

CONNECTICUT SWIMMING, INC.

**Program Development
Minutes- Teleconference
October 22, 2014**

Present: Kaeley Steinnagel, Henk Jansen, Jim Robison, Brooke Hendee, Chuck Clark, Randy Erlenbach, Dave Reilly, John Scaldini

Not Present: Garrett Mazziotti, Maddie Snow, Katie Cunningham, Rica Generosa, Dave Laudati, Rick Lewis

Also Present: Sue Lezca

.....
Kaeley Steinnagel called the meeting to order at 7:48 PM.

APPROVAL of AGENDA

APPROVAL of MINUTES (May 2014)

OLD BUSINESS

- Sanction Fee proposal from Technical Planning.
 - MOTION: To approve the reduction in meet sanction fees for host teams as proposed from Technical Planning: Proposal to reduce the Short Course (SC) surcharge from 25% to 20% and the Long Course (LC) surcharge from 15% to 10% and eliminate the surcharge for 8/Under and 9/Under meets starting with the Short Course season 2014. (see attachment A for supporting evidence for proposal)
 - PASSED 8-0
 - MOTION: The start date for this surcharge reduction for meet host will begin retroactive for the 2014-2015 Short Course season. Teams that have already hosted meets will get a refund and teams to still host meets will be contacted by Program Operations.
 - PASSED 8-0

NEW BUSINESS

1. Committee Reports
 - ✓ Senior Committee
 - Committee Chair Report(see topics below)
 - Discussion about increasing travel assistance for athletes to include Grand Prix and Legends Meets run by USA Swimming.
 - MOTION: Program Development will request a \$9000 increase to the athlete travel assistance budget so Grand Prix and Legends meets may be included. Based on the final amount agreed upon through the Board of Directors, Senior Committee with appropriate funds accordingly.
 - PASSED 8-0
 - Randy asked that Technical Planning look at the travel assistance guidelines for college students to receive funds if they are going to USA Olympic Trials as a CT Swimming registered swimmer.
 - Recommendation of SC time standards
 - MOTION: To accept the 2015 Short Course Senior Open Championship meet announcement and time standards as put forth by the Senior Committee with the correction of dates in the meet announcement.(see attachment B)
 - PASSED: 8-0

- 2015 LC Senior Championship Dates:
 - MOTION: To approve the following date for the 2015 LC Senior Championship meets:
 - June 19-21, 2015- CT Senior Invite
 - July 9-12, 2015- CT Senior Open Championships
 - PASSED: 8-0

- ✓ Age Group Committee
 - Committee Chair Report
 - Recommendation of SC time standards for Age Group and Regional Championships
 - Cut off times study presented to the committee. Age Group cuts will be discussed and voted on at Age Group Committee meeting next week. Final cut off times will be circulated via email for vote.
 - SC Zones Criteria- tabled

- ✓ Technical Planning Committee
 - Committee Chair Report- nothing additional. Senior Circuit to be discussed at next meeting.

Meeting Adjourned: 8:55 PM

Respectfully Submitted by: Kaeley Steinnagel

TECHNICAL PLANNING PROPOSAL- reduction in surcharges for host teams

Proposal to reduce the Short Course (SC) surcharge from 25% to 20% and the Long Course (LC) surcharge from 15% to 10% and eliminate the surcharge for 8/Under and 9/Under meets starting with the Short Course season 2014.

Research is based on the 2012-13 season

- 2012-13 CT Swimming ran a \$70K surplus
- ✓ 2012-13 Surcharge break down
 - SC – \$140,148 (25%)
 - LC – \$65,964 (15%)
 - ✓ Total = \$206,112
- ✓ Under the above proposal
 - SC – \$112,118 (20%)
 - LC – \$43,976 (10%)
 - Minus 9/U meets - \$5817
 - ✓ Total = \$156,095
 - ✓ Variance old/new = \$50,018
 - \$20K lower than our 2012-13 surplus

Surcharge Research Budget vs Actual

- ✓ 2011-12
 - Budgeted - \$136,000
 - Actual - \$170,734
 - Variance - \$34,734
- ✓ 2012-13
 - Budgeted - \$146,737
 - Actual - \$206,122
 - Variance - \$59,375
- ✓ 2013-14 (projection is based on 2012-13 surcharge actual)
 - Budgeted - \$154,074
 - Projected actual based on proposal – \$156,095
 - Variance - \$2,021

CT Swim Surpluses over the years

- ✓ 2005-06
 - \$62,760
- ✓ 2006-07
 - \$24,714
- ✓ 2007-08
 - \$20,638
- ✓ 2008-09
 - \$35,682
- ✓ 2009-10

