



LOCALSWIMMINGCOMMITTEE - REQUEST FOR OBSERVATION SEASON CULMINATING CHAMPIONSHIP MEET

Form B

This form is used to request authorization for observation of swims at High School, Masters or other association season- culminating Championship meets. Observation requests for meets that are not season-culminating Championship(s) must be made on Request for Observation – Form A.

Application Requirements:

- 1) **Timing systems** must comply with conditions outlined in 102.24 USA Swimming Rules & Regulations.
- 2) **Officiating:**
 - a) The number of Association officials must meet the minimum requirements (a referee, starter and two stroke and turn officials) as provided in Article 102.10 – USA Swimming Rules & Regulations. If the association stroke and turn officials are also certified by USA-S and are in position on deck, no additional observers are necessary. Officials may note compliance with USA Swimming Technical Rules only for those swimmers requesting observation, or the entire meet may be observed.
 - b) Or, a minimum of two USA Swimming certified officials shall be assigned and in position on the deck, to verify compliance with USA Swimming Rules for those swims requested to be observed.
 - c) Where the technical rules as listed in Article 101 are the same as the host organization, the judgment of the organization officials shall be sufficient.
 - d) The designated USA Swimming certified official must verify compliance with applicable rules and procedures and shall forward any proof of times requests and final results for observed meets to the LSC NTV official.
- 3) **Proof of Times Requests:**
 - a) Times for USA Swimming members in good standing at the time of the meet should be entered, upon request, into SWIMS, the National Times Database
 - b) If an athlete’s USA-S ID # or full legal name and birth date is included in the electronic meet results, no individual request for data entry into the SWIMS system should be necessary. The LSC NTV official or SWIMS data officer shall enter times for any such athlete into SWIMS.
 - c) If the above data is not included in the electronic results, individual requests for times may be required by the LSC NTV official where the meet took place.
 - d) A complete, accurate Meet Manager backup up file (.zip) must be submitted within 5 days of the conclusion of the meet to: Henk Jansen, National Times Chair office@ctswim.org

Name of Meet: _____ Date(s): _____

Name of Facility: _____ City: _____

By signing below, the Meet Referee or Meet Director verifies the following:

Check one of the options listed below and complete the remainder of this section.

- This meet will be observed in its entirety, exclusively by USA Swimming Officials, according to staffing guidelines specified in USA Swimming Rules & Regulations.
- This meet will be officiated exclusively by USA Swimming officials, but due to the limited number of verification requests expected, only swims specifically requested in advance will be observed for compliance with USA Swimming Rules.
- This meet will be officiated by the proper number of Association officials and also observed by a minimum of two assigned USA Swimming Stroke & Turn certified officials positioned on deck in compliance with USA Swimming Rules.

Names of currently certified USA Swimming officials who will officiate at the meet:

- 1) _____ 2) _____
3) _____ 4) _____

Name of Meet Referee _____ Phone _____

Email _____

This form must be received by the CSI Central Office, office@ctswim.org at least 10 days prior to the meet and approved by Program operation prior to conduct of the meet.

Approved: _____ (LSC NTV Official)