Chair Report – Rick Lewis – No Report.

Administrative Vice Chair – Jeff Gray – No Report.

Treasurer – Lauren Bullock – All in attendance were invited to review the CSI profit and loss handout. According to the Treasurer, the CSI finances are in good condition at the present time. No financial problems or issues to report. The annual audit was recently completed and will be submitted to USA Swimming for review.

Finance Vice Chair – Todd Gordon – No report.

Age Group Committee Chair – Dave Reilly – A pre registration requirement for the Short Course Zone team was initiated this year which compelled Coaches and parents to take an active role in the Zone Team pre registration process. Dave reported that the 2013 Short Course Age Group Championships was a terrific meet.

Senior Committee Chair – Randy Erlenbach – No Report.

Program Development Vice-Chair – Jeff Scobee – See Handout.

Program Operations Vice-Chair – Tak Takabayashi – See Handout. A report was presented regarding short course and long course bid issues. Pursuant to the mandate issued by the Program Development Committee in regard to 2013-2014 short course bids, the CSI Age Group Qualifier requirement is no longer in effect for meet hosts. In addition, the sanction deposit was increased to \$300 from \$150. Anyone with any questions should review the CSI sanction policy and fee regulations.

Technical Planning Committee Chair – Kaeley Steinnagel – No Report.

Coach Representatives – Mark Sedlak – Mark reported that all CSI Coaches are very excited about the upcoming Coach and Athlete training to be conducted in April.

Athlete Representatives – Ty Seymour & Coral McNary – The Athlete Representatives conducted Athlete Representative elections at Championships and swimmer surveys during Age Group Championships and Senior Championships. The survey results are to be posted on the CSI website.

Coach at Large – George Bradner – No Report.

Safety Committee Chair – Ed Heath – No Report.

Officials Committee Chair – Ed Becker – No Report. See Handout.

Registration/Membership Coordinator – Judy Snow - Registration is going well and the registration numbers are approximately 500 higher than the number of CT Swimming registered members as of April of 2012.

Meeting adjourned at 9:58 pm.

Respectfully submitted,
David M. Heller
Secretary