- 38,473
- ✓ 2010-11
 - \$38,499
- ✓ 2011-12
 - \$19,575
 - \$30K donation to Wesleyan
- ✓ 2012-13
 - \$70,000

2015
CONNECTICUT SHORT COURSE SENIOR OPEN CHAMPIONSHIP
Connecticut Swimming
Wesleyan University Freeman Athletic Building
161 Cross Street, Middletown, CT 06457
<http://goo.gl/maps/KD21C>
March 5-8, 2015

EVENTS**IMPORTABLE MEET EVENTS**

Held under the sanction of USA Swimming and Connecticut Swimming, Inc., #_____. Sponsored by Connecticut Swimming, Inc. and the Senior Committee. The meet will be run in accordance with USA Swimming rules unless otherwise noted. The meet will be open to eligible 2014 USA Swimming registered clubs and swimmers who have swum the attached time standards.

MEET DIRECTORS: Randy Erlenbach rerlenbach@wiltonymca.org

MEET REFEREE: Nancy Wargo officials@ctswim.org

ADMINISTRATIVE REFEREE: Marie-Pierre Graf officials@ctswim.org

MEET ENTRY INFO: Ginger McCurdy ctswim.mccurdy@gmail.com

WEBSITE: <http://ctswim.org>

SAFETY CHAIRMAN: Ed Heath

EMERGENCY NO: Facility Monitor: 860-685-2690 Pool Deck: 860-685-2915

FACILITY: Wesleyan University's Freeman Athletic Center Pool.

- The Freeman Center Pool is a 50-meter by 25 yard venue with a Colorado Timing System. The competition course has been certified in accordance with 104.2.2C(4). The copy of such certification is on file with USA Swimming. Colorado electronic timing system. Water depth at start end and turn end 7.5 to 14 ft. Limited spectator seating; limited refreshments.
- No locks may be left on Wesleyan lockers. No shaving on premises is permitted. No access to faculty locker rooms is permitted.
- No electronic audio or visual recording devices, including cell phones, are permitted in changing areas, rest rooms, or locker rooms. Failure to comply may result in expulsion from the meet.
- Changing into or out of swimsuits other than in locker rooms or other designated areas is prohibited. Failure to comply may result in expulsion from the meet.

DISABLED/ELDERLY ACCESS: Limited handicapped parking available behind the Freeman Athletic Center. Disabled access is through front entrance only. Elevator in front lobby goes to locker rooms and pool deck. Spectator area is to the left of the front lobby. If special assistance is required by athletes, coaches or spectators, please contact the Meet Director.

SCHEDULE: Warm-up Start

Thursday Evening	4:00 p.m.	5:30 p.m.
Trials -Fri-Sat-Sun	6:30 a.m.	8:30 a.m.
Finals -Fri-Sat-Sun	4:00 p.m.	5:30 p.m.

WARM-UP: All clubs must warm-up under the supervision of a coach. Coaches should register in the office when they arrive in order for their clubs to begin warm-up. **Only swimmers entered in this meet may use the warm-up lanes.** All athletes must have a coach in attendance. Athletes participating in the meet without a coach must make prior arrangements with a club participating in the meet and ask for coach coverage. Please notify Ginger McCurdy. Lane assignments are subject to the discretion of the Meet Referee and will be provided in the coaches' packets and on the CT website. No diving will be permitted, except in the sprint lanes. Pace lanes will be reserved for swimmers who are being timed by their coaches. Entry into pool is feet-first from the end of the pool.

PRELIMS: Prelims will be conducted in one **10**-lane course.

SEATING: During Prelims, all swimmers will be asked to sit in the Wesleyan indoor track and field area. Swimmers must stay off the track at all times. Monitors will be provided to inform all swimmers which event and heat is splashing in the competition pool.

FINALS: Finals will also be conducted in a 10 lane course. Three heats (Top 30) will return for the evening session - A Final, B Final and C Final. **Fastest two heats of Relays will swim in Finals. The Top Three A Finalists and Top Three Relays** will be given awards immediately following the event behind Lanes 1, 2, and 3, **warm-ups will be allowed during awards presentation.**

COACHES' MEETING: A brief coaches' meeting will be held on Friday morning at a time designated by the meet referee and as necessary on Saturday and Sunday. Meeting time will be announced Friday morning.

