

MANDELL JEWISH COMMUNITY CENTER

POSITION DESCRIPTION

<u>Position Title:</u>	Assistant Coach (3 positions available)
<u>Reports To:</u>	Head Coach
<u>FLSA Status:</u>	Exempt
<u>Location:</u>	Bloomfield Avenue, West Hartford
<u>Status:</u>	Part Time/Hourly
<u>Department:</u>	Recreation & Wellness
<u>Salary:</u>	\$22+/hr

FUNCTION:

It is expected that this staff person helps create a positive learning and competitive environment for the Sharks Swim Team as well as be responsible for the overall health and safety, in and around the pool. It is expected that this staff person will be responsible for assisting and/or leading a number of Sharks swim team activities and programs within the JCC facilities in coordination with the Head Coach or Head Group Coach.

Assistant coaches would ideally be able and willing to coach 2-5 days a week (4-10hrs/week). Attendance at meets is not required, but it is preferred (based on the coach's availability).

JOB QUALIFICATIONS:

- Education: Minimum 18 years of age.
- Experience 1 year experience working with young children (Individuals with equivalent work experience and appropriate training may be considered.)
- Required Licensure: First Aid, CPR for the Professional Rescuer, USA Swim Coaching Certified
- Lifeguard: not required but preferred
- ASCA Level 1 Coach or higher and WSI are a plus

KNOWLEDGE, SKILLS AND ABILITIES:

- Ability to work as a team with other members of the coaching staff
- Ability to work independently without supervision
- Ability to communicate with swimmers, swim parents, colleagues and other at large JCC staff members.
- Ability to consistently deliver quality customer service
- Ability to build strong relationships in a collaborative environment
- Must have a general understanding of pool safety and rules
- Must be able to handle emergency situations in a calm manner
- Must have the ability to enforce all facility rules and policies in a gentle but firm manner to people of all ages

- Must have knowledge of skills levels for appropriate age and class
- Willing to work within philosophical framework of program

SPECIAL EQUIPMENT:

Must be proficient in the use of rescue equipment, including:

- Ring buoys
- Rescue Tubes
- Reaching Poles
- Backboard and neck collars

SPECIAL PHYSICAL DEMANDS:

- Ability to instruct participants on correct stroke technique
- Must be able to stand for long periods of time

WORK ENVIRONMENT:

- Exposure to pool chemicals

ESSENTIAL JOB FUNCTIONS:

Member Services

- Create a warm, welcoming and safe environment for all swim team members, guests, and staff
- Maintains constant surveillance of patrons in the facility; acts immediately and appropriately to secure safety of patrons in the event of emergency
- Act as representative of the program within the community
- Provides emergency care and treatment as required until the arrival of emergency medical services within the boundaries of your certification

Programming

- **Head Age Group Coach:**
- Assist the head coaches of each swim group (Bronze, Silver and Group).
- Help run the daily practices developed by the head coaches of each swim group
- Provide feedback and stroke technique to all participants
- Implement the team Vision
- Assist Head Group Coaches in supervision of swimmers
- Attend swim meets (based on availability)
- Attend team hosted meets

Contact Coach Karim Mabrouk at kmabrouk@mandelljcc.org or via cell at 914-433-1473