

Procedure to request the addition of an official time into the times databases, Connecticut FAST and USA Swimming SWIMS.

Due to inherent problems with software applications, a time may not upload into Connecticut FAST or USA Swimming SWIMS.

If an official time fails to upload, a request may be submitted to the Connecticut Swimming National Times Verification (NTV) officer with accompanying Proof of Time.

Upon request, National reportable times and Eastern Zone Region One Sectional qualifying times be will be automatically added to the times database if all the following criteria is met:

1. The time was achieved at an USA swimming sanctioned/approved/observed meet AND
2. The time meets a current USA Swimming championship (Nationals, US Open, etc.) or Eastern Zone Region One time standard AND
3. Sufficient proof of time is submitted with the request.

Upon request, Age Group National Top 16 times and CSI Top 16 times requests will be automatically added to the times databases if all the following criteria is met:

1. The time was achieved at an USA Swimming sanctioned/approved/observed meet AND
2. As of August 1, it is one of the fastest 16 times in USA Swimming's STAR database or Connecticut FAST AND
3. Sufficient proof of time is submitted with the request.

All other requests will be considered on a case by case basis if the time was achieved at a USA swimming sanctioned/approved/observed meet and includes sufficient proof of time.

Request are to be submitted to the Connecticut Swimming National Times Verification Officer. Requests will be reviewed by the CSI National Times Verification Officer, the Administrative Division Chair and Officials Chair, with input from the CSI Administrator, if necessary.

Competitions conducted outside of the U.S., are subject to approval by USA Swimming and CSI Administrative Division, but CSI reserves the right to deny the request even if the meet is recognized by USA Swimming.

Times will not be considered from closed competitions of any type or non-USA Swimming competitions. Requests must be submitted by August 15th.

Approved 01.19.2005 Board of Directors