ELIGIBILITY: *This meet is open to the Connecticut LSC swimmers only.* Clubs and swimmers must be 2015 registered members of USA Swimming. Any swimmer, who is entered and is unregistered, will be scratched from the meet until registration is completed. See CT Swimming athlete [registration procedures](#). Registrations will not be processed at the meet. All coaches must present a valid USA Swimming coach card to the Meet Director prior to the commencement of any sanctioned swim meet, and must have this card with them while on deck. Coaches will be required to check-in at the pool office in order to be on deck.

ADAPTED SWIMMING: Any USA Swimming athlete with a disability as defined by USA Swimming Rules and Regulations should refer to the CSI Adapted Swimming Policy available on ctswim.org and may contact Adapted Swimming Chair [Mark Kinne](#) for time standards and other information.

FEES: Splash fees: \$7.00 per individual event, \$14.00 per relay, and \$7 per time trial. A \$5 per swimmer entry fee applies to relay-only swimmers. If no electronic entry is provided, there is a \$5 manual entry fee per swimmer. Visa and MC payments may be made at <https://shop.ctswim.org>. Please make checks payable to Connecticut Swimming.

Outreach: Participating clubs may request, in writing, that individual entry fees be waived for Outreach athletes listed on the club's entry. See <http://ctswim.org/ctswim/policies/outreachentryfees.pdf> for policy and procedure.

TEAM SCORING: Team scores will be kept for the Men's, Women's and Combined Teams through 20th place as per USA Swimming rule 102.25.

AWARDS: Awards will be presented throughout the meet, including a distance high-point award (400IM, 500, 1000, 1650 Free). Individual and Relay awards will be presented for 1st through 3rd place at finals following each event. Team awards and high point awards will be awarded at the conclusion of Sunday's finals.

ENTRIES: Swimmers may enter any individual event for which they qualify, but may only compete in three (3) individual events per day and a maximum of seven (7) individual events for the meet. **No bonus events are allowed.**

ENTRY INFORMATION: Swimmers must have equaled or bettered their entry times since January 1, 2014 and before the entry deadline. Swimmers entered at LCM/SCM must indicate such on the entry.

SEEDING: Conforming SCY times will be seeded first followed by LCM, then SCM, then SCY bonus, then LCM bonus, then finally SCM bonus.

ENTRIES FROM ATHLETES WITH NO CLUB AFFILIATION: Athletes entering this meet independent of a USA Swimming club or coach shall: 1.) be under the supervision of a USA Swimming coach for the duration of the meet. It is the swimmer's responsibility to make arrangements with a USA Swimming member coach prior to the meet. Athletes unaccompanied by a USA Swimming coach will not be permitted on deck. Please contact the Meet Director for assistance. 2) Be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. It is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement. The name of the USA Swimming member coach supervising the athlete and racing certification should be submitted to the Meet Director with the entry.

ENTRY DEADLINE: Entry deadline for all entries is **9:00 p.m. Friday April 24, 2015. Payment deadline is April 25, 2015.** Please see PAYMENT section for details.

CORRECTIONS: The psych sheets will be posted on ctswim.org clubs and will be given until 9:00PM on **Tuesday, April 28, 2015** to email corrections to ctswim.mccurdy@gmail.com. No exceptions will be made to this deadline. No improvements in seed time will be accepted, including improvements due to changes in course. Corrections will be accepted by email only. \$5 will be assessed for each correction. CSI is not responsible for entry errors based on incorrect meet files, computer/server errors, software bugs, etc.

PAYMENT: Payment may be made online (preferred) at <https://shop.ctswim.org> (MC or VISA) or by check payable to Connecticut Swimming. Please mail checks to the address below. Credit card payment is due **Tuesday, April 28, 2015**. Checks must be postmarked by **Tuesday, April 28, 2015**, and mailed to the address below.

Connecticut Swimming
28 Farms Village Rd
Wethersfield, CT 06109

PROOF OF ENTRY TIMES: All entry times must be pre-proven. The results of any USA Swimming sanctioned, approved, or observed meet or a meet attested by a USA Referee will be acceptable as proof of time. Eligible times not verified in Connecticut FAST may be proven by using the Connecticut FAST custom times tool available to CSI clubs or, in the case of unattached entries, by sending an email to the entry chair, which includes the meet name, date, location, referee attestation, and pertinent page(s) of the results. Failure to pre-prove an entry time will prevent the swimmer from being entered in that event. Proof of time is the responsibility of each coach. In accordance with CSI policy, (Integrity Statement 1/25/94), the Club from which a swimmer's time cannot be proven, shall be fined the sum of \$100 per event. The \$100.00 fine must be paid by May 1, 2015, to the Connecticut Swimming office.

