

Connecticut Swimming Incorporated  
“Approved Meet” Policy

Effective 01/17/2007

(Note: references to USA Swimming Rules are to the 2006 Rules and Regulations)

Purpose: USA Swimming and Connecticut Swimming Inc. wish to encourage participation in the sport by recognizing CSI-registered swimmers’ times from meets approved by CT Swimming, and by maintaining a straightforward process for obtaining such approval.

Scope: This policy covers approval of competition under Article 202.4 of USA Swimming Rules and Regulations. Approved meets may be hosted by CSI member clubs or by other organizations, including but not limited to YMCA clubs. Approved competitions may include swimmers and clubs who are not CSI registered.

Application process: Host clubs wishing to obtain approval for a meet must file an online Approval for Application and deposit with the CSI and furnish by email the Meet Announcement or Meet Information as well as a contact name, email address and phone number at least six weeks prior to the event. The deposit is equal to CSI’s current sanction fee (and subject to the same refund provisions other than cancellation of the event, in which case 100% of the fee is refundable) If the meet is not approved or not held, the deposit shall be refunded in full. Late meet announcements are subject to \$50 fine.

Criteria for approval and other conditions:

1. Applicant must represent that the meet will be conducted in accordance with USA Swimming Technical Rules
2. At least two USA Swimming-registered officials of the level stroke and turn or higher must be present to observe the meet. These officials may be working as meet officials. At least two officials must be identified on the application who have agreed to fulfill this responsibility.
3. The applicable USA Swimming Rules which must be adhered to include but are not limited to the following:
  - A Article 101 (all) Individual stroke and relay rules and, if applicable, Article 105 (Disability) and Article 701 (Open Water)
  - B 102.2.2 & 3 Entry limit per day
  - C 102.14.5 False start rule
  - D 102.16.4 A (1) & (2) Requirements for official time/performance
  - E 102.16.4 B & C Timing Resolution (including table)
  - F 103.2.3, 103.3.1, 103.4 Minimum standards for facilities
  - 103.12.1 & 2 and 103.14 and, if applicable Article 702 (Open Water)
4. The organization requesting approval shall permit USA Swimming officials to be on the deck at both ends of the course where they can properly view strokes and turns if they are not actively participating as meet officials. The Meet Referee, if not a USA Swimming official, shall provide information to the observing officials as to the administration of the meet, including timing corrections.

5. An issued approval is not transferable.
6. Program Operations shall grant all approvals, and may decline an application if the host club has not fulfilled its financial or award obligations to swimmers or to CT Swimming Inc. or if, in Program Operations' discretion approval would not be appropriate or in the best interests of CSI's members. Denial of approval may be appealed to the Board of Review.
7. No approval will be granted for any competition if the word "Olympic," "World," "National," "United States of America" or any derivative thereof is used in any manner in connection with such competition unless consent for such usage is obtained from USA Swimming.
8. The applicant must agree to the following clause, which will appear on all approval application forms and on all forms upon which official approvals are granted: "In granting this approval it is understood and agreed that USA Swimming shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event."
9. USA Swimming athlete member ID numbers must be obtained by the host club, and entered in the meet database for transmission of results. The FAST database will only reflect currently registered swimmers with valid ID numbers. Corrections are the sole responsibility of the host club. Unrecognized events will not be included in FAST or SWIMS.
10. The Meet Director Report, Surcharge Report, surcharge payment, meet database and sd3 result file are to be received in the Connecticut Swimming Office within fourteen days of the conclusion of the meet. Failure to comply with any of the above requirements within the 14-day time frame will result in the forfeiture of the Sanction Fee to Connecticut Swimming, Inc. Up to 10 days late- \$25 withheld; 11-20 days late- \$50 withheld; 21-30 days- \$75 withheld and over 30 days- \$100 withheld. Late meet announcements are subject to \$50 fine.
11. Approved meets are subject to the same surcharge policy as are sanctioned meets, except that if there are no entry fees charged the surcharge shall be \$150.
12. If one is provided, CSI will provide a link on its website to the results of each approved meet.
13. An approval may be withdrawn if the competition was not conducted in accordance with the above requirements, and in such case the application fee (deposit) is not refundable.