

CONNECTICUT SWIMMING, INC.
Board of Directors Meeting
Minutes
August 19, 2025
8:00 PM - DRAFT

Call to Order/Roll Call: Jeff Sargent called the meeting to order at 8:01pm.

Board Members: Jeff Sargent, Greg Pinchbeck, Jason Paige, Caroline Ward, Caroline Gies, Susan Lecza, Emmanuel Lanzo, Steven Cusano, Margy Sargent, Brandon Foster, Kathleen Mendonca, Davide Mendonca, Seana Bedard, Rick Lewis

Absent Board Members: Jim Robison, Jeremy Virgil, Dennis Flores, Adriana Schack, Ronnie Vaughan, Robert Adams-Michaud, Mario Francisco, Kristen Finnegan, Dylan Lee, Cheryl Packard

Approval of Agenda

***MOTION made to adopt the Agenda as distributed
Passed unanimously***

***MOTION made to adopt the Minutes from July 15, 2025
Passed unanimously***

Announcement

New USA Swimming Representative for the Eastern and Southern Zones, Eric Stimson, introduced himself.

OFFICER REPORTS

General Chair Report – Jeff Sargent

Jeff thanked outgoing board members for their service and congratulated athletes and coaches on their achievements at recent competitions.

For July CT Swim is down 109 athletes year-over-year but improved retention rates exceeding the national average by 1.5%.

Jeff announced details for the upcoming symposium, scheduled for September 13-14, featuring national officials, board meetings, and separate tracks for coaches and athletes. September 13th will be for officials at Laurelton Hall. On September 14th at the Trumbull Marriot we will have an in person Board of Directors meeting from 9-10am and in person House of Delegates meeting from 10-11:30am. Then two separate tracks from 12-3:30pm for the coaches and athletes.

Administrative Vice-Chair – Greg Pinchbeck

Greg reported on banquet planning, social media improvements led by athletes, and governance document updates.

Greg introduced two motions to approve a new laptop for meet management and hiring of a part-time controller to work with the Treasurer.

Finance Vice-Chair - Vacant

Program Development Vice-Chair - Jason Paige

Jason updated on the Senior Championship meet, confirming it will remain in March (March 5-8) at Wesleyan, Age Groups March 12-15 at Wesleyan, with discussions ongoing about age group formats and officiating logistics.

Program Operations – Jim Robinson

Nothing to report.

Athlete Representatives – Caroline Gies, Caroline Ward

Caroline Ward reported on the athlete committee meeting, highlighting successful events including a Q&A with junior officials and positive feedback on age group involvement, while also noting plans for social media promotion and an upcoming symposium. She also mentioned feedback for the Senior and Age Group metals to have more of a unique design.

Treasurer – Susan Lecza

Sue announced she would be making a motion to add new bank account signatories for Bank of America and Chase, including the treasurer and Greg Pinchbeck, to comply with bank requirements.

Sue expects us to be break even and ahead of budget for the fiscal year end. She highlighted that cash positions remain strong, but revenue is down due to lower registration and significant support needed for championship meets. Sue emphasized the importance of proper expense approval processes and detailed documentation for reimbursements, as auditors require comprehensive information.

Jeff directed Jason to work with the new Age Group and Senior Committee Charis to address the entry fee revenue for Long Course Championships. Jason discussed looking at the different time standards for each age group.

Safe Sport Coordinator – Jeremy Virgil

Nothing to report.

Diversity, Equity & Inclusion – Dennis Flores, Emmanuel Lanzo

Emmanuel discussed the creating of a program that not only providing training opportunities but also build a greater awareness for our high-level swimmers with keeping inclusion at the center.

Senior Committee Chair - Adriana Schack

Nothing to report.

Age Group Committee Chair- Ronnie Vaughan

Nothing to report.

Coach Representatives- Steven Cusano, Robert Adams-Michaud, Mario Francisco

Steve discussed the starting the process for nominating Coach of the Year, Staff of the Year and Age Group Coach of the Year.

Coach-at-Large- Kristen Finnegan

Nothing to report.

Officials Chair- Dylan Lee/Margy Sargent

Nothing to report.

Open Water Coordinator – Vacant

Adapted Swimming – Vacant

Operational Risk Coordinator – Brandon Foster

Brandon followed up with the three safety incidents that occurred since the last meeting with no additional feedback. There has been an increasing of safety incidents since 2023 and 2024, it is possible some are due to how USA Swimming change its standard on how we report but there are more with swimmers and in-pool incidents. Safety Chairs on local teams would help a lot to implement changes on the spot.

Registration/Membership Coordinator – Kathleen/Davide Mendonca

Reminder for clubs to review their offerings.

Zone Team Coordinator – Seana Bedard

Seana shared feedback on the successful zone team event, noting increased attendance and a record set by Samantha Packard in the 200 fly. In 2026, Zones is a week earlier next year and overlaps with Y Nationals.

OLD BUSINESS

None to report.

NEW BUSINESS

MOTION to approve the purchase of a new computer for CT Swimming meet management
Passed unanimously

MOTION to approve the use and onboarding of YPTC as the CT Swimming part time controller to work with the Treasurer and Finance roles
Passed unanimously

MOTION to NOT approve the change of authority and signatures on our finance accounts due to newly elected Board members and organizational change
Passed unanimously

MOTION to add Jessie York as treasurer and Greg Pinchbeck as Administrative Vice Chair as authorized individuals and signers on the company's bank accounts at Bank of America, Chase Bank and JP Morgan
Passed unanimously

PUBLIC COMMENT

There was a discussion of the summer 2026 schedule and weekends needed at Wesleyan.

ANNOUNCEMENTS

Next Board of Directors meeting is September 14, 2025.

Meeting was adjourned at 8:46pm.

Respectfully submitted,

Cheryl Packard
Secretary