ENTRY INFORMATION: CSI-member USA Swimming clubs will enter using Connecticut FAST Online Entries and enter an adapted athlete by contacting ctswim.mccurdy@gmail.com. If meet entry software is not available, email ctswim.mccurdy@gmail.com the athlete name, USA ID, age, event number, event name, time, and proof of time. Extra fees for manual entries will apply. See Proof of Entry Times section for acceptable proof.

SCRATCHES: Coaches will receive a scratch envelope containing scratch sheets for each day's events. Scratches for preliminary sessions are due at the computer table at 7:30am the morning of that preliminary session. For Friday prelim session the scratch sheets must be turned in at 7:30am on Friday morning, Saturday prelims, 7:30am Saturday morning, etc. Swimmers who are not scratched and fail to compete in preliminary heats will be barred from their next individual event. Swimmers are automatically seeded in the meet if a scratch is NOT turned in.

A swimmer qualifying for an A Final, B Final, or C final who fails to compete and who has not scratched shall be barred from all further competition in the meet. Sunday Finalist shall be fined **\$50.00** for each event not swum. Fines must be paid before May 1, 2015. No penalty will apply if:

1. The referee is notified in the event of illness or injury and accepts the proof.
2. A swimmer qualifying for finals based on the results of preliminaries notified the Clerk of Course within 30 minutes of the announcement of qualifiers that he/she may not intend to compete and confirm his/her final intention within 30 minutes following his/her last preliminary event.
3. It is determined by the Referee that failure to compete is caused by circumstances beyond the control of the swimmer.

DISTANCE FREE and 400 IM: The Men's 1000 and Women's 1650 freestyles will be swum as timed finals. The 1000 and 1650 heats will be swum fastest to slowest alternating women and men. The 10 fastest Women's 1000 and Men's 1650 freestyle will be swum after the 200 Free Relay in Sunday's Finals. The remaining heats of the Women's 1000 and Men's 1650 freestyle will be swum in preliminaries immediately following the conclusion of the **400 Medley Relays**, fastest to slowest alternating women and men.

SCY times will take precedence over LCM and SCM times. Swimmers must provide their own counters for all heats and must provide their own timers for all heats except those swum during Sunday's finals.

Positive check-in is required for the Men's 1000 and Women's 1650 freestyle by 4:15 p.m. on Thursday, March 5, 2015 and by 5:00 PM on Saturday March 7, 2015 for the Women's 1000 and Men's 1650 freestyle events. For Thursday's distance events, swimmers must positively check in or scratch from the event by 4:15 PM and for Sunday's distance events by 5:00 pm Saturday March 7, 2015. Failure to do so will result in the swimmer not being seeded into the event with their entry time. Any swimmer that does not scratch or positively check in by the check-in time will be seeded at "NT."

Prelims of the 400M IM and 500 Free will be swum as follows: Slowest to Fastest the Top 4 heats of Women followed by the Top 4 heats of Men. Then all remaining heats Alternating Women and Men continuing fastest to slowest.

RELAYS: Clubs may enter a maximum of two relay entries per relay event. 'Relay only' swimmers will be limited to a maximum of two swimmers per gender per Club for the meet. Relay-only swimmers must be entered by the entry deadline. The time for each relay may be submitted as a composite. **The fastest two heats of Relays will be swim in Finals, all remaining heats will swim in Prelims prior to the distance event that day. There will be a 15 minute warm up prior to each relay. Meet management may insert a 10 minute arm up after each Relay event as well.**

OVERSUBSCRIPTION: In the event of over subscription, the Senior Committee and meet management reserve the right to make adjustments to the meet. These may include, but are not limited to, conducting all events in two pools, or split sessions.

TIME TRIALS: Time trials will be conducted based on the availability of time in-between prelims and finals. Time trials will be conducted for those swimmers participating in individual events in the meet in accordance with USA Swimming rules. Each individual time trial will count as one of the seven individual swims allowed each swimmer. Time trials in the 1000 and 1650 freestyles will only be permitted if time is available after all other time trials are completed. Fees: \$7.00/individual event; \$14.00/relay. Swimmers entered in time trials must provide their own timers and lap counters.

WORK ASSIGNMENTS: All teams are required to provide workers (e.g. timers, runners, marshals, officials, etc.) in proportion to the size of their entry. Team contacts will be notified of their team's work assignments as soon as possible after the entries are received. Please include the name, phone number and address of the team contact for work assignments.

Interested officials should apply online at <https://www.ctswim.org/CTNet/CFPaintForm.aspx?f=74> or contact the meet referee by March 4th if your officials are to be counted in your work assignment.

