March 13, 2019

Dear Coaches,

I am looking forward to helping to run the SC Age Group Championship meet this week at Chelsea Piers. The pool looks beautiful with new lane lines and Myrtha Starting Blocks with track start wedges. I am certain that we will see some fast swimming across all sessions.

Please communicate with your team about respecting the rules of the facility and cooperating with the Marshals and Meet Management at all times.

Here are a few reminders about the meet setup and the facility:

<u>COACHES' PACKETS</u>: Coaches' packets can be picked up at the Volunteer/Timing Table. Please have your credentials available, to receive your Coach tag.

<u>SCRATCH DEADLINES</u>: Please be reminded of the following scratch deadlines:

Thursday Events-13/14 by 3:30pm, Relays and 12U by 5:30 pm Friday Events-13/14 and 11/12 events must be scratched by 6:30pm Thursday 10U Events by 2:00pm Friday Saturday Events-13/14 and 11/12 events must be scratched by 6:30pm Friday 10U Events by 2:00pm Saturday Sunday Events-13/14 and 11/12 events must be scratched by 6:30pm Saturday

10U Events by 2:00pm Sunday

Positive Check in is required for the 1000, by 6:30 pm on Saturday. Please read the Meet announcement for details regarding seeding of the 1000. (positive check in, vs not scratching resulting in NT, vs scratching)

WORK ASSIGNMENTS: Please make sure that parents report to their assignments on time. Marshals should report to their positions at 7:30 am (13-14), 11:30 am (11/12), 2:25 pm (10U) and 5:30 pm (finals). All volunteers, including timers, should report to the Volunteer/Timing Table immediately upon arrival to sign-in. The timers will be instructed where to return for timers' meetings. Timers meetings will tentatively begin at 7:25 am (13/14), 11:25 am (11/12), 2:20 pm (10U), and 5:25 pm (finals)

WARM UP/COOL DOWN LANES DURING COMPETITION SESSIONS: Lanes will be available for warm up/cool down during the 13/14 and 11/12 Sessions only.

SPECTATORS: There will be NO FOLDING CHAIRS OR EXTRA CHAIRS OF ANY KIND allowed in the spectator area.

We respectfully request that parents only stand at the railings to view their child racing.

The only parents who are permitted on deck are volunteers. Volunteers must use the entrance by the pool offices and Splash Zone to enter onto the pool deck. Entering the pool from the pool staircase will not be permitted.

DECK ACCESS/SEATING: Only official meet staff and USA Swimming registered athletes and coaches are allowed in the meet deck space.

Outside chairs are not permitted on deck. Parents may use their own chair in the common area.

All seating has been assigned to teams and you have been provided with a seating map. Please DO NOT MOVE SEATING AROUND THE DECK. If you need additional seating, please notify meet staff.

WARM-UPS: Warm-up times are tentative. Swimmers are only permitted to enter the pool at the direction of the Deck Referee. The Deck Referee will ensure that all tiered warm-ups are equitable.

BREAKS: Access to the pool during breaks is at the discretion of the Meet Referee. If access to the pool is granted, coaches must take care to clear their swimmers in a timely fashion. If any technical problems substantially extend the timeline, breaks may be eliminated entirely.

<u>TIME TRIALS</u>: Time Trials will not be offered.

HOSPITALITY: There will be hospitality for coaches and officials throughout the duration of the meet. No swimmers are permitted in the hospitality room.

****ALL NEW THEME DAY** for 10 & Under Sessions**: We want to make this a really fun experience for our youngest swimmers. Please encourage your swimmers to participate with dressing according to the following themes:

Friday- Crazy Hair, Socks and Tie-dye Saturday-Sports Teams Sunday-St. Patrick's Day Green

AWARDS: We will be having award ceremonies during the 10 & Under timed final sessions. We will be awarding the top 5 swimmers after every other event. Please help to get your swimmers ready for the awards ceremony. A coach from the team

of the first place finisher should be prepared to present the medals for each event. PARENTS/TIMERS ARE NOT PERMITTED TO TAKE PHOTOS ON DECK.

FINALS: Finals warm up will begin at 4:45 pm with a 5:45 pm Start on Friday, Saturday and Sunday.

PARKING: Please provide your parents with a map of the parking at Chelsea Piers. There is limited parking on one side of the Main Lot on Friday. NO PARKING IN THE MAIN LOT IS PERMITTED ON SATURDAY OR SUNDAY. The Rogers School Parking Lot is the preferred parking area for Friday Finals, and the entire day on Saturday and Sunday. The side door will be open for easy access to the building. Parking in grass, in fire lanes, or in restricted zones or the main lot on Saturday and Sunday is prohibited and vehicles are subject to towing.

If there are any issues or concerns during the meet, please notify me or the Meet Referee, Mark Wollen.

Sincerely, Suzannah Rogers Meet Manager