Any team which fails to provide its workers or whose workers do not work for the entire session will be fined by Connecticut Swimming, Inc. Clubs will be fined \$75 per each worker that fails to show and \$35 for each worker that is late or leaves early.

NOTE WELL that a work assignment is for the duration of the session. It is up to the team to provide a backup worker in case the team's worker for any reason is unable to perform or complete the work assignment.

REFRESHMENTS: Hospitality will be provided for coaches and officials. Wesleyan will provide concessions.

DIRECTIONS: From North: Take I-91 S to Exit 22 S (left exit). Travel South on Rt. 9 to Middletown. At 2nd light take right onto Rt. 66 W. At junction of Rt. 66 and Rt. 3, turn left onto Vine Street and right onto Cross Street-pool will be immediately on your left. From South: Take I-95 N or the Merritt Parkway to I-91 N to Rt. 66 E. At junction of Rt. 66 and Rt. 3, turn right onto Vine Street, then right onto Cross Street-pool will be immediately on your left.

LODGING:

Crowne Plaza Cromwell
100 Berlin Road, Cromwell
Linda Fish 800-308-4589
\$99 rate until 2/19/13
Ask for CT Swimming room block

Marriott Courtyard
4 Sebethe Dr, Cromwell
860-635-1001

Inn at Middletown
70 Main Street Middletown
860-854-6300

Comfort Inn
Route 372, Cromwell
860-635-4100

Ramada Plaza Hotel
275 Research Pkwy, Meriden
203-238-2380

Hampton Inn
20 Waterchase Dr, Rocky Hill
860-563-7877

Super 8 Motel
1 Industrial Dr, Cromwell
800-843-1991

Hawthorne Inn
2387 Wilbur Cross Pkwy, Berlin
860-828-4181

2015 Short Course Senior Championship

ORDER OF EVENTS
March 5-8, 2015

WOMEN

MEN

THURSDAY, March 5, 2015

<u>NO.</u>	<u>LCM</u>	<u>SCM</u>	<u>SCY</u>	<u>EVENT</u>	<u>SCY</u>	<u>SCM</u>	<u>LCM</u>	<u>NO</u>
1	19:31.99	18:29.99	18:39.99	1650Y Freestyle				
				1000Y Freestyle	10:49.97	9:28.69	9:36.99	2
				15 Minute Break				
3				800Y Freestyle Relay				4

FRIDAY, March 6, 2015

5	2:20.49	2:14.24	2:00.99	200Y Freestyle	1:56.99	2:08.49	2:11.49	6
7	1:23.49	1:19.49	1:12.99	100Y Breaststroke	1:10.99	1:17.99	1:21.99	8
9	1:12.49	1:08.74	1:02.29	100Y Butterfly	59.99	1:05.99	1:08.49	10
11	5:40.99	5:23.99	4:54.99	400Y IM	4:51.99	5:22.49	5:33.99	12
				15 Minute Break				
13				200Y Medley Relay				14

SATURDAY, March 7, 2015

15	2:43.99	2:34.99	2:23.49	200Y Butterfly	2:16.99	2:30.49	2:39.99	16
17	29.29	28.49	25.89	50Y Freestyle	24.29	26.99	26.74	18
19	2:59.49	2:51.49	2:37.49	200Y Breaststroke	2:33.49	2:48.99	2:59.99	20
21	1:14.99	1:09.99	1:04.09	100Y Backstroke	1:02.19	1:09.49	1:11.99	22
23	4:52.99	4:47.49	5:25.19	500Y Freestyle	5:15.99	4:39.49	4:42.49	24
				15 Minute Break				
25				400Y Freestyle Relay				26

SUNDAY, March 8, 2015

27				200Y Freestyle Relay				28
				15 Minute Break				
29	10:10.99	9:42.99	11:09.49	1000Y Freestyle				
				1650Y Freestyle	18:23.99	18:14.99	18:49.99	30
31	2:39.99	2:33.49	2:17.99	200Y Backstroke	2:13.59	2:28.99	2:36.49	32
33	1:03.99	1:01.74	55.99	100Y Freestyle	51.99	58.49	59.49	34
35	2:38.99	2:32.99	2:17.89	200Y IM	2:10.99	2:28.49	2:29.99	36
				15 Minute Break				
37				400Y Medley Relay				38

NOTES:

1. The fastest heat the Women's 1000Y and Men's 1650Y Free will swim in finals following all heats of the 200M Free Relays. **The fastest 2 heats of relays will be swum at evening finals**
2. All relays will be swum BEFORE Distance Events in Prelims